



## WMCA Board

**Date:** Friday 8 November 2019

**Time:** 11.00 am **Public meeting** Yes

**Venue:** Council Chamber, Council House, Birmingham City Council, Victoria Square, Birmingham, B1 1BB

### Membership

#### Constituent Members

Andy Street (Chair)  
Councillor Bob Sleigh (Vice-Chair)

Councillor Adrian Andrew  
Councillor Peter Bilson  
Councillor Mike Bird  
Councillor Ian Brookfield  
Councillor Ian Courts  
Councillor Yvonne Davies  
Councillor George Duggins  
Councillor Patrick Harley  
Councillor Brigid Jones  
Councillor Abdul Khan  
Councillor Syeda Khatun  
Councillor Ian Ward  
Councillor Qadar Zada

#### Appointing Authority

Mayor of the West Midlands Combined Authority  
Solihull Metropolitan Borough Council

Walsall Metropolitan Borough Council  
City of Wolverhampton Council  
Walsall Metropolitan Borough Council  
City of Wolverhampton Council  
Solihull Metropolitan Borough Council  
Sandwell Metropolitan Borough Council  
Coventry City Council  
Dudley Metropolitan Borough Council  
Birmingham City Council  
Coventry City Council  
Sandwell Metropolitan Borough Council  
Birmingham City Council  
Dudley Metropolitan Borough Council

#### Non-Constituent Members

Councillor George Adamson  
Jonathan Browning

Councillor Shaun Davies  
Councillor Matthew Dormer  
Councillor David Hitchiner  
Councillor David Humphreys  
Councillor Julie Jackson  
Councillor Tony Jefferson  
Councillor Sebastian Lowe  
Councillor Peter Nutting  
Councillor Jeremy Oates  
Tim Pile

Councillor Izzi Seccombe  
Stewart Towe

Cannock Chase District Council  
Coventry & Warwickshire Local Enterprise  
Partnership  
Telford & Wrekin Council  
Redditch Borough Council  
Herefordshire Council  
North Warwickshire Borough Council  
Nuneaton & Bedworth Borough Council  
Stratford-on-Avon District Council  
Rugby Borough Council  
Shropshire Council  
Tamworth Borough Council  
Greater Birmingham & Solihull Local Enterprise  
Partnership  
Warwickshire County Council  
Black Country Local Enterprise Partnership

**Observers Awaiting Membership**

Graham Wynn

The Marches Local Enterprise Partnership

**Co-Opted Member**

Lee Barron

Midlands Trades Union Congress

**Observer Members**

Councillor Greg Brackenridge

West Midlands Fire Authority

David Jamieson

West Midlands Police & Crime Commissioner

Quorum for this meeting shall be at least one member from five separate Constituent councils

If you have any queries about this meeting, please contact:

**Contact**

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# AGENDA

No.	Item	Presenting	Pages
<b>Items of Public Business</b>			
1.	Apologies for Absence	Chair	None
2.	Declarations of Interest Members are reminded of the need to declare any disclosable pecuniary interests they have in an item being discussed during the course of the meeting. In addition, the receipt of any gift or hospitality should be declared where the value of it was thought to have exceeded £25 (gifts) or £40 (hospitality).	Chair	None
3.	Minutes - 13 September 2019	Chair	1 - 8
4.	Forward Plan	Chair	9 - 12
5.	Chair's Remarks	Chair	None
<b>Governance</b>			
6.	WMCA Annual Plan 2019/20: Progress Update Summary/Half-Year Review	Chair	13 - 54
7.	Feedback from Overview & Scrutiny Committee Mayor's Question Time: Policy	Councillor Lisa Trickett	55 - 58
<b>Finance</b>			
8.	Financial Monitoring 2019/20	Councillor Bob Sleight	59 - 86
9.	NEC Longabout	Councillor Bob Sleight	87 - 90
<b>Transport</b>			
10.	Alexander Stadium Full Business Case	Councillor Ian Ward	91 - 94
<b>Minutes</b>			
11.	Transport Delivery Committee - 9 September 2019	Councillor Kath Hartley	95 - 100
12.	Audit, Risks & Assurance Committee - 24 September 2019	David Lane	101 - 108

13.	Public Service Reform Board - 26 September 2019	Councillor Yvonne Davies	109 - 114
14.	Housing & Land Delivery Board - 30 September 2019	Councillor Mike Bird	115 - 122
15.	Young Combined Authority - 16 October 2019	Young CA Representative	123 - 124
16.	Investment Board - 21 October 2019	Councillor Bob Sleigh	125 - 134
17.	Overview & Scrutiny Committee - 22 October 2019	Councillor Lisa Trickett	135 - 140
18.	Environment Board - 24 October 2019	Councillor Ian Courts	141 - 144
19.	Wellbeing Board - 24 October 2019	Councillor Izzi Seccombe	145 - 150
<b>Date of Next Meeting</b>			
20.	Date of Next Meeting		None



**West Midlands  
Combined Authority**

## **WMCA Board**

**Friday 13 September 2019 at 11.00 am**

### **Minutes**

#### **Constituent Members**

Andy Street (Chair)

Councillor Bob Sleigh (Vice-Chair)

Councillor Mike Bird

Councillor Ian Brookfield

Councillor Yvonne Davies

Councillor George Duggins

Councillor Karen Grinsell

Councillor Patrick Harley

Councillor Brigid Jones

Councillor Abdul Khan

Councillor Ian Ward

Mayor of the West Midlands Combined  
Authority

Solihull Metropolitan Borough Council

Walsall Metropolitan Borough Council

City of Wolverhampton Council

Sandwell Metropolitan Borough Council

Coventry City Council

Solihull Metropolitan Borough Council

Dudley Metropolitan Borough Council

Birmingham City Council

Coventry City Council

Birmingham City Council

#### **Non-Constituent Members**

Councillor Matthew Dormer

Councillor David Humphreys

Councillor Julie Jackson

Councillor Tony Jefferson

Ninder Johal

Councillor Tony Johnson

Councillor Richard Overton

Tim Pile

Councillor Izzi Seccombe

Councillor Jill Simpson-Vince

Redditch Borough Council

North Warwickshire Borough Council

Nuneaton & Bedworth Borough Council

Stratford-on-Avon District Council

Black Country Local Enterprise

Partnership

Cannock Chase District Council

Telford & Wrekin Council

Greater Birmingham & Solihull Local

Enterprise Partnership

Warwickshire County Council

Rugby Borough Council

#### **Observer Members**

Councillor Greg Brackenridge

David Jamieson

West Midlands Fire Authority

West Midlands Police & Crime

Commissioner

#### **In Attendance**

Councillor Cathy Bayton

Councillor Kath Hartley

David Lane

Councillor Lisa Trickett

Councillor Richard Worrall

Overview & Scrutiny Committee

Transport Delivery Committee

Audit, Risk & Assurance Committee

Overview & Scrutiny Committee

Transport Delivery Committee

**Item Title**

**No.**

**31. Apologies for Absence**

Apologies for absence were received from Councillor George Adamson (Cannock Chase), Jonathan Browning (Coventry & Warwickshire LEP), Councillor Ian Courts (Solihull), Councillor Shaun Davies (Telford & Wrekin), Councillor Sebastian Lowe (Rugby) and Stewart Towe (Black Country LEP).

**32. Minutes - 26 July 2019**

The minutes of the meeting held on 26 July 2019 were agreed as a correct record.

**33. Forward Plan**

The forward plan of items to be reported to future meetings of the board was noted.

**34. Chair's Remarks**

**(a) Clive Heaphy, Birmingham City Council**

The Chair welcomed Clive Heaphy, Acting Chief Executive of Birmingham City Council, to his first meeting and thanked Dawn Baxendale for all she had done to support the WMCA during her time in that role.

**(b) Phil Hewitt, Transport for West Midlands**

The Chair noted that Phil Hewitt, Director of West Midlands Metro, was soon to take up a new post outside of the WMCA and thanked him for his leadership in delivering improvements to the Midland Metro over the last four years

**35. Financial Monitoring Report 2019/20**

The board considered a report from Linda Horne, Director of Finance, on the WMCA's finances as at the end of July.

The report summarised the revenue and capital spend against the previously approved budget. The year to date position showed a minor £3,000 favourable variance from budget. This consisted of a favourable variance of £143,000 within transport offset by an adverse variance of £140,000 within the operational budget. The year end position showed an adverse variance of £627,000 from budget. This consisted of a favourable variance of £37,000 within transport offset by an adverse variance of £664,000 within the operational budget.

As part of financial planning work, an operational efficiency review was being undertaken with the aim of negating the adverse forecast position fully during the current financial year. Updates on this review would be provided at future meetings.

Resolved:

The financial position as at the end of July 2019 be noted.

**36. Commonwealth Games Strategic Transport Plan**

The board considered a report from Laura Shoaf, Managing Director of Transport for West Midlands, on proposals to publish the draft Commonwealth Games Strategic Transport Plan and to advise on the engagement that would take place across the region to gather feedback from residents and businesses to help shape the planning of transport operations for the Commonwealth Games with partners.

In line with other events of this nature, a Games Strategic Transport Plan was being prepared setting out how the transport operations for the Commonwealth Games would be planned and delivered with partners. At this stage the plan was intended to provide a high-level view of transport preparations, with more detailed operational planning to follow. The plan would help inform the public and businesses of Transport for West Midlands current approach to transport planning, as well as setting the framework for work going forward.

Councillor Ian Ward noted that transport was one of the key risks whilst the Games were in progress and that the purpose of this plan was to ensure that both visitors and local residents were able to travel around the region with minimal disruption. David Jamieson welcomed the work that had been undertaken to date to plan to address transport implications of hosting the Games. He confirmed that West Midlands Police were involved in significant scenario planning, and he anticipated that the Home Office would provide additional funding to properly support these added responsibilities.

Resolved:

The draft Commonwealth Games Strategic Transport Plan be approved for publication in September.

**37. UK City of Culture 2021**

The board considered a report from Charlotte Booth, Programme Development Manager with Coventry City Council, outlining the key benefits and implications of the UK City of Culture 2021 project to support the request for the approval of £4m of WMCA funding.

The Coventry City of Culture Trust was currently working with its partners to deliver a significant build-up programme, an ambitious UK City of Culture Year in 2021 and a legacy for Coventry, Warwickshire and the wider West Midlands region. The WMCA was being asked to contribute £4m towards the total cost of £36.4m for the full programme. The Coventry City of Culture Trust had scoped out all funding sources and was confident that it had maximised the value from all other relationships and stakeholders for the delivery phase.

David Jamieson reported that West Midlands Police were involved in planning to support the City of Culture events, which he hoped would provide a lasting legacy in helping to draw younger people away from crime. He indicated that he was particularly pleased that up to 500 Police Cadets would be involved in supporting this work.

Resolved:

The request for £4m of WMCA funding as part of an overall £36.4m project in progress to support the City of Culture Trust in planning and delivering the UK City of Culture 2021 programme and developing a sustainable legacy be approved.

**38. Strategic Economic Development Board - 8 May 2019**

The board received the minutes of the Strategic Economic Delivery Board held on 8 May.

Resolved:

The minutes of the meeting held on 8 May 2019 be noted.

**39. Strategic Economic Development Board - 8 July 2019**

The board received the minutes of the Strategic Economic Development Board held on 8 July.

Resolved:

(1) The minutes of the meeting held on 8 July 2019 be noted.

(2) The amendments to the Strategic Economic Development Board's terms of reference be agreed.

**40. Housing & Land Delivery Board - 15 July 2019**

The board received the minutes of the Housing & Land Delivery Board held on 15 July.

Resolved:

The minutes of the meeting held on 15 July 2019 be noted.

**41. Wellbeing Board - 19 July 2019**

The board received the minutes of the Wellbeing Board held on 19 July.

In respect of minute no. 6 ('Appointment of Vice-Chair') Councillor Izzi Seccombe was pleased to report that Councillor Paulette Hamilton had been re-appointed Vice-Chair of the board for 2019/20.

Resolved:

The minutes of the meeting held on 19 July 2019 be noted.

**42. Transport Delivery Committee - 22 July 2019**

The board received the minutes of the Transport Delivery Committee held on 22 July.

In respect of minute no. 12 ('Notices of Motion'), Councillor Kath Hartley noted that Rotala, operator of Diamond Bus services, had declined to participate in the voluntary scheme, funded by the seven metropolitan local authorities, to extend the West Midlands concessionary bus and travel pass for women born between March - November 1954 (so called 'WASPI women'). Transport Delivery Committee had called on Rotala to review its decision and agree to join the scheme.

Resolved:

The minutes of the meeting held on 22 July 2019 be noted.

**43. Investment Board - 29 July 2019**

The board received the minutes of the Investment Board held on 29 July.

Resolved:

The minutes of the meeting held on 29 July 2019 be noted.

**44. Investment Board - 19 August 2019**

The board received the minutes of the meeting held on 19 August.

Resolved:

The minutes of the meeting held on 19 August 2019 be noted.

**45. Overview & Scrutiny Committee - 2 September 2019**

The board received the minutes of the Overview & Scrutiny Committee held on 2 September.

In respect of minute no. 81 ('Inquire Meeting'), Tim Martin, Head of Governance, Clerk and Monitoring Officer, indicated that the unusually high quorum for the committee was determined by Parliament within the Combined Authorities (Overview & Scrutiny Committees, Access to Information and Audit Committees) Order 2017. Whilst representations had been made to Government on a number of occasions as to the implications of this, he did not reasonably expect the rules to be changed within the near future and therefore members of the committee needed to be encouraged to attend whenever possible.

In respect of minute no. 85 ('Overview & Scrutiny Work Programme and Governance'), Councillor Lisa Trickett explained that the role of 'scrutiny champion' would be to take a closer interest in matters within the portfolio area each member was shadowing, and to report back to the committee on matters of interest. She did not consider that the creation of scrutiny shadows would, in itself, result in an additional burden on the Mayor's Portfolio Leads.

Resolved:

The minutes of the meeting held on 2 September 2019 be agreed.

#### **46. Exclusion of the Public and Press**

Resolved:

In accordance with s100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business as it was likely to involve the disclosure of exempt information as specified in paragraph 3 of the Act.

#### **47. UK Battery Industrialisation Centre**

The board considered a report from Steve Weir, Head of Economic Development at Coventry City Council, outlining the key benefits and implications of the UK Battery Industrialisation Centre project relating to the request for £18m funding from the WMCA.

The UK Battery Industrialisation Centre programme was currently part-way through development and was due for completion in March 2020. The project had a total cost of £126m, of which £108m had been secured from the Industrial Strategy Challenge Fund through Innovate UK. It was proposed that the WMCA would contribute £18m to the project in the form of a repayable grant. Based on current business planning forecasts, it was expected that the grant would be repaid over a period of 12 years.

Councillor George Duggins congratulated all those who had been involved in winning the Faraday Battery Challenge to secure funding to deliver a facility for use by SME businesses to scale innovative battery technologies towards high volume production. He particularly wished to place on record his appreciation to the late Lord Bhattacharyya for his leadership of Warwick Manufacturing Group and its work as part of the winning consortium. Councillor Izzi Seccombe endorsed these comments, noting that the benefits of the centre would be felt not just in Coventry but across the whole region.

Resolved:

- (1) The request for £18m of WMCA repayable grant, as part of an overall £126m project in progress to create an innovative open access facility and research and technology organisation to support national and regional Industrial Strategy focus on UK design, development and manufacture of battery technologies, be approved, subject to the charge noted in resolution (4) below on UK Battery Industrialisation Centre assets.
- (2) It be noted that the repayable grant would be financed by the WMCA through treasury management and prudential borrowing as required, and would not form part of the WMCA Investment Programme.
- (3) It be noted that the repayable grant would not bear interest.
- (4) It be noted that grant repayment risk would be mitigated by placing an appropriate first charge on UK Battery Industrialisation Centre assets.

- (5) Authority be delegated to the WMCA Finance Director and Monitoring Officer, in consultation with the Portfolio Lead for Economy & Innovation, to finalise details of the security, repayments and other technical details of the repayable grant.

**48. UK Central Parallel Process - Roundabout Over-Trace - Full Business Case**

The board considered a report from David Lawlor, UK Central Delivery Manager at Solihull Metropolitan Borough Council, seeking approval to secure funding to proceed with infrastructure upgrades that would build upon those delivered in association with HS2 to maximise the commercial benefits from Arden Cross and the NEC that would arise with the introduction of high speed rail to the region.

HS2 Ltd was proposing to construct a three-lane roundabout to carry the A452 over the new HS2 track and the roundabout would form an access point to the HS2 car parks and the Arden Cross site, which itself was a key part of the UK Central Hub development area. The WMCA was being asked to fund £19.945m of the £66.508m total cost of the scheme, thereby providing access to HS2 and growth within the UK Central Hub area.

Resolved:

Funding of £19.945m be approved for the proposed Roundabout Over-Trace project required to ensure that the huge economic potential of the Arden Cross HS2 Interchange Station site and the NEC, which formed part of the wider growth plans for the UK Central Hub area, was realised.

[NB. Councillor Bob Sleight declared a personal interest in respect of the fact that he was a Solihull councillor, the site of the project was within the ward he represented and he was a director of the UK Central Urban Growth Company. Councillor Karen Grinsell declared a personal interest in respect of the fact she was a Solihull councillor.]

**49. Midland Metro Buy Before Boarding**

The board considered a report from Phil Hewitt, Director of West Midlands Metro, reviewing the current ticketing approach on the Metro network and assessing the suitability of alternative options. The report also sought the approval of a new 'buy before boarding' off-tram ticketing policy to be adopted on the Metro network.

The current ticketing arrangements on West Midland Metro allowed passengers to purchase tickets on the tram from a member of staff, with no requirement to have purchased a ticket before boarding. As trams got busier, the ability of Customer Service Representatives to identify and interact with passengers reduced significantly, resulting in an increase in unticketed travel. Therefore, it was proposed to introduce an off-tram ticketing solution, shifting away from cash transactions and to a greater proportion of passengers transferring to Swift products.

Councillor Ian Ward welcomed these proposals, stressing the benefit of removing cash handling from the payments system and enabling contactless payments through the metro network. Councillor Ian Brookfield requested that Metro staff showed a pragmatic approach with young or vulnerable passengers during the implementation of the project.

Resolved:

- (1) The report, which reviewed the current ticketing approach on the West Midlands Metro as well as assessing the viability of alternative options in order to ensure a robust ticketing solution was in place to optimise revenue generation from Metro services, be noted.
- (2) The policy of moving to an off-tram 'buy before boarding' ticketing system incorporating the features set out in the report be approved.
- (3) Interim cashflow funding of £1.7m to cover the capital costs of the preferred option be approved, noting that the scheme was self-funding over a short timescale thereafter.
- (4) It be noted that Transport for West Midlands would explore further security measures on the tram network and, following consultations on these proposals with staff, no current customer representatives would be subject to compulsory redundancy.

**50. Date of Next Meeting**

Resolved:

- (1) The date of the next meeting, to be held on 8 November 2019, be noted.
- (2) It be agreed that the meeting originally scheduled for 10 January 2020 now be held on 17 January 2020.

The meeting ended at 11.55 am.

## WEST MIDLANDS COMBINED AUTHORITY FORWARD PLAN: JANUARY - MAY 2020

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>West Midlands Violence Reduction Unit</b>	To report progress to date on the establishment of the Violence Reduction Unit.	17 January 2020	No	n/a	Jonathan Jardine	No	n/a
<b>Local Industrial Strategy Implementation</b>	To consider a report on the implementation of the LIS following the outcome of the Spending Review.	17 January 2020	No	Cllr Ian Brookfield	Julia Goldsworthy	No	Economy & Innovation
<b>Perceptions of the West Midlands</b>	To report back on research undertaken with business relocation influencers.	17 January 2020	No	Cllr Ian Brookfield	Roger Mendonca	No	Economy & Innovation
<b>#WM2041: Our Actions to Meet the Climate Challenge</b>	To agree a framework with which to achieve the WMCA's regional carbon reduction target.	17 January 2020	Yes	Cllr Ian Courts	Claire Spencer	No	Environment

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Electric Vehicle Charging in the West Midlands</b>	To determine the direction to take on expanding electric vehicle charging points.	17 January 2020	Yes	Cllr Ian Courts	Laura Shoaf	No	Environment
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	17 January 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Draft Budget 2020/21</b>	To consider draft proposals for the WMCA's 2020/21 budget.	17 January 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Transport Governance Scrutiny Review</b>	To consider recommendations arising out of the scrutiny review of transport governance.	17 January 2020	Yes	n/a	Tim Martin	No	Governance
<b>Sprint Routes - Approval of Full Business Case</b>	To consider the full business case for the proposed Sprint routes.	17 January 2019	Yes	Cllr Ian Ward	Laura Shoaf	No	Transport

Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>West Midlands Bus Byelaws Update</b>	To provide an update on the progress made to introduce a proposed set of Byelaws on the bus network.	17 January 2019	No	Cllr Ian Ward	Laura Shoaf	No	Transport
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	14 February 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Final Budget 2020/21</b>	To agree with WMCA's 2020/21 budget.	14 February 2020	Yes	Cllr Bob Sleigh	Linda Horne	No	Finance
<b>Moseley, Kings Heath and Hazelwell New Railway Stations</b>	To approve compulsory purchase orders for these new railway stations.	14 February 2020	Yes	Cllr Ian Ward	Laura Shoaf	Yes	Transport
<b>Procurement Update on the Bike Share Scheme</b>	To provide an update on the progress of the award of the Bike Share Scheme.	14 February 2019	No	Cllr Ian Ward	Tim Martin	Yes	Transport



Title of Report	Description of Purpose	Date of Meeting	Key Decision (Y/N)	Lead Portfolio Holder	Lead Officer	Confidential	Category
<b>Financial Monitoring 2019/20</b>	To review the latest budget monitoring position.	20 March 2020	No	Cllr Bob Sleigh	Linda Horne	No	Finance



## WMCA Board

<b>Date</b>	8 November 2019
<b>Report title</b>	WMCA Annual Plan 2019/20: Progress Update / Half Year Review
<b>Portfolio</b>	Andy Street - Mayor for the West Midlands
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employee</b>	Julia Goldsworthy, Director of Strategy email: <a href="mailto:julia.goldsworthy@wmca.org.uk">julia.goldsworthy@wmca.org.uk</a> tel: (0121) 214 7941
<b>Report has been considered by</b>	Strategic Leadership Team - 16 October 2019 Programme Board - 25 October 2019

**Recommendation(s) for action or decision:**

**The WMCA Board is recommended to:**

Note the summary of progress in terms of delivery against the WMCA Annual Plan 2019/20.

## **1. Purpose**

- 1.1 To present a summary of progress against the actions and activity set out in the WMCA Annual Plan 2019/20.

## **2. Background**

- 2.1 As part of its business planning and performance management, the WMCA produces an Annual Plan. The purpose of the Plan is to set out the priorities of the WMCA, provide a strategic context for the WMCA as an organisation, and to articulate what is being delivered and planned across each of the portfolios of:

- Transport
- Housing & Land
- Productivity & Skills
- Economy & Innovation
- Environment, Energy, HS2
- Public Service Reform & Social Economy
- Culture & Digital
- Wellbeing
- Inclusive Communities

- 2.2 The development of the Annual Plan 2019/20 was informed by engagement with Portfolio Lead Members, Metropolitan Council Chief Executives and other stakeholders including the WMCA Programme Board and Overview and Scrutiny (O&S) Committee. In February 2019, the O&S Committee endorsed the principles and structure of the Plan, and during April relevant Overview and Scrutiny working groups and champions had an opportunity to comment on draft sections of the Plan.

- 2.3 The Plan was approved and endorsed by the WMCA Board at the Annual General Meeting on 28 June 2019. The Plan articulates a range of activity that reflects the various WMCA roles and additionality including:

- Securing additional funding for the region (e.g. devolved funding from Government to deliver shared priorities)
- Collaborating and delivering on cross-boundary projects and initiatives (e.g. Thrive, Town Centres Programme, Brownfield regeneration, Apprenticeship Levy)
- Developing additional expertise, capacity and resilience in the region (e.g. Inclusive Growth Unit, ODA, Brexit/Economic Contingency planning)
- Strengthening the voice and profile of the region (e.g. investment prospectus)
- Developing regional policy and frameworks for delivery (e.g. Local Industrial Strategy, Single Commissioning Framework, Adult Education Budget)

## **3. Progress against the Plan**

- 3.1 The Plan includes delivery milestones and indicators relating to WMCA activity, and measures that articulate the wider economic and social context and outcomes we are trying to influence, support and enable but are not directly responsible or accountable for.

3.2 Overall there is good progress against the WMCA delivery milestones and activity set out in the Plan. Most milestones have been met or are on target to be met. The **'Progress Summary'** attached as an **Appendix** to this report provides a summary of progress (and slippage) against the actions and delivery milestones set out in the Plan. It serves as a half year position statement.

3.3 For each portfolio there is:

- A reminder of overall aim and long-term ambition
- A reminder of the focus for delivery/activity in 2019/20
- A summary of overall progress and the context for delivery
- A summary of progress against each of the delivery milestones/indicators

3.4 There has been some notable progress, activity and delivery across the portfolios - including:

- **Transport:** Commonwealth Games Transport Plan published for engagement, extended the half fare concession schemes pilot for 16-18 year-olds, Women's Concessionary Travel Scheme was launched in July 2019, continued development of the Regional Transport Coordination Centre (RTCC), launch of a new Better Streets Community Fund with £2m available to help communities improve their streets for cycling and walking, and a £30 million funding package secured to deliver the Vision for Bus objectives.
- **Housing and Land:** Launch of the Single Commissioning Framework (SCF) providing clear criteria and a robust process for how WMCA investment and interventions will be focussed on the delivery of enhanced design quality, higher levels of affordable homes, and modern methods of construction on brownfield sites. The Town Centre Programme and Regional Taskforce have been set up to guide how we repurpose our local centres and are driving development and securing investment. A pipeline of brownfield sites have been invested in, accelerated, or acquired to support housing and employment delivery and key policy documents provided such as regional affordable housing definition and design charter.
- **Productivity and Skills:** The WMCA's £5m Construction Gateway retraining programme is seeing significant success, with 42% of participants going into employment. Over 600 young people have been engaged through 'progression coaches' approach (which is achieving an in-work retention rate of 94%). £4.99m of Regional Apprenticeship Levy funding secured, and more than 100 apprenticeships have been supported.
- **Economy and Innovation:** Local Industrial Strategy launched, and delivery plans in development and feeding into Spending Review / Budget processes. Support to ongoing on regional preparations for Brexit, through deployment of pooled contingency funding, support to the Birmingham Brexit Commission and the WMCA Brexit Economic Contingency Group. Investment Programme resource secured to support the first phase of Innovation Programme development and delivery.

- **Environment, Energy and HS2:** Progress made in developing a climate action plan. Notable delivery on the HS2 Connectivity package, with schemes making significant progress. Additional resource secured from BEIS in developing an Energy Innovation Zone toolkit, with other innovation grant applications awaiting decision.
- **Public Service Reform & Social Economy:** Worked with partners to launch the Regional Violence Prevention Unit (VRU) in September 2019. Ongoing delivery of Housing First. Inclusive Growth toolkit and approach being used with partners in the development of growth corridors.
- **Culture and Digital:** WM5G launched in May 2019, and delivery programme developed. Expressions of interest for the new Cultural Leadership Board, chaired by Coventry City of Culture Chief Executive, were invited in September. The inaugural meeting will be taking place later in the autumn.
- **Wellbeing:** 'Good Gym' is now active in Coventry, Solihull, Birmingham and Warwick. Continued delivery of the Thrive at Work programme which now has 324 businesses engaged and has a total reach of 135,000 employees across the region. WMCA has now been accredited as a bronze recipient within the Armed Forces Covenant.
- **Inclusive Communities:** The Young Combined Authority (YCA) has been established and has started to get involved, helping to shape and inform policy and decisions. The Inclusive Leadership Pledge scheme which initially went live in January 2019 continues to be a priority for the inclusive leadership agenda.

3.5 There has been some minor slippage or changes to some of the delivery milestones. None of these are considered to have major impact or consequences in terms of overall delivery and impact. Delivery milestones not met, or which have changed, include:

- The Connecting Communities Employment Support Pilot was slower to start than originally expected, as providers took time to establish and embed delivery in communities.
- The proposed regional approach to electric vehicle charging was originally earmarked for September 2019. This is now to be included in a report to the WMCA Board proposing a Low Emissions and ULEV Strategy (was due to be November, now January 2020 due to pre-election period restrictions).
- The development of five town centre delivery plans was slower to start than anticipated to ensure the approach was fully endorsed by the new regional town centre taskforce and the focus remained on delivery of tangible projects and investments in the five centres. Town centre delivery and investment plans to be agreed in December, rather than by end of September.
- A childhood obesity plan was presented to the Wellbeing Board earlier this year. Following their recommendation, a 'Healthy Weight Strategy' is in development and was considered by the WMCA Wellbeing Board in October.
- In terms of the Inclusive Communities portfolio, the planned cross-sector HR roundtable event (recommended by the Leadership Commission) is being scheduled for January 2020, rather than November 2019 to allow for joint planning and collaboration with University of Birmingham.

#### **4. The context for delivery**

- 4.1 The progress update also provides a summary of the current regional economic context against which the Annual Plan is being delivered. This shows that there remain good reasons to be optimistic about the future, with many economic fundamentals expected to stay strong and growth in some sectors, such as construction. Business, professional and financial services continue to grow. However, optimism must be tempered by current challenges, and those that we know are ahead – such as the impacts of Brexit not being fully known, and the longstanding challenges of headline productivity, healthy life expectancy and youth unemployment.
- 4.2 There are various wider economic and social outcomes we are trying to influence (but are not directly responsible or accountable for) which are listed in the Annual Plan. These are, in the main, the outcome measures reported in the annual State of the Region Report 2019 which was considered at the WMCA Board Annual General Meeting alongside the Annual Plan 2019/20 and a Review of the Annual Plan 2018/29. Given the data for many of these measures is produced annually, the region's performance against them will be reported in the full year review of the Annual Plan and annual State of the Region Report.

#### **5. Risks to delivery**

- 5.1 The Annual Plan sets out the key risks to delivery. At the time of publishing the Annual Plan these were considered to be:
- External factors and uncertainty: government/political or financial change might not be factored into WMCA plans, which could make delivery ambitions more difficult to achieve.
  - Financial assumptions: a risk that assumptions made in the first Devolution Deal (e.g. assumptions re expected economic growth, local precepts, business rate retention, etc), do not prove to be achievable.
  - Political change: potential national or local change may impact on priorities and the decision-making and resource allocation to support those.
- 5.2 These are still fundamentally the key risks. The WMCA Strategic Risk Register is regularly reviewed by the WMCA Strategic Leadership Team and Audit, Risk and Assurance Committee. It was updated in September in light of the current uncertainties developing from Brexit and the national political situation. The status of the risk relating to External Factors (Risk S11 in the Register) was increased. Following the declaration of a regional carbon emergency by WMCA Board at its June meeting, the risk of achieving the desired carbon reduction by 2041 has been captured on the Register.

## **6. Financial Implications**

- 6.1 The Annual Plan deliverables were developed as part of the Authority's 2019/20 Annual Planning and Budget setting process. The 2019/20 Budget was approved at the WMCA Board on 8<sup>th</sup> February 2019 and contained a summary of the planned delivery that the budget underpins and which the Annual Plan articulates further. The WMCA Board receives a regular Financial Monitoring Report which provides a comprehensive update on financial performance.

## **7. Legal Implications**

- 7.1 There are no legal implications as a direct consequence of this report.

## **8. Equalities Implications**

- 8.1 The Annual Plan document is not in itself a delivery plan or policy. The individual projects and programmes listed in the Annual Plan will be equality impact assessed to ensure key equality considerations are taken into account.

## **9. Inclusive Growth Implications**

- 9.1 The Annual Plan sets out activity that contribute to the overall vision of a West Midlands that has a healthier, happier, better connected and more prosperous population. At the heart of that vision is an ambition to drive inclusive economic growth.

## **10. Geographical Area of Report's Implications**

- 10.1 The Annual Plan includes information about delivery and performance across the region.

## **11. Other Implications**

- 11.1 None

## **12. Schedule of Background Papers**

WMCA Annual Plan 2019/20  
WMCA Strategic Risk Register

## **Appendices**

Appendix 1: Annual Plan 2019/20: Progress Summary

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# West Midlands Combined Authority Annual Plan 2019/2020

## Progress update and summary October 2019



**West Midlands  
Combined Authority**

Building the Future



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# Introduction and Executive Summary

The purpose of this document is to provide a half-year summary of delivery and progress against the WMCA Annual Plan 2019/20.

The Annual Plan 2019/20 was approved and endorsed by the WMCA Board at the Annual General Meeting on 28th June. The purpose of the Annual Plan is to set out the short-term delivery and activity that will contribute to the longer-term aspiration of driving inclusive economic growth in the West Midlands region and enabling a healthier, happier, better connected and more prosperous population.

The Annual Plan document:

- Sets out the WMCA priorities for 2019/20 so that partners and stakeholders are clear on the key areas of focus
- Provides a strategic context for the WMCA as an organisation so that service plans and operational activity are aligned to the overall vision and priorities
- Enables the WMCA to articulate what is being delivered, and be able to oversee and review progress against priorities

This Progress Update and Summary is presented in line with the priority portfolios set out in the Annual Plan, and for each portfolio it provides:

- A reminder of the overall aim and long-term ambition
- A reminder of the focus for delivery/activity in 2019/20
- A summary of overall progress and the context for delivery
- A summary of progress against each of the delivery milestones/indicators

It also provides an updated summary of the regional economic context against which the Annual Plan continues to be delivered.

## Executive summary of progress against the plan

Overall progress against the delivery activity set out in the Plan is on track. The majority of milestones and targets are being met, and there has been some notable progress, achievements and delivery including:

### Transport

- Commonwealth Games Transport Plan published for engagement
- Extended the half fare concession schemes pilot for 16-18 year-olds
- Women's Concessionary Travel Scheme was launched in July 2019
- Continued development of the Regional Transport Coordination Centre (RTCC)
- Launch of a new Better Streets Community Fund with £2m available to help communities improve their streets for cycling and walking
- A £30 million funding package secured to deliver the Vision for Bus objectives.

### Housing and Land

- Launch of the Single Commissioning Framework (SCF) providing clear criteria and a robust process for on how WMCA investment and interventions will be focussed on the delivery of enhanced design quality, higher levels of affordable homes, and modern methods of construction on brownfield sites.
- The Town Centre Programme and Regional Taskforce have been set up to guide how we repurpose our local centres and are driving development and securing investment.
- A pipeline of brownfield sites have been invested in/accelerated/acquired to support housing and employment delivery and key policy documents provided such as regional affordable housing definition and design charter.

### Productivity and Skills

- The WMCA's £5m Construction Gateway retraining programme is also seeing significant success, with 42% of participants going into employment. Over 600 young people have been engaged through 'progression coaches' approach (which is achieving an in-work retention rate of 94%). £4.99m of Regional Apprenticeship Levy funding secured, and more than 100 apprenticeships have been supported.

### Economy and Innovation

- Local Industrial Strategy launched, and delivery plans being developed.
- Support to the regional preparations for Brexit, through deployment of pooled contingency funding, support to the Birmingham Brexit Commission and the WMCA Brexit Economic Contingency Group.

### Environment, Energy and HS2

- Progress made in developing a climate action plan.
- Notable delivery on the HS2 Connectivity package.
- Additional resource secured from BEIS in developing an Energy Innovation Zone toolkit, with other innovation grant applications awaiting decision.

### Public Service Reform and Social Economy

- Worked with partners to launch the Regional Violence Prevention Unit (VRU) in September 2019.
- Ongoing delivery of Housing First.
- Inclusive Growth toolkit and approach being used with partners in the development of growth corridors.

### Culture and Digital

- WM5G launched in May 2019, and delivery programme developed.
- A new Cultural Leadership Board was established in July 2019.

### Wellbeing

- 'Good Gym' is now active in Coventry, Solihull, and Birmingham.

- The Thrive Into Work pilot has seen 324 businesses aligned to the programme with a potential reach of 135,000 employees across the region.
- WMCA has now been accredited as a bronze recipient within the Armed Forces Covenant.

### Inclusive Communities

- The Young Combined Authority has been established and is starting to get involved in the business of the WMCA, helping to shape and inform policy and decisions. The Inclusive Leadership Pledge scheme, which initially went live in January 2019, continues to be a priority and an online toolkit to support signees has been developed.

There has been some minor slippage or changes to a few of the delivery milestones. None of these are considered to have major impact or consequences in terms of overall delivery and impact. Delivery milestones not met or on track include:

- The Connecting Communities Employment Support Pilot was slower to start than originally expected, as providers took time to establish and embed delivery in communities.
- The development of five town centre delivery plans and investment packages were slower to start than anticipated to ensure the approach was fully endorsed by the new regional town centre taskforce and the CA focus remained on delivery of tangible projects and investments in the five centres. Town centre delivery and investment plans are to be agreed in December, rather than by end of September as originally envisaged.
- A childhood obesity plan was presented to the Wellbeing Board earlier this year. Following their recommendation a 'Healthy Weight Strategy' is in development and was considered by the WMCA Wellbeing Board in October.
- The proposed regional approach to electric vehicle charging was originally earmarked for September 2019. This is now included in a report to the November WMCA Board proposing a Low Emissions and ULEV Strategy.
- In terms of the Inclusive Communities portfolio, the planned cross-sector HR roundtable event (recommended by the Leadership Commission) is being scheduled for January 2020, rather than November 2019 to allow for joint planning and collaboration with University of Birmingham.

# Current regional economic context

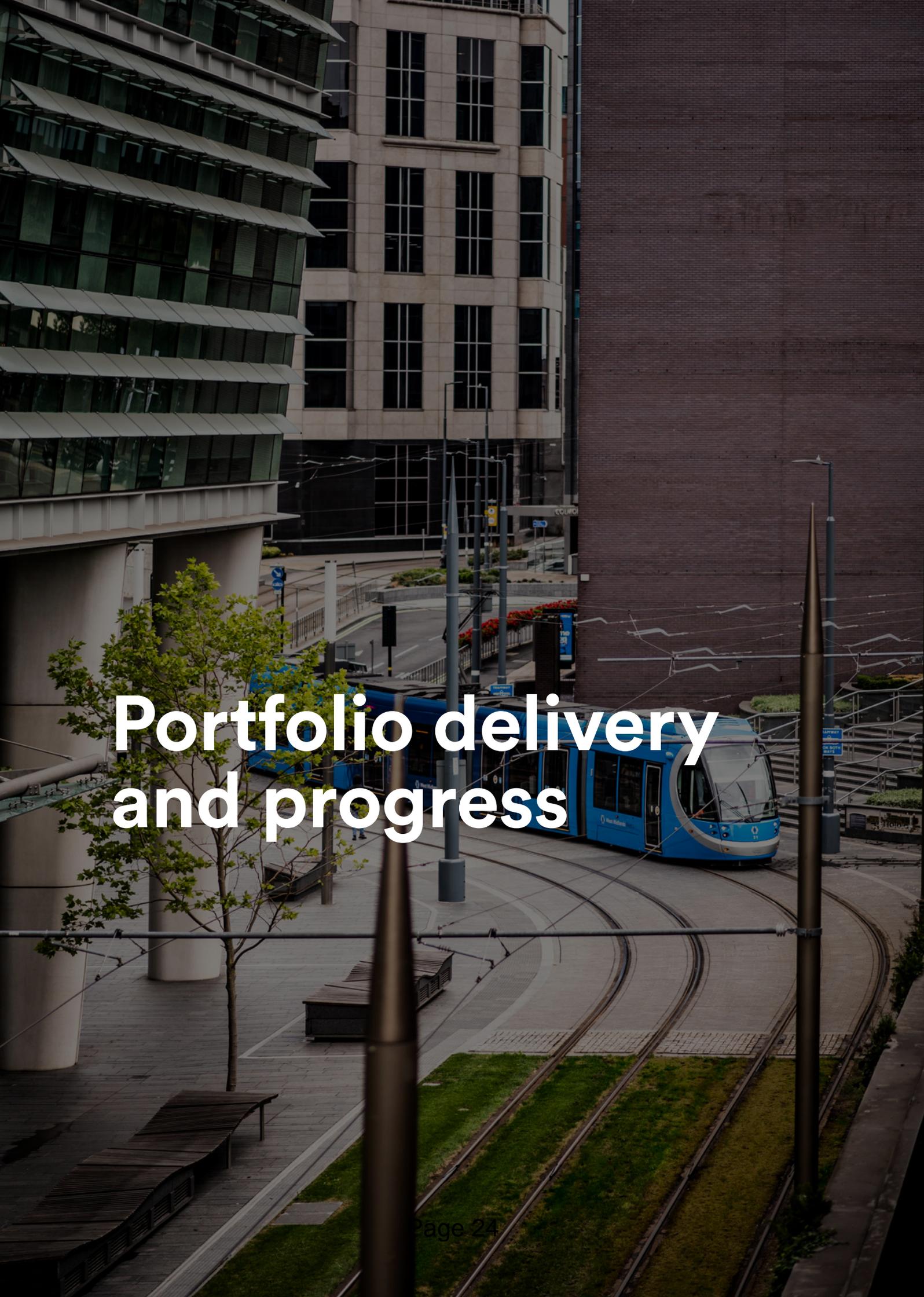
The region continues to be economically buoyant and is the only region outside London and the South East continuing to show growth. Data on Gross Value Added (GVA) - the measure we use to assess the value of goods and services in an area - has not been updated since the Annual Plan publication – when it was reported that it is growing at the same rate as the UK at 3.6% and is at an eight year high reaching £99bn. Latest Gross Domestic Product (GDP) data shows that the West Midlands is one of only 4 regions to have above the UK growth at 2.2%. This data states that the construction sector is driving this growth and to some extent offsetting a fall in the production sectors.

Many economic fundamentals are expected to stay strong. Current economic growth is coming from sectors beyond manufacturing which is continuing to contract. The strongest growth is in construction, driving real estate growth and demonstrates the importance of investment in the three city centres, housing and transport infrastructure to maintain the current growth path and protect our economy and outlook.

Business, professional and financial services continue to grow and are the largest part of the regional economy and maintaining our ability to attract investment in this sector is key. HS2, Coventry City of Culture in 2021 and the Birmingham Commonwealth Games in 2022 provide potential opportunities to improve productivity, connectivity, skills and job opportunities, and to bring investment in venues, transport, housing, jobs and tourism, as the region's profile on the global stage is boosted.

Our Local Industrial Strategy identifies four major national and global strategic opportunities, where the evidence shows that the West Midlands has both existing strengths and the ability to make a major future contribution across all its sectors. The recent focus on Research and Development aligned to place is a key opportunity for the region with its strong university sector attracting more funding.

There are still significant challenges – both current and those that we know are ahead. The impacts of Brexit are still not fully known. The Purchasing Managers Index continues to worsen. Trade figures are down 4.8% on last year. Headline productivity still lags behind the rest of the UK, as does the proportion of WMCA residents with qualifications and those with a healthy life expectancy. Youth unemployment is still relatively high. So we know there is still a way to go to meet our inclusive growth ambitions and ensure that people across the region are able to feel the full benefits of sustained economic growth.

A blue tram is shown on a curved track in a modern urban environment. The tram is moving along the tracks, which are set within a landscaped area with green grass and paved walkways. In the background, there are several modern buildings with large windows and balconies. The overall scene is bright and clear, suggesting a sunny day. The tram has the number '10' visible on its side. The text 'Portfolio delivery and progress' is overlaid in white on the left side of the image.

# Portfolio delivery and progress



Transport for  
West Midlands

# Transport

Transport for West Midlands (TfWM), the transport arm of the WMCA, works with all parts of the combined authority and alongside the seven metropolitan councils to ensure the region benefits from an effective transport system that meets the economic and environmental needs of the West Midlands.



**Portfolio Lead Member**  
Cllr. Ian Ward, Leader of Birmingham  
City Council



**Lead TfWM Officer**  
Managing Director of TfWM  
Laura Shoaf

## Focus of delivery in 2019/20

- Improving the customer experience
- A common approach to cycling and walking
- Ensuring Safety and Security on the network
- Help improve Air Quality
- Support Bus as the backbone of the West Midlands public transport network
- Deliver the best rail services
- Continue to invest in Metro
- Invest and develop our Key Route Network
- Develop the future West Midlands Transport Strategy

## Progress summary

Transport for West Midlands (TfWM) has been working closely with regional partners including our Local Authorities to:

- Manage the recent closure of Broad Street and the Five Ways Underpass, to enable the Edgbaston metro extension. TfWM has worked successfully with Birmingham City Council and Midland Metro Alliance to deliver a successful closure, with a joint programme that helped mitigate the impacts, communicate to local residents and workers in the area and provide travel choice options as part of engagement events.
- Develop a new “Yellow” disruption branding - alongside the new West Midlands Network brand. With its first successful implementation at Five Ways, it delivered a 70% awareness and encouraging 40% of drivers to re-route their journeys.
- Publish revised plans to deliver the A34 Sprint schemes - considering the key concerns raised by local residents and business along the 14.5km route.
- Secure a £30 million funding package, working with Government, Birmingham City Council and Bus Alliance, to deliver our Vision for Bus objectives. Investment includes upgraded bus routes across Birmingham and the Black Country.
- Work closely with new provider for the Ring and Ride service, now operated by West Midlands Accessible Transport (a new company and wholly owned subsidiary of National Express West Midlands.) TfWM has worked hard to ensure that this transition is simple and easy for customers.
- Extend the pilot half fare concession schemes for all 16 to 18-year-olds who live in the metropolitan area. This provides half price travel to those younger people in at school or college, in work, on a training course or an apprenticeship.
- Open a new Better Streets Community Fund with £2m available to help communities across the West Midlands improve their streets for cycling and walking. 140 bids have been received by TfWM.
- Through WMRE, launched the West Midlands Grand Rail Collaboration (GRC). The GRC aims to tackle train service performance, simplifying fare structures, improving the quality of trains and stations, sharing busy track capacity in the most efficient way and delivering timetables to improve reliability.
- The Safer Travel Partnership has recorded that crime so far in 2019/20 has reduced by 3% compared with the same time in August last year. This is based on the combined totals from bus, train and Metro.
- Progress the delivery of Bus related Byelaws - addressing various types of anti-social behaviour. The Partnership is currently seeking full approval from Government.
- Commence public engagement on the draft Games Strategic Transport Plan for B2022.
- Deliver a strategic approach for the RTCC to handle unplanned disruption during major events and trialled the approach during Velo, 2019 Cricket World Cup and Five Ways underpass closure.
- Redesign the Major works and Events area on networkwestmidlands.com and defined a consistent layout for travel advice and key information to improve customer experience.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Begin co-development of the Future Mobility Zone with partners	Spring 2019	Detailed project planning is underway. Project procurement activity and mobilisation commenced.
Launch phase 1 of the Vision for Bus delivery plan including air quality targets for buses, a bus infrastructure investment plan, and Bus Vision Delivery Plan	June/July 2019	WMCA Board approved Vision for Bus delivery options on 28th June. Enhanced Partnership (EP) development for Sprint has commenced with Legal notice issued on 14th July. First EP Reference Group met with Bus Users UK appointed as an independent Chair (30th July). Procurement for Outline Business Case began in mid-September 2019.
Deliver further enhancements to the National Concessionary Travel Scheme	June 2019	The Women's Concessionary Travel Scheme was launched on 7th July 2019. TfWM has received a total of 978 applications, 518 cards have been used with a total of 5,423 journeys.
Improve bus stations and interchanges at Walsall and Coventry, and develop plans for the new Dudley bus and Metro interchange	Ongoing through 2019/20	Walsall St Pauls Refurb - The wrapping of the facilities building has now been completed and work has started on the rebrand. The painting programme has now started well and making an impact. Coventry Pool Meadow - Stakeholder workshop held that included colleagues and stakeholders from Coventry CC and Coventry City of Culture 2021. Budget identified for asset enhancements. Dudley Interchange Project – Concept design completed. Steering group now in progress and meets monthly to discuss progress and risk register. Working to secure full funding with Black Country LEP and Dudley MBC.
Continue Delivery of the Edgbaston / Five Ways Metro extension	Commence main construction works June 2019	Construction programme underway - with Five Ways tunnels closures commenced from June 2019. Further Broad Street closures occurred from 2nd September 2019 – to facilitate further construction activity. The project remains on schedule to open by December 2021.
Enhancing Swift – delivered through a new fares and payment strategy	Summer 2019	A new Fares and Payment Strategy has been developed and well received by partners. Awaiting final endorsement by TDC/WMCA.
Continue delivery of the Wolverhampton City Centre Metro extension	Completion of civil engineering works - Bilston Street to Station Drive	Works completed and awaiting completion of the new railway station buildings.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Deliver a WM Metro asset management system and asset renewal programme	Ongoing through 2019/20	A series of projects are being progressed by TfWM to support the network expansion programme (Wednesbury Depot Additional Stabling and Maintenance Facilities, Tram Preparation & Stabling Facility – Eagle Lane, Line 1 Traction Power and OLE Upgrade)
Deliver a series of Park and Ride expansions including Longbridge	Ongoing through 2019/20	Longbridge P&R piling work is completed, and project is on schedule. Ground-breaking ceremony took place on 30th July.
Publish a Commonwealth Games (CWG) Transport Plan for consultation	Autumn 2019	Internal and external games partner engagement undertaken in July and August to agree draft Plan. Approved for public engagement by WMCA Board on 13th Sept. Engagement events planned across the region to gather feedback to inform the next steps.
Complete with partners a procurement strategy and delivery plan for transport operations for the CWG	Autumn 2019	Procurement Strategy for Bus is agreed by Sept 2019. Procurement Strategy for delivery of remaining transport operations has been delayed due to delayed interdependencies with the Organising Committee (for Venue and Sport Optimisation work, funding agreement). Remaining procurement strategies expected Q4. Delay is being managed within programme.
Order up to 25 3rd Generation Trams to operate on the extended Metro network	Autumn 2019	Four bidders were pre-qualified and taken through to the Invitation to Negotiate (ITN) stage. Contract was awarded to CAF in October 2019.
Commence work on the Birmingham Eastside and Wednesbury Brierley Hill Metro extensions	Autumn 2019	The Inquiry into the Transport and Works Act is now with the Secretary of State for consideration and determination of the order. A decision is anticipated end 2019. The Final Business Case was approved by WMCA Board on 22nd March 2019. Advanced works commenced by Midland Metro Alliance.
Open a new travel centre and customer information point at New Street Station	Autumn 2019	Design work currently being developed, with concourse kiosk designs led by Network Rail.
Conclude a Park and ride development framework and implementation plan	Autumn 2019	Two work programmes are in development; <ul style="list-style-type: none"> <li>• P&amp;R Development Workstream</li> <li>• P&amp;R Charging and Booking Workstream</li> </ul> Both workstreams reported in early October 2019 with initial findings. Work will continue to be refined over the next year.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Secure business case and planning approvals for schemes within the West Midlands Rail Programme including New Stations Packages	Autumn/Winter 2019	Additional funding of £25m secured from DfT in July 2019 to deliver Packages 1 and 2.  Camp Hill stations (Kings Heath and Hazelwell) planning application submitted in October 2019 and principle designs are being developed. Outline Business Case developed and awaiting consideration by WMCA.
Deliver Snow Hill Third Access	Winter 2019	Planning permission has been granted for scheme and detailed design works ongoing.
Deliver the first phase of the Regional Transport Coordination Centre (RTCC)	December 2019	Building of the RTCC is currently under construction, with the Phase 1 will open in December 2019.
Identify a first iteration of the CWG routes that will improve journey time reliability for the CWG and everyday users.	December 2019	Completed - June 2019.
Commence passenger services on the Centenary Square Metro extension	December 2019	Programme is to schedule with tracks and new stops being installed. Successful tram testing began in September 2019.  Route and services are due to open to passengers in December.
Commence the Sprint-Bus Rapid Transit delivery programme for new routes and agree the operating model	January 2020	Re-phasing of Sprint has been agreed with Local Authorities with detailed design and outline business case development being undertaken. Full business cases have been submitted for the A34 and A45 schemes with approval scheduled for January 2020. Contractor has been appointed to undertake cost review and provide target construction costs. Legal review underway on operator model and is expected to be concluded by the end of October 2019.
Set up the Strategic Road Safety Partnership and produce the delivery plan	Spring 2020	The Regional Road Safety Strategy has been adopted. TfWM has secured a secondee from West Midlands Fire Service to support the delivery of the wider initiatives associated with the strategy including a delivery plan.





# Housing & Land

To enable the delivery of 215,000 new homes by 2031, significantly increasing the proportion of affordable housing and driving new quality and design benchmarks.



**Portfolio Lead Member**  
Cllr Mike Bird,  
Leader of Walsall Council



**Lead WMCA Officer**  
Gareth Bradford,  
Director of Housing &  
Regeneration

## Focus of delivery in 2019/20

- Setting a strategic investment and delivery strategy for housing and land (e.g. regional spatial investment and delivery plan, single commissioning framework)
- Delivering a pipeline of land for development and investment, unlocking and accelerating delivery on challenging brownfield sites
- Increasing the supply of the right homes in the right places for region (e.g. submit an ambitious regional affordable and social housing proposal to Government)
- Transforming the quality of development (e.g. new regional design charter)
- Brokering new funding and investment for development, infrastructure and land (e.g.
- Accelerating place-making and regeneration in town centres and beyond (e.g. town centres programme)

## Progress Summary

Significant progress is being made in delivering the ambitions and priorities for the Housing and Land portfolio. Figures for the last year show a 20% increase in delivery of new homes on the previous year, above the trajectory set out to reach 16,500 new homes per year. The CA's role as an enabler and

trailblazer for new approaches is bearing fruit with real impact on delivery.

Designed to help address market failure, the Single Commissioning Framework works to channel WMCA investment towards the delivery of enhanced design quality, higher levels of affordable homes and modern methods of construction on those development projects WMCA supports, putting Inclusive Growth front and centre of our funding agreements. This approach maximises every pound of CA funding and our expertise to leverage private investment and unlock schemes. In tandem with our Investment Prospectus, which sets out £10bn worth of development schemes coming forward in the region, this is providing clarity of focus for developers and investors in the region.

Our regional pipeline of housing and commercial sites, including opportunities in town centres and along key transport corridors, is bringing forward brownfield sites for development, some of which have been dormant for decades. The Town Centre Programme, and the Regional Taskforce set up to guide and inform how we repurpose our local centres, is focused on driving development and securing investment. And our collaborations, including the One Public Estate programme, working closely with our local authorities, and strategic partnerships with the private sector, are working collectively to bring together all the elements required for a genuine transformation in the housing and regeneration of the region.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Publication of a regional spatial investment and delivery plan (SIDP)	By end of June 2019	Document agreed in Feb 2019. Published version due in third quarter of 2019/20.
Development of five Town centre delivery and investment packages	By end of Sept 2019	To be agreed by end of December 2019
Launch a Regional Design Charter	By Autumn 2019	Launch due in November 2019
Publish a summary version of the Single Commissioning Framework for housing and land investments	By end of Sept 2019	Launched on 17th September at the Forum for Growth Conference
Work with local councils to ensure local plans across the region are reviewed and/or updated (as necessary) to enable the delivery of 215,000 homes by 2031	Continual process	Ongoing



# Productivity & Skills

To see more people move into employment and higher skilled jobs so that all communities benefit from the region's economic growth and businesses can access the skills that they need to grow.



**Portfolio Lead Member**  
Cllr George Duggins,  
Leader of Coventry City  
Council



**Lead WMCA Officer**  
Julie Nugent,  
Director of Productivity & Skills

## Focus of delivery in 2019/20

- Prepare our young people for future life and work – for example, secure an extension to the successful Progression Coach pilot supporting young unemployed people
- Create regional networks of specialist technical education and training – oversee an increase in courses developing higher technical skills, including more digital, construction and automotive training
- Accelerate the take up of good quality apprenticeships across the region – secure levy funds to fund apprenticeships for SMEs
- Support inclusive growth by giving more people the skills to get and sustain good jobs and careers – deliver the Connecting Communities Employment Support Pilot to help more people in to work
- Support an agile skills ecosystem - develop a new approach to commissioning and delivering provision funded through the Adult Education Budget (AEB) to include a greater focus on regional and local priorities

## Progress summary

Work with young people has expanded, to better support young people at risk of dropping out. Alongside work with the region's (FE) colleges, this includes extension of DWP Progression Work Coaches and partnering with Movement to Work to secure c.1000 work experience opportunities for young unemployed people.

WMCA has secured funding to enable bespoke construction training, including on-site training hubs in Perry Barr, Wednesbury and Broad Street, Birmingham. The on-site hubs are used to upskill the existing workforce as well as to support new entrants to the sector. The WMCA's £5m Construction Gateway retraining programme is also seeing significant success, with many residents helped in to employment. All training activity is shaped by our Construction Skills Taskforce, led by industry partners.

WMCA has launched similar funds, in collaboration with industry and education partners, to support more training in digital and automotive sectors.

WMCA is the first Combined Authority to set up a new approach to encourage businesses to transfer unused levy to support apprenticeships at small and medium-sized businesses. We have already secured £4.99m and supported over a hundred apprenticeships. This will retain much needed investment for skills in the region.

We are testing new approaches to collaboration around training in local communities, using AEB delivery to support better connections between providers, local authorities and new job opportunities for local residents. We have successfully commissioned new provision through our devolved Adult Education Budget. This has included close working with local authorities, to ensure greater focus on local and regional priorities, with an expected impact of:

- More training that leads to jobs – we have procured c£20m new of provision focus on helping unemployed people into jobs and supporting those in work to progress
- More higher-level skills – a planned increase in level 3 provision
- More training in priority skill areas – planned increase in provision aligned to regional priority sectors

Progress against delivery milestones and indicators			
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019	
Mayor's Mentors – No of people being mentored <sup>1</sup>	3,000	3,500	The Mayor's Mentors partnership network has expanded to include 6 new partners – all of whom deliver a range of mentoring support to young people. The first Mayor's Mentors celebration event will take place on 24th October. This event will see the launch of the Mayor's Mentors Awards.
No of people trained through construction retraining fund	745	449	Engagement with residents for construction retraining continues to hit targets, and the conversion into jobs currently stands at over 42%. Programmes are taking place across the West Midlands, with training in plant, formwork and civil engineering as well as construction operative training. In addition, the roll-out of on-site delivery, attached to major projects, is raising awareness of opportunities in construction, with local residents.
No of people into construction jobs following WMCA training	373	192	
Apprenticeship Levy funding committed to levy pool	£10m	£4.99m	There is good progress towards the overall 5 year target (£40m), and the WMCA programme currently accounts for over 15% of all transfers that have happened nationally.
No of young people engaged through progression coaches	600	653	The progression coach model is continuing to provide positive outcomes for young people engaged in the pilot, including an in work retention rate of 94%. The success of the pilot has led to a further extension of activity in to 2020
People engaged and supported through Connecting Communities	2,000	921	The Connecting Communities employment support pilot is now in its second year of delivery. The pilot was slower to start than expected, as providers took time to establish and embed delivery in communities. Actions are in place to improve performance and ensure that local people are actively engaged.

1. Based on deducting end of March figure from the cumulative. 5179 – 1679 =3500



# Economy & Innovation

To create the conditions to support inclusive economic growth that help sustain the economic renaissance of the region and make the West Midlands the best place to grow up, live and work.



**Portfolio Lead Member**

Cllr Ian Brookfield,  
Leader of City of  
Wolverhampton Council



**Lead WMCA Officer**

Julia Goldsworthy,  
Director of Strategy

## Focus of delivery in 2019/20

- Secure publication of the Local Industrial Strategy
- Identify key strategic priority projects and programmes with LEPs to support Local Industrial Strategy (LIS) delivery
- Develop new LIS delivery infrastructure to support pursuits of the 4 major market opportunities
- Review and influence funding frameworks to support LIS delivery (including consultation on post Local Growth and Shared Prosperity funds)
- Support the regional preparations for Brexit, through deployment of pooled Brexit Contingency funding, support to the Birmingham Brexit Commission and the WMCA Brexit Economic Contingency Group

- Equip the WMCA with the tools to deliver programmes with impact (economic intelligence, annual State of The Region economic profile, Office for Data Analytics, policy research and evaluation).

## Progress summary

Local Industrial Strategy launched, and delivery plans being developed. Support to the regional preparations for Brexit, through deployment of pooled contingency funding, support to the Birmingham Brexit Commission and the WMCA Brexit Economic Contingency Group.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Launch Local Industrial Strategy (LIS)	June 2019 and ongoing	LIS launched in May 2019 jointly with government – the first in the country to be published.
Identify key strategic projects and programmes for LIS delivery	June-November 2019	<p>Priority projects and programmes identified and are feeding into Spending Review discussions with government, in line with major market opportunities, foundations of productivity, and sector action plans.</p> <ul style="list-style-type: none"> <li>• Create Central launched - to build on the region's existing creative and cultural talent and take it to the next level, helping to drive investment, growth and jobs in the screen industries.</li> <li>• UK BIC – £28m additional funding secured to expand activity, supporting the Future of Mobility opportunity</li> <li>• Discussions underway with government on life sciences park and radical prevention to support commercialisation of data driven life sciences</li> <li>• Modern services – sectoral analysis has informed national sector action plan</li> </ul>

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Establish new LIS delivery infrastructure	July 2019 onwards	LIS implementation group (LEP and CA officers) in place, supporting existing portfolio governance. Delivery plans and progress dashboard to be reviewed and approved at 20th Nov SED Board. Some delivery already underway through existing resource, though extended funding uncertainty is constraining the ability to make longer term plans. The next step is to agree pipeline and funding requirement for Spending Review 2020 and SPF decisions.
Develop proposals for West Midlands Innovation Programme	June 2019	Investment Programme resource secured to support the first phase of Innovation Programme development and delivery.
Inform development of funding framework resource to support shared strategic economic objectives	March 2020	Single Assurance Framework in development. Future funding discussions linked to the Shared Prosperity Fund delayed to the 2020 Spending Review.
Deploy Brexit Contingency Pooled fund	Oct 2019	<ul style="list-style-type: none"> <li>• Funding pool held up as best practice nationally. The funds have supported:</li> <li>• Region wide Brexit Health Check</li> <li>• Additional support for growth hubs</li> <li>• Automotive supply chain research</li> <li>• Local authority key suppliers research</li> <li>• Recruitment of shared Environmental Health and Trading Standards officers to support businesses with new systems</li> </ul>
Develop programme of economic intelligence reporting	June 2019, then ongoing	Annual State of the Region Report (SOTR) published June 2019. Statistical release briefing programme in place, aligned to SOTR priority indicators.
Deliver Creative scale up pilot	June 2019, then ongoing	Creative Scale up pilot due to launch 7 <sup>th</sup> November



# Environment, Energy & HS2

To make a significant positive impact on our environment and deliver clean growth that improves the quality of life for everyone in the region.



**Portfolio Lead Member**  
Cllr Ian Courts,

Leader of Solihull  
Metropolitan Borough  
Council



**Lead WMCA Officer**  
(Environment)

Dr. Henry Kippin,  
Director of Public  
Service Reform



**Lead TfWM Officer**  
(HS2)

Laura Shoaf,  
Managing Director of  
TfWM



**Lead WMCA Officer**  
(Energy)

Julia Goldsworthy,  
Director of Strategy

## Focus of delivery in 2019/20

### Environment

- Support the development of a regional carbon reduction target
- Develop a low emission strategy and action plan – working with local authorities, TfWM and partners
- Build and deliver on priorities within UK's first clean growth Local Industrial Strategy
- Focus on greenspaces and waterways – by developing a natural environment infrastructure investment plan

### Energy

- Ensure the energy infrastructure of the region supports a competitive industrial base, clean growth and social inclusion.
- Institutionalise Energy Capital within the CA as the delivery body for the Regional Energy Strategy
- Support further development of implementation of new Regional Energy Strategy by Energy Capital.

### HS2

- Work with partners to continue advocating for HS2 as a fundamental building block on which the region's economic growth, transport and sustainable/inclusive/green growth strategies are based.
- Work with partners and the HS2 Growth Delivery Board to ensure the scheme is delivered in conjunction with wider strategic regeneration schemes
- Challenge and support partners and stakeholders to ensure the region mitigates against adverse impacts of the building of the scheme and ensure the overall delivery of the growth strategy benefits the whole region.

## Progress summary

### HS2

The main focus of attention of the programme in recent weeks has been on the Oakervee Review Panel which was set up by the Prime Minister to review the overall HS2 programme. Partners from across the region have come together in a show of unity and have submitted a comprehensive and detailed evidence portfolio to the review panel and DfT. The review is expected to be completed soon, with a report expected to be presented to both DfT and the Prime Minister during November.

Work has continued apace across the region with good progress being made in relation to both the Curzon Station and UK Central. Progress has also been notable on the HS2 Connectivity package, with schemes like the Centenary Square Extension and the Wednesbury to Brierley Hill line making significant progress.

Work also continues to maximise the skills & employment opportunities presented by the construction of HS2 and within its supply chains.

Work by the WMCA HS2 Environment & Landscape Board has continued, with a particular focus on the removal of ancient woodlands in this region. Discussions are on-going on this sensitive subject with HS2 Ltd as E&L Board members look to ensure that suitable and appropriate mitigation is taken.

### Environment & Energy

The focus of the portfolio has been on creating a credible, evidence based carbon reduction target for the region; brokering this with partners – including bringing a paper to WMCA Board; and developing the action plan that constitutes the basis for a regional response to the 'climate emergency' declared by WMCA Board in July 2019. This plan emphasises four key areas: clean air, clean growth, natural capital and 'leading by Example'. It will be published in November 2019, and will contain a mix of strategic priorities, areas for further investment and collaboration, and specific initiatives that can be progressed in the immediate term.

Alongside this has been the development of an options appraisal for the acceleration of electric charging infrastructure – and underlying energy supply – across the region. This will be brought to November 2019 WMCA Board and contains a detailed appraisal of the business case for collaboration, and the choices WMCA members have available in terms of market shaping and the pace and extent of regional coverage.

The WMCA has also begun its own climate change adaptation work with the announcing of an ambition to ban single-use plastics by the end of 2020 within the WMCA and those parts of the transport network in the region for which it has responsibility.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Publish a WMCA environment action plan (including carbon reduction targets and a pipeline of potential investments to support clean growth) and internal environmental improvement plan	Autumn 2019	A proposed action plan is due to be considered by WMCA Board on 8th November
Regional review of air quality, Action Plan and Delivery Unit launched – including regional approach to electric vehicle charging	September 2019	Air quality will remain a local priority with WMCA playing a regional coordination role. Electric Vehicle (EV) charging approach will be a specific part of action plan delivered in Autumn 2019.
Launch of Natural Capital Investment Strategy and Delivery Programme – including key local site for funding and ‘greening’ existing and planned TfWM and partners infrastructure	October 2019	Resource from Environment Agency has been secured to support the development of natural capital pipeline
Set out new green business growth targets as part of the Local Industrial Strategy implementation	November 2019	Local Industrial Strategy priorities under development
Clean growth challenge	Autumn 2019	This will be part of the action plan being considered by WMCA Board on 8th November
Progress discussions with central government about Energy and Power devolution	March 2020	



# Public Service Reform & Social Economy

To deliver on the promise of more inclusive growth, with the confidence to more deliberately shape investment, infrastructure and services around social as well as economic goals.



**Portfolio Lead Member**

Cllr Yvonne Davies, Leader of Sandwell Metropolitan Borough Council



**Lead WMCA Officer**

Dr. Henry Kippin, Director of Public Service Reform

## Focus of delivery in 2019/20

- Inclusive Growth – providing the tools and capability to create a more deliberate and socially purposeful model of economic growth
- To support public service and whole-system collaboration across the West Midlands that delivers better outcomes for citizens, supports more inclusive development and inclusive infrastructure, and helps to close the region's fiscal gap over the long term.
- Inclusive Growth Unit - continue to deliver several programmes of work including an inclusive growth investment toolkit, an inclusive growth framework, and population health intelligence function
- Working with the Homelessness Taskforce to develop its objectives in support of statutory authorities – including the £9.6m Housing First pilot across the region
- Continuing a joint programme of work in partnership with the PCC which focuses on vulnerable young people within the justice system, which we will be using to develop a platform for better regional collaboration to support violence prevention
- Collaboration to Support Radical Prevention including substantial work supporting evolving partnership arrangements with police and fire service partners, and building shared Public Service Reform commitments around prevention, addressing vulnerability and supporting greater place-based collaboration.
- into accommodation and wrap-around support across our boroughs
- Establishment of the regional Violence Reduction Unit in partnership with the PCC, WMP and Public Health England as part of progressing the region's work on vulnerability and young people
- Kick-off of the first pilot of our work with HM Treasury to trial the Public Value Framework in the region as a tool for public service collaboration

## Progress summary

Progress against annual plan outcomes has been solid in the year to date, including:

- The completion (and planned launch in early November) of the Social Economy Taskforce, and embedding of social economy/inclusive growth goals within the Industrial Strategy
- The application of Inclusive Growth tools in 2 pilot areas of the West Midlands
- Ongoing delivery of Housing First which is getting some of the most vulnerable people

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Launch of Inclusive Growth toolkit and Civil Society Engagement Report	June 2019	Launched at June WMCA board
Adoption of Inclusive Growth toolkit and approach within at least three pilot initiatives within the region	December 2019	Inclusive Growth Unit team now working with partners in Wolves-to-Walsall corridor; north Solihull; Wednesbury Brierley Hill corridor
Launch of regional violence prevention unit (with WMCA supporting partners), strategic reform of regional support for vulnerability and publication of criminal justice reform and vulnerability evidence base	Summer 2019	The Violence Reduction Unit was launched in September 2019.
Commence veteran's mental health and homelessness work programmes	July 2019	Recruitment to programmes commenced with a view to starting substantive work in autumn
Completed Year 1 delivery of Housing First	November 2019	Programme is ongoing and reported through the Housing First Board and homelessness taskforce members advisory group
Launch of the Social Economy Taskforce Report	July 2019	Draft report received by WMCA board in July; official full launch with the sector scheduled for Sept/Autumn 2019.
Creation of a number of public service use cases through the 5G and Digital public services programme	Quarterly	First use case for WM5G was '5G connected ambulance' – a world first tested at UHB and covered by CNN, BBC and other media outlets. Further test cases scheduled for Autumn 2019.



# Culture & Digital

To provide a focus on the opportunity that digital transformation provides for our economy, public services and wider society, and also reflect the intent to develop a more strategic approach to culture across the region.



**Portfolio Lead Member**  
Cllr Patrick Harley,  
Dudley Metropolitan  
Borough Council



**Lead WMCA Officer (Digital)**  
Dr. Henry Kippin,  
Director of Public Service  
Reform



**Lead WMCA Officer (Culture)**  
Julia Goldsworthy,  
Director of Strategy

## Focus of delivery in 2019/20

This newly configured portfolio focuses on increasing the social and economic benefits from those culture activities and digital transformation in the region, including for our public services and wider society. It also reflects the intent to develop a more strategic approach to culture across the region. Activity includes:

- West Midlands 5G (WM5G): The 5G programme includes early test-beds focused on health and public service applications, mobility and advanced manufacturing and citizen connectivity.
- Digital Growth & PSR: continue to develop our capacity to support digital public services across the region, supporting local authorities and public service partners to realise benefits of new digital service models, and build readiness to take advantage of 5G.
- Develop a Strategic Approach to Culture: Including a new Cultural Leadership Board promoting wider leadership and involvement in our region's diverse range of culture.
- Supporting the Commonwealth Games and Coventry City of Culture - Working with partners to maximise the impact of the Birmingham 2022 Commonwealth Games and 2021 Coventry City of Culture as major opportunities for local firms and communities, a showcase of the region to investors and visitors, and a lasting legacy for people living in the West Midlands.

The WMCA's digital skills programme has been rolled out, including a 'beat the bots' fund launched in May 2019 to help train the future workforce and those at risk from automation. This is part of the regional skills plan and overseen by the Productivity and Skills portfolio.

There has been ongoing work to support digital innovation in public services, including working with health service partners to develop the 'Radical Prevention Fund' launched in the DHSC Prevention Green Paper, through the WM5G team and partners such as University Hospitals Birmingham and the region's local authorities.

## Progress summary

There has been ongoing work of the WM5G team to support investment and roll-out of 5G connectivity in the region. Highlights have included the testing of connected healthcare solutions (5G ambulance based scanning), manufacturing and design 5G solutions (as part of a week-long demonstrator conducted with Ericsson and Birmingham City University), 5G sites now live in Birmingham, Coventry and Wolverhampton, and ongoing progress of 'infrastructure acceleration' to unlock new sites for roll out across the WM.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Launch of WM5G delivery programme – including ‘quick wins’ establishing 5G connectivity within regional centres.	June 2019 (with ongoing deliverables through 2019/20)	WM5G launched and delivery programme begun May 2019 – with quick wins including testing of first 5G connected ambulance, and forthcoming 5G accelerator facility with WMCU partnership
Develop and deliver WMCA Digital Strategy to support public service collaboration and leverage 5G	November 2019	On track to deliver this by Autumn 2019
Establish new Cultural Leadership Board.	July 2019	New Cultural Leadership Board launched. Expressions of interest for the new Board, chaired by Coventry City of Culture Chief Executive, were invited in September. The inaugural meeting will be taking place later in the autumn.



# Wellbeing

To create a region in which positive, proactive and preventative approaches to citizen wellbeing are normalised, giving our young and diverse population a better chance to thrive in life and work.



**Portfolio Lead Member**  
Cllr Izzi Seccombe,  
Leader of Warwickshire  
County Council



**Lead WMCA Director**  
Dr. Henry Kippin, Director  
of Public Service Reform

## Focus of delivery in 2019/20

- Thrive West Midlands: Ongoing delivery of the successful West Midlands Thrive programme, which continues to grow and support a culture of support and awareness for mental health issues across the region.
- Childhood Obesity: Development and delivery of a childhood obesity strategy for the West Midlands, designed in partnership with local authorities and Public Health England.
- West Midlands on the Move: continue to roll out our West Midlands on the Move strategy which promotes physical activity and wellbeing - including the expansion of 'Good Gym West Midlands', a work programme on disability and sport
- 'Radical Prevention' Fund: Development and delivery of an innovative new funding mechanism (developed in partnership with central government, PHE, NHS and local government partners) which brings together our regional ambitions around digital and prevention
- Population Health Intelligence: Working closely with Public Health England to continue to host a population intelligence hub within the Inclusive Growth Unit
- Supporting place-based health and care: Continue to support our regional health and care partnerships, with a place on the West Midlands STP executive, and through the development of our population hub and preventative activities

## Progress summary

### Thrive West Midlands

Thrive at work is continuing with the pilot due to finish taking referrals on 31st October 2019 – we currently have 5545 referrals since the start of the trial of which 3008 have been randomised into the programme. We have 1091 individuals with job profiles complete and 298 people now in work. The recruitment ends on 31st Oct 2019 and runs with the participants for a further 12 months to seek job outcomes for the individuals in the intervention cohort.

Thrive Into Work pilot programme finishes on 31st Dec 2019 and will publish the findings of the fiscal incentive trial by the End of March 2020. In total 324 businesses are aligned to the programme with a potential reach of 135,000 employees across the region.

'Include me' has now signed up 31 organisations to the pledge. A number of workshops have taken place to train Health and Social care workers around social prescribing and 32 staff have been specifically trained. The citizen network for the disabled voice has been out to tender and will commence work in mid-October.

### Veterans work stream

The focus for the wellbeing work is developing veterans with poor mental health into work. A structured approach built within the PSR programme has been established. On 17th October a number of businesses were convened in the region to establish pathways into work. In addition, the WMCA has now been accredited as a bronze recipient within the Armed Forces Covenant.

### Mental Health Literacy

So far we have trained 42,000 individuals in Mental Health First Aid across the region. Every Mind Matters is due to launch nationally on 7th October 2019 following Ministerial announcement. The ambition will be for this to become an induction tool for all employers in the region and support the drive from World MH day on 10th October 2019.

### Childhood Obesity

A healthy weight strategy is due to be presented to the Wellbeing Board on 24th October 2019 and will then be finalised for public and stakeholder consultation.

### Population Health Intelligence

A consultant in Public Health and public health analyst has been recruited into posts in late August 2019. The programme of work has commenced and will seek to align the existing PHE analyst team, Population intelligence Hub, Population Health Management programme to start work on the inclusive growth agenda. It is anticipated that the work will then develop the wellbeing dashboard to drive future decision making.

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Launch of prevention funding mechanism in partnership with PHE and local partners	Summer 2019	Prevention fund launched within the Government's prevention green paper – work now being undertaken to secure central government funding before substantive work commences
Completed Year 2 delivery of Thrive into Work IPS Trial	December 2019	Trial is successfully continuing – green rag rating will need to wait until year-end
Doubling of business (to c200) and employee engagement through Thrive at Work programme	March 2020	Thrive at work now has 324 businesses engaged and has a total reach of 135,000 employees across the region
Commence Veterans mental health work programmes	July 2019	Recruitment started to enable substantive work to begin from autumn 2019. WMCA accredited as a bronze recipient within the Armed Forces Covenant.
Launch of WM Childhood Obesity Action Plan, including specific early deliverables	May 2019	A healthy weight strategy is due to be presented to the Wellbeing Board on 24th October 2019 and will then be finalised for public and stakeholder consultation.
Roll out of Good Gym across the whole West Midlands constituent geography	March 2020	Good Gym now active in Coventry, Solihull, Birmingham and Warwick
Roll out the Mental Health Literacy and Mental Health First aid programmes across the whole West Midlands	March 2020	Every mind matters campaign trial started October 2018 and reached 117,000 people. Formal campaign restarting in October 2019 with ministerial launch. MHFA training continuing and now has reached 38,125 people



# Inclusive Communities

To enable and support growth that is measured not only by how fast or aggressive it is, but also by the social and environmental outcomes it realises for people in our most vulnerable and marginalised communities.



**Lead Portfolio Member**  
Cllr Brigid Jones, Deputy  
Leader of Birmingham  
City Council



**Deborah Cadman**  
Lead WMCA Officer,  
Chief Executive of the  
WMCA

## Focus of delivery in 2019/20

This was a new portfolio for 2019/20 and has a strong emphasis on challenging, enabling and supporting other portfolios to embed inclusivity, equalities and diversity into their policy and delivery.

The portfolio will also drive the delivery of recommendations set by WMCA's Leadership Commission, including:

- Establish a diverse Young Combined Authority (YCA) to influence and constructively challenge WMCA policy, better connecting the organisation to the communities it serves and building future political leadership capability in the West Midlands.
- Inclusive Leadership Pledge – encouraging leaders and employers across the region to commit to realising greater inclusivity within their organisations; promoting the business case for diversity, enabling positive action and celebrating success.
- Supporting and enabling HR best practice across sectors.

## Progress summary

The new portfolio has been effective in providing a strategic home for the delivery of actions recommended by the WMCA Leadership Commission.

Progress over the first half of the year has included:

- Recruited and launched a diverse Young Combined Authority with support from our delivery partner, Young Giant (September 2019).
- Extended support for the Inclusive Leadership Pledge by: creating a pledge for senior leaders to sign, developing a communications campaign and engaging business partners at events (secured 150+ pledges by October 2019).
- Developed an online toolkit for Inclusive Leadership, which offers signposting to best practice. The toolkit was showcased at the Mayor's Business Advisory Group meeting and promoted to pledge signees (September 2019).

Next steps for Leadership Commission activity are to:

- Enable the Young Combined Authority to influence WMCA decision-making (ongoing).
- Convening a strategic HR roundtable (originally planned for November 2019, this is now being scheduled for January 2020).
- Promoting the Inclusive Leadership Pledge, and plan for its one-year review (January - March 2020).
- Liaising with universities to confirm current or potential opportunities around inclusive communities, including measuring the impact of WMCA's efforts (ongoing – March 2020).

As anticipated, the Inclusive Communities portfolio is continuing to develop its work programme, including its relationship with external partners and other WMCA portfolios. Activity to date has included: liaising with other portfolios about potential work (e.g. Skills), participating in partner-led workshops (Fawcett and West Midlands Women's Voice) and championing inclusion (social media campaign for National Inclusion Week).

Progress against delivery milestones and indicators		
Key Performance Measure/ Indicator	2019/20 target	Progress as of September 2019
Develop our online toolkit for Inclusive Leadership	August 2019	Content gathered and uploaded throughout August, with the completed toolkit presented at the Mayor's Business Advisory Group in September 2019. Further work is being undertaken to promote the resource with businesses who have signed the Inclusive Leadership Pledge. The toolkit will likely evolve over time with partner contributions and dissemination.
Establishment of the Young Combined Authority	September 2019	Young Combined Authority is up and running. Induction events held on 14th and 18th September. Focus is now be on enabling the YCA members to influence WMCA decision-making and policy development.
Convene a cross-sector HR roundtable event	November 2019	The roundtable will convene leaders of business membership organisations and key sectors to agree how they can work together to promote inclusive leadership and disseminate best practice. Next steps: continue collaboration with University of Birmingham to refine the agenda/ aims and finalise a date and invitees. The event will be held in January 2020, later than the target, to enable planning and secure attendance.
Increase number of organisations signing up to the Inclusive Leadership Pledge	March 2020	Uptake of the Inclusive Leadership Pledge has significantly increased, following the creation of a pledge for senior leaders to sign (as well as the pledge for organisations) and the creation of a communications campaign. Further events are planned to secure wider reach.
Review of WMCA contribution to Inclusive Leadership	March 2020	Initial plans are taking shape to evaluate the impact of particular projects (Young Combined Authority and Pledge), but further work is needed to systematically capture impact across the organisation. This will involve connecting to WMCA's work (Strategy team and Inclusive Growth), and may extend to further collaboration with universities.



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Combined Authority

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## WMCA Board

<b>Date</b>	8 November 2019
<b>Report title</b>	Feedback from Overview & Scrutiny Committee Mayor's Question Time: Policy
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employee</b>	Tim Martin, Head of Governance, Clerk and Monitoring Officer email: <a href="mailto:tim.martin@wmca.org.uk">tim.martin@wmca.org.uk</a> tel: (0121) 214 7435

**Recommendation(s) for decision:**

**The WMCA Board is recommended to:**

- (1) Note the Mayoral Q&A event held with members of the Overview & Scrutiny committee, joined by members of the new Young Combined Authority on 9 October.
- (2) Note the conclusions arising out of the event as set out in paragraph 4.2.
- (3) Note that a further Mayoral Q&A event to be held in February 2020, with a specific focus on connectivity.

## **1. Purpose**

- 1.1 A Mayoral Q&A session was held on 9 October where members of the Overview & Scrutiny Committee questioned Andy Street on the delivery and impact of the WMCA policies. This report details the Overview & Scrutiny Committee's feedback from that Q&A session together with recommendations for the WMCA Board to consider.

## **2. Background**

- 2.1 On 9 October, the Overview & Scrutiny Committee, joined by three members of the new Young Combined Authority, held a public Mayoral Q&A session, where the Mayor was questioned for nearly two hours on the delivery and impact of WMCA policies in areas as varied as housing, skills, economic development and 5G. This is an important part of providing public accountability and decision-making transparency for the WMCA's only directly elected politician.
- 2.2 At its first meeting the Overview & Scrutiny Committee had identified its objective for 2019/20 as:

*“Commissioning and undertaking an effective, clear and accountable programme of scrutiny reviews that improve the outcomes for residents of the West Midlands, ensuring that the committee and its members engage fully with the region’s constituent and non-constituent authorities and its local enterprise partnerships”*

## **3. Mayoral Q&A**

- 3.1 The committee pursued a number of general lines of enquiry with the Mayor including governance, economic development and the impact on the region, skills, housing and 5G:

### **(a) Governance Structure**

- There was a discussion as to whether the governance structure of the WMCA was fit for purpose three years after it had been established, given the rapid growth of its remit and influence.
- The committee were also keen to understand how the WMCA could ensure that through the application of Devolution “left behind” communities were strengthened, and prosperity and inclusive growth was felt across the region.

### **(b) Economic Development**

- The WMCA was moving into a delivery phase within the three key areas of transport, housing and skills that would be the main drivers of inclusive economic development. The role of the Local Industrial Strategy in balancing the need to attract high skilled jobs into the region whilst expanding key manufacturing industries would be pivotal.
- There was a discussion on Brexit and the potential impact on the region’s economy of various scenarios together with the operation of the proposed Shared Prosperity Fund.

**(c) Skills**

- There was significant discussion on the delivery of skills training in tackling the number of younger people within the region not in education, employment or training ('NEETS'), as well as the economic impact that a reduction in the number of children not considered to be 'school ready' would have. Discussions were also held regarding the Apprenticeship Levy and lifelong learning opportunities.
- The Mayor was asked for his views about the best way to ensure that the benefit of attractive high-quality jobs to the region were felt by all sectors of the workforce and those not currently in work.
- The Mayor was also asked about spending by the West Midlands Combined Authority on redundancies and consultants at a time when apprenticeship numbers were going down.

**(d) Housing**

- The supply and availability of affordable housing occurred throughout discussions, and the Mayor stressed the need to ensure greater powers were devolved from the Government that allowed the region to specify and ensure affordable housing quotas within larger developments were delivered.
- The Housing First programme to provide accommodation to people who found themselves homeless was also discussed, including the disparity within local authorities in putting housing units into the scheme. The Mayor was asked about the number of individuals who had already been helped by the scheme.
- The need to tackle the causes of homelessness through appropriate support for those in the programme was also discussed.
- Concerns over the private rented sector were also raised but the limitation of the Mayoral Combined Authority to influence that market was highlighted.

**(e) WM5G**

- The importance of the Mayor being able to leverage private sector investment into the region was recognised as a key determining factor in successfully delivering the 5G trial project.

**(f) Brexit**

- The implications and timescales of Brexit ran through much of the discussions, particularly in respect of the delivery of the Local Industrial Strategy. More detail was needed on the proposed Shared Prosperity Fund, and the consultation on how that fund was to be regionally allocated was of significant importance.

**4. Conclusions**

- 4.1 The Mayoral Q&A sessions are one of the mechanisms by which the committee scrutinises the work of the WMCA. A further Q&A session is already planned for December when the 2020/21 draft budget will be discussed.

4.2 In respect of this session, the Overview & Scrutiny Committee noted the following conclusions:

- The Mayor undertook to provide further information in response to questions on non-constituent authorities accessing the housing and land development fund, the transitioning of support for younger people once they reach the age of 25, and the use of a disabled travel pass on the Metro.
- The potential for Overview & Scrutiny Committee to look at whether the WMCA was appropriately structured from a governance perspective to discharge its functions and responsibilities.
- The potential for Overview & Scrutiny Committee to look at the extent to which the WMCA's policies were reaching marginalised communities, and the extent to which the WMCA was improving their lives.
- The need for an additional Mayoral Q&A session to be held in February 2020 to focus specifically on connectivity-related matters.
- A request from the Young Combined Authority for suggestions as to what areas it should be considering, so as to ensure that the views of younger people in the region is fed into the issues that the WMCA is considering.

#### **Financial Implications**

5. There are no direct financial implications arising out of the recommendations contained within this report.

#### **Legal Implications**

6. There are no direct legal implications arising out of the recommendations contained within this report.

#### **Equalities Implications**

7. There are no direct equality implications arising out of the recommendations contained within this report.

#### **Inclusive Growth Implications**

8. There are no direct inclusive growth implications arising out of the recommendations contained within this report.

#### **Geographical Area of Report's Implications**

9. The Overview & Scrutiny Committee comprises 12 members appointed by constituent authorities and seven members appointed by non-constituent authorities.

#### **Other Implications**

10. There are no further specific implications arising out of the recommendations contained within the report.



## WMCA Board

<b>Date</b>	8 November 2019
<b>Report title</b>	Financial Monitoring Report 2019/20
<b>Portfolio Lead</b>	Finance - Councillor Bob Sleigh
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7552
<b>Accountable Employee</b>	Linda Horne, Director of Finance email: <a href="mailto:linda.horne@wmca.org.uk">linda.horne@wmca.org.uk</a> tel: (0121) 214 7508
<b>This report has been considered by</b>	Strategic Leadership Team - 16 October 2019 WMCA Programme Board - 25 October 2019

### Recommendation(s) for action or decision:

#### WMCA Board is recommended to:

- (1) Note the financial position as at the end of September 2019.
- (2) Endorse the position considered and proposed by the WMCA Mayor and Metropolitan Leaders to hold Investment Programme funding approvals within the current affordable limit, as detailed within Section 7.
- (3) Note the Treasury Management Strategy Mid-Year Update as detailed within Appendix 9.

## **1.0 Purpose**

- 1.1 To provide an update on West Midlands Combined Authority finances as at the end of September 2019.

## **2.0 Background - Financial Monitoring**

- 2.1 A summary of the revenue and capital spend against the approved budget are attached as appendices 1-5. A summary of the Investment Programme along with current commitments is included in appendices 6 and 7. The balance sheet is included in appendix 8 and the Treasury Management Strategy mid-year update is included as Appendix 9.
- 2.2 Appendix 1 shows the overall consolidated revenue position for the West Midlands Combined Authority.
- 2.3 The year to date position at the end of September shows a £0.250m adverse variance from budget. This consists of a favourable variance of £0.144m within Transport largely due to staffing variations and lower infrastructure costs than budget, partly offset by increased cost pressures within Subsidised Bus following the collapse of ATG. This is offset by an adverse variance of (£0.394m) within the Operational budget due to lower investment income than budgeted.
- 2.4 There has been no change in the full year forecast position during September.

## **3.0 Transport**

- 3.1 Appendix 2 sets out the year to date position on the Transport revenue budget as at the end of September 2019, showing a favourable variance of £0.144m from budget. This is mainly driven by a favourable variance in budgeted IT costs (£0.154m).
- 3.2 This is partly offset by higher costs incurred within Subsidised Bus (£0.108m) as a result of increased costs pressures on contracts following the collapse of Accessible Transport Group.

## **4.0 West Midlands Combined Authority Operational Budget**

- 4.1 Appendix 3 sets out the year to date and full year position on the West Midlands Combined Authority Operational Budget as at the end of September 2019.
- 4.2 There is an adverse year to date variance of (£0.394m) largely due to lower investment income than budgeted as a result of the need to provide for potential defaults against loans made.
- 4.3 This is partly offset as a result of the Black Country Economic Intelligence Unit not having had as many ad hoc requests for data provision and analysis as budgeted. However, this is expected to increase over the remainder of the year, providing analysis covering homelessness, Brexit, among others, to arrive at a full year breakeven position.
- 4.4 There are further favourable offsetting movements within the other portfolios driven by changes in the timetable of activities as well as the timing of recruitment activity. However, these savings are largely forecast to disappear over the remainder of the year.

## **5.0 Mayor's Office**

5.1 The Mayoral Office year to date position is largely in line with budget.

## **6.0 Transport Delivery Capital Programme**

6.1 Appendix 5 sets out the position on the Capital Programme as at the end of September 2019. Actual costs totalled £68.9m (£51.0m in August), resulting in a favourable variance of £35.5m (£25.1m in August) against a budget of £104.4m.

6.2 The variance is contained primarily within the Transport (£14.6m) and Housing (£14.9m) Programmes. The annual forecast has been reduced by £2.0m in September 2019, entirely relating to the Metro Birmingham Eastside Extension due to further refinements of the anticipated spend in this financial year.

6.3 The Transport Programme has been categorised into five sub programmes. The largest of these is the Investment Programme with a budget of £139.5m, including all of the Rail / Sprint & Metro extension schemes. At the end of September, actual costs total £42.4m, which was £12.8m below the budget of £55.2m. The main variances at the end of September 2019 are contained within the Investment Programme totalling £12.8m (£11.9m in August).

6.4 The variance against the Metro Wednesbury to Brierley Hill of £4.8m (£2.9m in August) is reflective of the latest programme for design and advance construction costs informed by the Midland Metro Alliance. Enabling works for the advanced utility diversions have commenced through trial holes, with utility diversion works expected to commence later than anticipated. The award of the third-generation trams was completed during October as expected and is a major milestone in the delivery of the Metro network.

6.5 The Birmingham Eastside extension variance of £2.8m (£2.5m in August) indicates that work has not progressed as anticipated. This is due to a pending Transport and Works Act Order approval with DfT. Discussions with DfT to secure shorter-term funding have been approved, allowing work to progress to agree a revised profile to Q1 20/21, when the final business case is anticipated to be approved.

6.6 The Metro Edgbaston extension £2.3m (£1.9m in August) favourable variance is due to reduced excavation scope within the Five Ways underpass, and overhead line electrics piling works deferred to August due to traffic management and procurement approvals being obtained later than planned. The SPRINT Hagley Road scheme is £2.3m below budget (£1.7m in August), owing to utility works that have not been able to commence due to the ongoing finalisation of land agreements. It is not anticipated this will have any impact on the delivery timescales for the scheme.

6.7 The Metro Centenary Square Extension scheme is (£1.4m) is ahead of budget, due to the acceleration of construction works. The project is on track for completion in 2019/20.

6.8 The Commonwealth Games Programme includes all of the schemes (SPRINT, Perry Barr & University Rail Stations, and Games) scheduled to be delivered in advance of the Games in July and August 2022. At the end of September 2019, actual costs total £4.7m, which was £0.3m above the budget of £4.4m. The main variance of note relates to the University Station (£0.5m) mainly due to the acceleration of some detailed design activities that were anticipated later in the programme. The A45 SPRINT was £0.2m above budget due to the acceleration of early contractor works ahead of the planned schedule.

- 6.9 Other major schemes include construction of the decked car park with respect to the Longbridge Connectivity Package and the Snow Hill Third Access. At the end of September 2019, actual costs total £5.3m, which was £1.6m below the budget of £6.9m. The main variance is contained within the Rail Schemes, being Snow Hill 3rd Access (£1.0m) where survey work to inform on the single option solution (GRIP 4) has been rescheduled to September 2019, with detailed design to be completed in Q3 19/20.
- 6.10 The Minor Works Programme includes a large number of small schemes. At the end of September 2019, actual costs total £2.6m, which was £0.5m below the budget of £3.1m. The main variances are attributable to Bradley Lane Park and Ride (£0.3m) following a revised in year construction profile from the contractor, and the ADEPT Live Lab project (£0.3m) where early start pilots to analyse congestion patterns on the regions busiest roads has been revised in line with a new Programme.
- 6.11 The Grants to Local Authorities Budget of £4.5m relates primarily to the schemes funded within the Transforming Cities Fund, which are in the early stages of development. There only minor favourable variances across the Programme.
- 6.12 Within the Investment Programme, grants have been allocated to Coventry (£38.7m) and Solihull (£14.9m) Local Authorities. At the end of September 2019, actual costs total £7.7m (£6.4m in August), which was £5.9m below the budget of £13.6m. The main under spends are contained within the Coventry Schemes, notably Coventry UKC and Very Light Rail (£2.6m) where several work streams have been re-profiled to later in the year. In addition, the Coventry City of Culture (£1.5m) is under budget, as the Funding Agreement being drawn up by the WMCA has yet to be finalised. Also within the HS2 UK Central Interchange (£1.7m) there is an underspend, primarily due to the HS2 Parallel designs project offset by accelerated works (£0.9m) on the 3 lane roundabout to carry the A452 over the new HS2 railway track, and the NEC Longabout for A452 northbound traffic which are budgeted in September and November 2019 respectively.
- 6.13 The Housing Programme with an annual budget of £47.6m includes the Black Country Land and Property Investment Fund (LPIF) for projects which support the re-use of brownfield land and buildings and delivery of supporting infrastructure within the region. At the end of September 2019, actual costs total £6.2m, which was £14.9m (£11.1m in August) below the budget of £21.1m. The variance is primarily contained within the Brownfield Land & Property Development Fund, where the drawdown of funding for Commonwealth Games (£11.0m), Telford and Wrekin Council (£0.75m), and Redsuns (£0.5m) have been rescheduled to late Q3 19/20.
- 6.14 In September 2019, the annual forecast has been reduced by £2.0m against the overall budget of £305.2m. This is entirely contained within the Investment Programme, where further refinements of the anticipated spend in this financial year have been made to Metro Birmingham Eastside Extension. The primary variances are contained within the Investment Programme, and in the main are spread across the Metro Programme. The Metro Wednesbury to Brierley Hill Extension (£10.6m) has been reduced, following a reschedule of the programme, however the overall budget and project schedule are still on target to deliver to the timescales originally planned (December 2023). The 2019/20 forecast for the Metro Birmingham Eastside extension has been reduced (£3.9m) pending certainty of funding from DfT. Now the additional £10m has been secured in September, a revised forecast will be produced during the next quarter and reported accordingly.

- 6.15 Within the Commonwealth Games Programme, the annual forecast has been increased by £1.3m to £28.0m, primarily due an underestimation of design costs with respect to University Station improvements (£0.9m), which have proved more complex than anticipated, and Perry Barr Rail Station (£0.4m), following a more detailed review which has helped establish a higher degree of accuracy regarding forecast total cost. These increases are expected to be contained within the overall budget for the respective schemes at this stage.
- 6.16 On the Other Major Schemes Programme, the annual forecast has been reduced by £0.8m to £22.5m, in the main relating to Snow Hill 3rd Access (£0.8m). The design phase and the single option solution will now complete at the end of Q2 19/20, paving the way for the commencement of the construction phase late into Q3 19/20. The delivery of the scheme is anticipated during Q1 20/21.
- 6.17 Within the Housing Programme, the Annual forecast has been reduced by £9.9m, primarily relating to the Brownfield Land & Property Development Fund, where the draw down in 19/20, primarily relating to the Commonwealth Games Athlete's Village will be less than anticipated.

## **7.0 Investment Programme**

- 7.1 The financial results for the Investment Programme run one month behind the regular management accounts due to the requirement to consolidate outputs across the Metropolitan area. The August results are shown at Appendix 6.
- 7.2 The year to date cash spend to August 2019 is £28.4m behind the rebased 2019/20 forecast, mainly as a result of the current Metro, Land Reclamation and Remediation and Collective Investment Vehicle programmes.
- 7.3 In respect of full project costs to completion, the financial summary has been adjusted to reflect the revised project budget for the Wednesbury to Brierley Hill Metro Extension, as approved by the WMCA Board on 22 March 2019.
- 7.4 The Metro programme is red status because of the current funding gap against the East Birmingham to Solihull project. The cost to completion against UK Central Interchange remains red status due to the reduced funding gap of circa £131m against the Birmingham International Station redevelopment project.
- 7.5 The Rail programme budget reflects the Package 1 (Willenhall & Darlaston), Package 2 (Moseley, Kings Heath, Hazelwell), Snow Hill Lines and Sutton Coldfield Interchange and City Link schemes only.
- 7.6 In Quarter 1 of 2019/2020, the UKC HS2 Interchange programme was revised in respect of the HS2 Parallel Design process. A change request was submitted through the WMCA assurance framework and approved in July 2019. The budget has been adjusted to reflect the revised UKC HS2 Interchange programme.
- 7.7 Appendix 7 details the commitments made against the Investment Programme which totalled £746.1m to the end of September 2019 (£722.1m August 2019).
- 7.8 It should be noted that the commitment of £25.0m for the Commonwealth Games Athletics Stadium is approved subject to successful progression through the assurance framework. As well as this, commitments against Metro cash-flow funding for the East Birmingham to Solihull and Birmingham Eastside Extension projects are reported while these projects secure permanent funding.

- 7.9 In addition to the projects listed at Appendix 7, an application for repayable funding for the UK Battery Industrialisation Centre was approved on 13 September 2019 by WMCA Board.

#### Investment Programme Funding

- 7.10 The WMCA Mayor and Metropolitan Leaders discussed the current funding available within the WMCA Investment Programme on 13 September 2019.
- 7.11 The funding available to underpin the full Investment Programme debt requirement is lower than originally anticipated due to a shortfall in locally sourced income.
- 7.12 The WMCA Mayor and Metropolitan Leaders agreed to recommend that Investment Programme funding approvals are held within the current affordable limit based on income secured to date. Based upon what is available to date, the affordable limit was agreed by the WMCA Finance Directors to be £801 million. This contains the £746.1 million of Investment Programme approvals already made as at 30 September 2019.
- 7.13 The implication of the decision to hold approvals to the current affordable limit of £801 million is that projects and programmes included within the Investment Programme with approvals required in excess of the affordable limit may need to be placed on hold, or progressed by TfWM/the sponsoring authorities using alternative resources, until such time that the Mayor, Metropolitan Leaders and WMCA Finance Directors are able to implement solutions to the Investment Programme funding challenge.
- 7.14 At the meeting of the 13 September 2019, it was agreed to recommend the progression £55 million of additional forecast requests within the financial year. The additional forecast requests include items within the UK Central HS2 Interchange, Sprint and Rail programmes.

### **8.0 Balance Sheet**

- 8.1 Appendix 8 presents the West Midlands Combined Authority Balance Sheet which shows a healthy financial position as at 30 September 2019. The main changes reflect Transport for West Midlands capital spend and work-in-progress mainly funded by grants in advance.
- 8.2 Cash and bank and short-term deposits have decreased largely due capital and investment programme payments, and grant payments for the Adult Education Budget, resulting in the decrease in grants receipts in advance.
- 8.3 The increase in debtors and short-term creditors/accruals are largely driven by the grant income for the A45 Sprint and higher trade receivables, and accruals for the Land and Property Investment Fund and higher trade payables respectively.

### **9.0 Treasury Management Mid-Year Update**

- 9.1 Included under Appendix 9 is an update on the WMCA Treasury Management Strategy and is submitted as a requirement under the CIPFA Treasury Management Code. The appendix shows that Treasury Management activity to date is within the tolerances set within the 2019/20 strategy.

- 9.2 It should be noted that on 10 October 2019, HM Treasury increased the margin applied to Local Authority borrowing by an additional 1% over the UK Gilt rate (effectively changing the cost of a new 50-year maturity loan from 1.81% to 2.81%).
- 9.3 The move is likely to mean WMCA is able to access finance more cheaply elsewhere but WMCA will need to establish appropriate channels before funding can be drawn down; in the meantime, professional advice is to keep any borrowing requirements short term to reduce costs.
- 9.4 The change in policy by HM Treasury will have an implication for the WMCA Investment Programme and commercial arrangements underpinning the use of Metro fare box to invest in infrastructure, but those financial models do contain a degree of interest rate contingency and as such, following the move by HM Treasury, WMCA plans remain affordable based on current long term interest rate projections.

## 9.0 Administered Funds

<b>Funding Stream</b>	<b>2019/20 Latest Forecast Grant Award £'000</b>	<b>2019/20 Spend to date £'000</b>	<b>Purpose</b>
Midlands Connect	7,817	3,487	Work is continuing on delivering the Midlands Engine 'Vision for Growth'.
Housing First Pilot	9,600	9,600	WMCA are the accountable body for this grant award that has now been paid to Birmingham City Council to develop work streams to help rough sleepers off the streets
One Public Estate	926	926	It was agreed by WMCA Board that WMCA would assume accountable body status for this grant award, that is delivering various projects that secure more from public sector assets through collective action. Sandwell MBC are in the process of transferring the funds to WMCA.
Highways Maintenance Block	13,112	13,112	Distributed to the 7 Mets. excluding Birmingham City Council which has separate PFI arrangements, to deliver programmed highways maintenance works in line with the conditions of the grant award
Integrated Transport Block	17,618	17,618	Supporting delivery of the 7 Mets. Capital Programmes & WMCA's Minor Works Capital Programme
<b>Total</b>	<b>49,073</b>	<b>44,743</b>	

## **10.0 Financial Implications**

10.1 The Financial Implications are set out in the report.

## **11.0 Legal implications**

11.1 There are no legal implications.

## **12.0 Equalities implications**

12.1 There are no equalities implications.

## **13.0 Inclusive Growth Implications**

13.1 The WMCA budget includes implications of inclusive growth in the region.

## **14.0 Geographical Area of Report's Implications**

14.1 The report encompasses the West Midlands region.

## **15.0 Other Implications**

15.1 There are no other implications

## **16.0 Appendices**

- Appendix 1 – WMCA Consolidated Summary – September 2019
- Appendix 2 – WMCA Transport Revenue Summary - September 2019
- Appendix 3 – WMCA Operational Revenue Summary – September 2019
- Appendix 4 – WMCA Mayor Revenue Summary – September 2019
- Appendix 5 – WMCA Capital Transport Delivery Programme – September 2019
- Appendix 6 – WMCA Investment Programme Summary – August 2019
- Appendix 7 – WMCA Investment Programme Commitments – September 2019
- Appendix 8 – WMCA Balance Sheet – September 2019
- Appendix 9 – Treasury Management Strategy Mid-Year Update

## Appendix 1

### WMCA Consolidated Summary – September 2019

	September 2019 YEAR TO DATE			FULL YEAR 2019/20		
	ACTUAL £'000	BUDGET £'000	VARIANCE £'000	FORECAST £'000	BUDGET £'000	VARIANCE £'000
<b>INCOME</b>						
General (un-ringfenced) resources:						
1 - Transport Levy	57,360	57,360	0	114,720	114,720	0
2 - Devolution Deal grant (IP)	36,500	36,500	0	36,500	36,500	0
3a Devolution Deal grants - Operational	3,431	5,430	(1,999)	11,507	11,592	(85)
3b Devolution Deal grants - Mayoral	381	402	(21)	804	804	0
3c 5G Income	17	0	17	87	0	87
3d Other Operational Income	73	0	73	8	0	8
4 - Adult Education Funding	23,829	19,874	3,955	78,863	78,713	150
5 - Business rates growth	3,000	3,000	0	6,000	6,000	0
6 - Grants from Constituent members	2,322	2,322	0	4,644	4,644	0
7 - Grants from Non Constituent members	212	213	(1)	425	425	0
8 - Investment Income	512	847	(335)	946	1,694	(748)
<b>Total income</b>	<b>127,637</b>	<b>125,948</b>	<b>1,689</b>	<b>254,504</b>	<b>255,092</b>	<b>(588)</b>
<b>EXPENDITURE</b>						
Operating expenditure:						
10 - Transport delivery	57,160	57,304	144	114,684	114,720	36
11 - Economy & Innovation	760	842	82	2,313	1,684	(629)
12 - Environment & Energy, HS2	91	121	30	368	243	(125)
13 - Housing and Land	713	1,176	463	2,293	2,352	59
14 - Health and Wellbeing	738	753	15	1,680	1,507	(173)
15 - Public Service Reform & Social Economy	213	413	200	608	838	230
16 - Culture and Digital	121	85	(36)	847	110	(737)
17 - Skills and Productivity	26,162	23,629	(2,533)	85,662	86,954	1,292
18 - Corporate Support Recharges to Portfolios	1,808	1,747	(61)	3,619	3,380	(239)
19 - Investment Programme	4,820	4,828	8	17,103	11,290	(5,813)
20 - Mayoral Office	381	402	21	804	804	0
21 - Financing Costs	34,945	34,674	(271)	25,150	31,210	6,060
<b>Total expenditure</b>	<b>127,912</b>	<b>125,974</b>	<b>(1,938)</b>	<b>255,131</b>	<b>255,092</b>	<b>(39)</b>
<b>Net</b>	<b>(275)</b>	<b>(26)</b>	<b>(249)</b>	<b>(627)</b>	<b>0</b>	<b>(627)</b>
<b>Made up as follows:</b>						
Transport Delivery	200	56	144	36	0	36
Operational Budget	(475)	(81)	(394)	(663)	0	(663)
Investment Programme	0	0	0	0	0	0
Mayoral Office	0	0	0	0	0	0
<b>Net</b>	<b>(275)</b>	<b>(25)</b>	<b>(250)</b>	<b>(627)</b>	<b>0</b>	<b>(627)</b>

The year to date position at the end of September shows a £0.250m adverse variance from budget. This consists of a favourable variance of £0.144m within transport primarily due to the timing of recruitment alongside a reduction in IT expenditure. This is offset by an adverse variance of (£0.394m) within the operational budget due to lower investment income than budgeted, as a result of setting aside a statutory provision for debt.

Within the Investment Programme operational spend is ahead of budget to date. This is offset by a favourable variance against financing costs as a result of a lower transfer to the Investment Programme reserve which is in place to meet the costs of future Investment Programme borrowing, this has also been reflected in the revised forecast position.

## Appendix 2

### Transport for West Midlands year to date revenue position – September 2019

	SEPTEMBER 2019 YEAR TO DATE			FULL YEAR 2018/19			VARIANCE EXPLANATION(S)
	ACTUAL £000	BUDGET £000	VARIANCE £000	FORECAST £000	BUDGET £000	VARIANCE £000	
<b>TRANSPORT FOR WEST MIDLANDS</b>							
<b>INCOME</b>							
Specific resources:							
Transport Levy	57,360	57,360	( ) 0%	114,720	114,720	0%	
<b>TOTAL INCOME</b>	<b>57,360</b>	<b>57,360</b>	<b>( ) 0%</b>	<b>114,720</b>	<b>114,720</b>	<b>0%</b>	
<b>EXPENDITURE</b>							
<b>Concessions</b>							
National Bus Concession	25,618	25,588	(29) 0%	51,213	51,184	(29) 0%	
Metro / Rail	2,266	2,284	18 1%	4,571	4,578	7 0%	
Child Concession	3,744	3,819	74 2%	7,486	7,643	157 2%	
	31,628	31,691	63	63,270	63,404	134	Savings within Concessions are primarily driven by lower admin and monitoring costs alongside savings relating to the delivery of the 16-18 scheme. This is partly offset by lower ECNTs replacement pass income than budgeted.
<b>Bus Services</b>							
Bus Stations / Infrastructure	2,022	2,015	(8) 0%	4,025	3,994	(31) 1%	
Subsidised Network	4,758	4,650	(108) 2%	9,810	9,379	(431) 5%	Adverse variance reflecting additional cost pressures on contracts following the collapse of the Accessible Transport Group.
Tendering / Monitoring	342	391	49 13%	821	788	(33) 4%	
Accessible Transport	3,608	3,629	21 1%	7,209	7,259	50 1%	
	10,729	10,684	(45)	21,865	21,419	(446)	
<b>Rail and Metro Services</b>							
Metro Services	699	803	104 13%	1,574	1,609	34 2%	Due to the budget phasing of the building maintenance provision as year to date no charges have come yet come through.
Rail Services	1,081	1,090	8 1%	2,286	2,267	(20) 1%	
	1,780	1,893	112	3,860	3,875	15	
<b>Integration</b>							
Safety and Security	490	515	25 5%	904	1,031	127 12%	
Passenger Information	2,606	2,473	(133) 5%	5,015	5,062	47 1%	YTD variance due to Commercial Card Processing, External Advice and Hardware Maintenance Costs
Sustainable Travel	181	187	6 3%	364	378	14 4%	
	3,277	3,174	(103)	6,283	6,471	188	
<b>Network Resilience</b>							
	507	522	15 3%	1,880	1,788	(92) 5%	Full year adverse variance is driven by the staffing implications of creating the RTCC.
<b>Business Support Costs</b>							
	1,674	1,828	154 8%	3,352	3,534	182 5%	ICT costs lower than budgeted
<b>Strategic Development</b>							
	1,246	1,134	(113) 10%	2,467	2,412	(55) 2%	
<b>Elected Members</b>							
	190	195	5 3%	371	391	20 5%	
<b>Corporate &amp; Democratic Core</b>							
			0%			0%	
<b>Capital Finance Charges</b>							
	6,129	6,183	54 1%	11,335	11,425	89 1%	Finance charges lower than budgeted owing to rescheduling of capital expenditure
<b>TOTAL EXPENDITURE</b>	<b>57,161</b>	<b>57,304</b>	<b>144 0%</b>	<b>114,684</b>	<b>114,720</b>	<b>36 0%</b>	
<b>NET</b>	<b>200</b>	<b>56</b>	<b>144 257%</b>	<b>36</b>	<b>( )</b>	<b>36 #####</b>	

## Appendix 3

### West Midlands Combined Authority Operational Budget – September 2019

FINANCIAL SUMMARY AS AT SEPTEMBER 2019	SEPTEMBER 2019 YEAR TO DATE			FULL YEAR 2019/20			As at 30th September 2019 there is an adverse variance of (£0.394) within the operational budget.
	ACTUAL £000	BUDGET £000	VARIANCE £000	FORECAST £000	BUDGET £000	VARIANCE £000	
<b>Operational Income</b>							(1) Adverse year to date and full year variance is driven by lower investment income as a result of the need to provide for potential defaults against loans made.
Investment Interest Income (1)	247	847	(600)	1,194	1,694	(500)	
Contribution - 7 Met Council's	2,322	2,322	0	4,644	4,644	0	
Contribution - Non constituent members	212	213	(1)	425	425	0	
<b>Total Income</b>	<b>2,781</b>	<b>3,382</b>	<b>(601)</b>	<b>6,263</b>	<b>6,763</b>	<b>(500)</b>	
Corporate Support Recharges to Portfolios	(1,808)	(1,748)	(60)	(3,619)	(3,381)	(238)	
<b>Total Expenditure</b>	<b>(1,808)</b>	<b>(1,748)</b>	<b>(60)</b>	<b>(3,619)</b>	<b>(3,381)</b>	<b>(238)</b>	
<b>Operational Income Net Total</b>	<b>973</b>	<b>1,634</b>	<b>(661)</b>	<b>2,644</b>	<b>3,382</b>	<b>(738)</b>	
<b>Economy &amp; Innovation</b>							(1) There are a number of key posts not expected to be filled until later in the year. External advice is also below budget as this was contingent on additional new income being secured, but which did not come to fruition. (2) The full year savings within ODA are forecast to be carried forward into 2020/21 as it is funded through a three year grant. (3) The Black Country Economic Intelligence Unit have currently not had as many ad hoc requests for data provision and analysis as budgeted. However this is expected to increase over the remainder of the year, through provision of analysis covering to homelessness to Brexit, as well as delivery of the State of the Region report, to arrive at a full year breakeven position.
Other Industrial Strategy Income (1)	23	148	(125)	96	296	(200)	
Office of Data Analytics (2)	80	142	(62)	202	284	(82)	
MHCLG - Brexit Support Preparations	170	0	170	917	0	917	
<b>Total Income</b>	<b>273</b>	<b>290</b>	<b>(17)</b>	<b>1,215</b>	<b>580</b>	<b>635</b>	
Funding for Growth	(350)	(350)	0	(700)	(700)	0	
Industrial Strategy (1)	(23)	(149)	126	(96)	(298)	202	
Office of Data Analytics (2)	(80)	(142)	62	(202)	(284)	82	
Black Country Economic Intelligence Unit (3)	(59)	(120)	61	(240)	(240)	0	
MHCLG - Brexit Support Preparations	(170)	0	(170)	(917)	0	(917)	
Director of Strategy	(79)	(81)	2	(158)	(162)	4	
<b>Total Expenditure</b>	<b>(761)</b>	<b>(842)</b>	<b>81</b>	<b>(2,313)</b>	<b>(1,684)</b>	<b>(629)</b>	
<b>Economy &amp; Innovation Net Total</b>	<b>(488)</b>	<b>(552)</b>	<b>64</b>	<b>(1,098)</b>	<b>(1,104)</b>	<b>6</b>	
<b>Environment &amp; Energy, HS2</b>							(1) A new BEIS grant has been secured to support the unlocking of Energy Innovation Zones. The funding will be fully utilised to commission delivery of a standard definition and development process template.
Energy Capital (1)	0	0	0	150	0	150	
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>150</b>	
Environment	(91)	(121)	30	(217)	(242)	25	
Energy Capital (1)	0	0	0	(150)	0	(150)	
HS2 Growth Strategy	0	0	0	(1)	(1)	0	
<b>Total Expenditure</b>	<b>(91)</b>	<b>(121)</b>	<b>30</b>	<b>(368)</b>	<b>(243)</b>	<b>(125)</b>	
<b>Environment &amp; Energy, HS2 Net Total</b>	<b>(91)</b>	<b>(121)</b>	<b>30</b>	<b>(218)</b>	<b>(243)</b>	<b>25</b>	
<b>Housing and Land</b>							Due to changes in the timetable of activity external advice relating to OPE and the Strategic Assets Management Plan is currently underspent. This is still expected to align to budget by the end of the year.
Housing and Land Commission	639	1,101	(462)	2,140	2,201	(61)	
<b>Total Income</b>	<b>639</b>	<b>1,101</b>	<b>(462)</b>	<b>2,140</b>	<b>2,201</b>	<b>(61)</b>	
Housing and Land Commission	(713)	(1,176)	463	(2,293)	(2,352)	59	
<b>Total Expenditure</b>	<b>(713)</b>	<b>(1,176)</b>	<b>463</b>	<b>(2,293)</b>	<b>(2,352)</b>	<b>59</b>	
<b>Housing and Land Net Total</b>	<b>(74)</b>	<b>(75)</b>	<b>1</b>	<b>(153)</b>	<b>(151)</b>	<b>(2)</b>	
<b>Wellbeing</b>							(1) Following the setting of the budget an additional grant was awarded to deliver targeted work to understand the barriers and motivations to getting more people active within the West Midlands. (2) Year to date expenditure is lower than budget due to changes in when activity and recruitment is expected to take place. However the programmes are still on track to deliver over the full year.
Other Mental Health Income	0	0	0	6	0	6	
Well Being (1)	80	0	80	25	0	25	
IPS Programme	109	72	37	204	144	60	
Fiscal Incentive Programme	405	410	(5)	983	820	163	
<b>Total Income</b>	<b>594</b>	<b>482</b>	<b>112</b>	<b>1,218</b>	<b>964</b>	<b>254</b>	
Mental Health Commission (2)	(183)	(249)	66	(484)	(499)	15	
Well Being (1)	(140)	(80)	(60)	(186)	(161)	(25)	
IPS Programme	(109)	(72)	(37)	(204)	(144)	(60)	
Fiscal Incentive Programme	(414)	(425)	11	(1,011)	(847)	(164)	
<b>Total Expenditure</b>	<b>(846)</b>	<b>(826)</b>	<b>(20)</b>	<b>(1,885)</b>	<b>(1,651)</b>	<b>(234)</b>	
<b>Wellbeing Net Total</b>	<b>(252)</b>	<b>(344)</b>	<b>92</b>	<b>(667)</b>	<b>(687)</b>	<b>20</b>	

FINANCIAL SUMMARY AS AT SEPTEMBER 2019	SEPTEMBER 2019 YEAR TO DATE			FULL YEAR 2019/20				
	ACTUAL £000	BUDGET £000	VARIANCE £000	FORECAST £000	BUDGET £000	VARIANCE £000		
<b>Public Service Reform &amp; Social Economy</b>							(1) The budget assumed additional income would be secured to fund different workstreams, however the likelihood of this is now slim. As such the funding and associated expenditure was removed from the forecast. The current programmes all remain on track.	
Mayoral Capacity Funding	0	50	(50)	100	100	0		
Other PSR Income (1)	6	108	(102)	0	215	(215)		
<b>Total Income</b>	<b>6</b>	<b>158</b>	<b>(152)</b>	<b>100</b>	<b>315</b>	<b>(215)</b>		
Public Sector Reform (1)	(218)	(383)	165	(563)	(778)	215		
Inclusive growth	5	(30)	35	(45)	(60)	15		
<b>Total Expenditure</b>	<b>(213)</b>	<b>(413)</b>	<b>200</b>	<b>(608)</b>	<b>(838)</b>	<b>230</b>		
<b>Public Service Reform &amp; Social Economy Net Total</b>	<b>(207)</b>	<b>(255)</b>	<b>48</b>	<b>(508)</b>	<b>(523)</b>	<b>15</b>		
<b>Skills and Productivity</b>								(1) Changes in the timetable of activity have reduced income and associated expenditure year to date. The reduction in expected delivery this financial year has been reflected in the forecast. Discussions are ongoing with the DWP to extend the pilot. (2) The significant year to date variance is driven by the timing of payments in line with the ESFA phasing and contract delivery plans, with delivery on track for the full year. The full year forecast was adjusted to include the implementation funding from DfE. (3) The timing of sign off of the grant from DfE has driven the year to date variance. This was reflected in the forecast as the programme will not now deliver as much this financial year as originally budgeted.
Productivity and Skills Commission	5	0	5	75	0	75		
Employment Support Pilot Skills (1)	406	1,121	(715)	1,530	2,278	(748)		
Investment Programme (Skills)	111	103	8	223	206	17		
Technical Education	45	50	(5)	72	100	(28)		
Construction Skills	1,535	1,430	105	3,575	3,556	19		
Adult Education (2)	23,829	19,874	3,955	78,863	78,713	150		
Careers	2	0	2	2	0	2		
Digital Skills (3)	62	870	(808)	992	1,741	(749)		
<b>Total Income</b>	<b>25,995</b>	<b>23,448</b>	<b>2,547</b>	<b>85,332</b>	<b>86,594</b>	<b>(1,262)</b>		
Productivity and Skills Commission	(302)	(283)	(19)	(648)	(565)	(83)		
Employment Support Pilot Skills (1)	(406)	(1,121)	715	(1,530)	(2,278)	748		
Investment Programme (Skills)	(90)	(103)	13	(203)	(206)	3		
Technical Education	(45)	(50)	5	(72)	(100)	28		
Construction Skills	(1,535)	(1,430)	(105)	(3,575)	(3,556)	(19)		
Adult Education (2)	(23,829)	(19,874)	(3,955)	(78,863)	(78,713)	(150)		
Careers	(2)	0	(2)	(2)	0	(2)		
Digital Skills (3)	(62)	(870)	808	(992)	(1,741)	749		
<b>Total Expenditure</b>	<b>(26,271)</b>	<b>(23,731)</b>	<b>(2,540)</b>	<b>(85,885)</b>	<b>(87,159)</b>	<b>1,274</b>		
<b>Skills and Productivity Net Total</b>	<b>(276)</b>	<b>(283)</b>	<b>7</b>	<b>(553)</b>	<b>(565)</b>	<b>12</b>		
<b>Culture and Digital</b>							(1) The Creative Scale Up grant is a new two year grant awarded after the budget was set. This will deliver: -A business support programme to improve the investibility of scaling creative industry businesses. -Targeted work with investors to increase interest and capacity in supporting creative industry businesses. -Contribute to a centralised rigorous evidence base that tests the impact of sector specific investment readiness support for creative businesses.	
5G Network	17	0	17	87	0	87		
DDCMS - Creative Scale Up (1)	45	0	45	650	0	650		
<b>Total Income</b>	<b>62</b>	<b>0</b>	<b>62</b>	<b>737</b>	<b>0</b>	<b>737</b>		
5G Network	(17)	0	(17)	(87)	0	(87)		
Culture and Tourism Commission	(60)	(85)	25	(110)	(110)	0		
DDCMS - Creative Scale Up (1)	(45)	0	(45)	(650)	0	(650)		
<b>Total Expenditure</b>	<b>(122)</b>	<b>(85)</b>	<b>(37)</b>	<b>(847)</b>	<b>(110)</b>	<b>(737)</b>		
<b>Culture and Digital Net Total</b>	<b>(60)</b>	<b>(85)</b>	<b>25</b>	<b>(110)</b>	<b>(110)</b>	<b>0</b>		
<b>Net Expenditure</b>	<b>(475)</b>	<b>(81)</b>	<b>(394)</b>	<b>(663)</b>	<b>0</b>	<b>(663)</b>		

**Appendix 4**

West Midlands Combined Authority Mayoral Budget – September 2019

	SEPTEMBER 2019 YEAR TO DATE				FULL YEAR 2019/20			
	ACTUAL £000	BUDGET £000	VARIANCE £000		FORECAST £000	BUDGET £000	VARIANCE £000	
<b>MAYORAL OFFICE</b>								
Other Grants	381	402	(21)	5%	804	804	0	0%
<b>TOTAL INCOME</b>	<b>381</b>	<b>402</b>	<b>(21)</b>	<b>5%</b>	<b>804</b>	<b>804</b>	<b>0</b>	<b>0%</b>
Staff Costs	(351)	(376)	25	7%	(750)	(751)	1	0%
IT	(5)	(5)	0	0%	(10)	(10)	0	0%
Promotions, Information and Initiatives	(1)	0	(1)	0%	0	0	0	0%
Travel & Subsistence	(22)	(20)	(2)	10%	(42)	(41)	(1)	2%
Other	(2)	(1)	(1)	100%	(2)	(2)	0	0%
<b>TOTAL EXPENDITURE</b>	<b>(381)</b>	<b>(402)</b>	<b>21</b>	<b>5%</b>	<b>(804)</b>	<b>(804)</b>	<b>0</b>	<b>0%</b>
<b>NET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>

**Appendix 5**

West Midlands Combined Authority Transport Delivery Capital Programme – September 2019

Financial Summary Month Ending September		YEAR TO DATE			FULL YEAR			Explanation of variance
		ACTUAL £000	BUDGET £000	VARIANCE £000	FORECAST £000	BUDGET £000	VARIANCE £000	
<b>TRANSPORT PORTFOLIO CAPITAL PROGRAMME</b>								Metro Eastside Extension identified below;
<b>Investment Programme</b>								<b>Actual v Budget YTD variances</b>
Metro		39,859	50,487	10,628	110,774	126,127	15,353	<p>At the end of September 2019, actual expenditure was £12.9m lower than budget (£11.9m August 19). The main variances are contained within the Metro Programme, and relate to the following;</p> <p>Metro Wednesbury to Brierley Hill Extension £4.797m (£2.917m Aug) reflects latest programme for design and advance construction costs awaiting funding release as part of the Target cost review. Utility work and the tram purchase contract are slightly behind schedule.</p> <p>Metro Birmingham Eastside £2.789m (£2.499m Aug) work not expected to commence until Q2 19/20, pending DfT decision following submission of Transport Works Act Order submission. Notification of funding (£10m) has just been received, paving the way to agree a future spending profile towards Final Business Case approval in Q1 20/21.</p>
Rail		1,551	1,511	(40)	6,347	6,214	(133)	<p>Metro Edgbaston Extension £2.314m (£1.941m Aug) Five Way underpass and Overhead Line Electric works progression slower than anticipated due to Traffic Management and Procurement approvals. This however has no impact on the delivery of works to be completed in 19/20. Severn Trent manhole works reprofiled following an updated construction methodology.</p>
Sprint		986	3,264	2,278	7,201	7,172	(29)	<p>SPRINT - Hagley Road £2.261m (£1.728m Aug) Utility work and Early Contractor involvement has been reprofiled due to ongoing works to finalise Land agreements.</p> <p><b>Annual Budget v Forecast variances</b></p> <p>At the end of September 2019, the Annual variance was £15.191m below Budget (£17.121m August 2019). The reduction of £1.93m in September is entirely due to Metro Birmingham Eastside explained below. The main variances are as follows;</p> <p>Metro Wednesbury to Brierley Hill Extension (£10.593m) and Metro Birmingham Eastside (£5.889m) reflecting latest programmes. Although a reduced spend is anticipated in this year, the overall timescales and budget position are still on target.</p>
<b>CWG Programme</b>								<b>Actual v Budget YTD variances</b>
Highway		847	1,329	482	6,722	6,722	0	<p>At the end of September 2019, actual expenditure was £0.358m higher than budget (£0.113m in August). The main variances are as follows;</p> <p>University Station Improvements £0.484m higher than budget (£0.289m August). Acceleration of some detailed design activities anticipated later in the Programme, coupled with design option complexity.</p>
Other		45	95	50	98	98	0	<p>A45 SPRINT £0.191m (£0.122m August ) due to the acceleration of Early Contractor involvement.</p> <p>Offset by RTCC-Design &amp; Layout £0.349m higher than budget (£0.212m August) due to minor reprofiling of IT Infrastructure costs into Q3 19/20.</p>
Rail		2,136	1,504	(632)	3,923	2,622	(1,301)	<p><b>Annual Budget v Forecast variances</b></p> <p>At the end of September 2019, the Annual variance was £1.301m above budget, unchanged from August 2019. The main variances are as follows;</p> <p>University Station improvements (£0.861m). Higher costs primarily due to complexity of design option and underestimation of original Budget.</p>
Sprint		1,687	1,429	(258)	17,275	17,275	0	<p>Perry Barr Rail Station (£0.441m). Higher costs due to revised cost estimate.</p>
<b>Other Major Programmes</b>								<b>Actual v Budget YTD variances</b>

Financial Summary Month Ending September		YEAR TO DATE			FULL YEAR			Explanation of variance	
		ACTUAL £000	BUDGET £000	VARIANCE £000	FORECAST £000	BUDGET £000	VARIANCE £000		

<b>Minor Work Programme</b>	2,555	3,054	499	10,118	10,116	(2)	<p><b>Actual v Budget YTD variances</b></p> <p>At the end of September 2019, actual expenditure was £0.499m lower than budget (£0.078m in August). The main variance is as follows;</p> <p>Bradley Lane Park and Ride £0.336m below budget (£0.231m August) due to a reprofiling of the Car park Construction works.</p> <p>ADEPT Live Lab £0.326m below budget. Early pilot work to analyse congestion patterns revised in line with a new Programme.</p> <p>Asset Management Shelter replacements £0.118m below budget. Profile changed due to the supplier requiring longer lead times.</p> <p>Offset by</p> <p>DfT Tackling Nitrogen Dioxide (Wolverhampton MBC) £0.618m above budget. Advance payment to West Midlands Travel. There is no impact on the annual budget.</p> <p><b>Annual Budget v Forecast</b></p> <p>There are only minor variances at the end of September 2019.</p>
<b>Grants to Local Authorities</b>	15	56	41	4,524	4,536	12	There are only minor YTD and Annual variances at the end of August 2019.
<b>TOTAL TRANSPORT PROGRAMME</b>	<b>55,022</b>	<b>69,642</b>	<b>14,620</b>	<b>189,501</b>	<b>204,194</b>	<b>14,693</b>	
<b>Investment Programme (Grants to Local Authorities)</b>	7,724	13,644	5,920	53,423	53,423	0	<p><b>Actual v Budget variances</b></p> <p>At the end of September 2019, actual expenditure was £5.920m (£1.523m August) below the budget of £13.644mm. The main variances are as follows;</p> <p>Coventry UKC and Very Light Rail (£2.606m) Several workstreams are behind schedule.</p> <p>Coventry City of Culture Regeneration (£1.500m) WMCA is drawing up a Grant Agreement, so project has not commenced yet.</p> <p>Offset by</p> <p>HS2 - UK Central Interchange (£1.724m) below budget relating to HS2 Parallel designs pending approval of Final Business Cases on NEC longabout (due in October 2019) and Roundabout Over-trace (now approved in September).</p> <p>UK Central Infrastructure Package (£0.644m) ahead of budget. The overspend to budget is due to a minor acceleration of programme.</p> <p><b>Annual Budget v Forecast</b></p> <p>There are no variances at the end of September 2019.</p>
<b>Housing</b>	6,160	21,070	14,910	37,620	47,585	9,965	<p><b>Actual v Budget variances</b></p> <p>At the end of September 2019, actual expenditure was £14.910m below budget (£11.099m in August) . The main variances are as follows;</p> <p>Brownfield Land &amp; Property Development Fund £13.754m (£9.272m August) primarily due to a rescheduling of draw down of Commonwealth Games £11.0m (£6.5m in August ) partly deferred to November 2019 and January 2020, Telford &amp; Wrekin Council (£0.750m) deferred to March 2020, and Redsuns Project (£0.457m) deferred to October 2019.</p> <p><b>Annual Budget v Forecast</b></p> <p>At the end of September 2019, the Annual variance was £9.965m below budget (unchanged from August), primarily due to a rescheduling of Commonwealth Games (£9.05m) and Telford &amp; Wrekin Council (£0.75m).</p>
<b>TOTAL OTHER PORTFOLIOS CAPITAL</b>	<b>13,884</b>	<b>34,714</b>	<b>20,830</b>	<b>91,043</b>	<b>101,008</b>	<b>9,965</b>	
<b>GRAND TOTAL</b>	<b>68,906</b>	<b>104,356</b>	<b>35,450</b>	<b>280,544</b>	<b>305,202</b>	<b>24,658</b>	

**Appendix 6**

WMCA Investment Programme Financial Summary period ending 31st August 2019

	2019 / 2020 YEAR TO DATE			2019 / 2020 FULL YEAR			COST TO COMPLETION					
	ACTUAL	BUDGET	VARIANCE	BUDGET	FORECAST	VARIANCE	PRIOR PERIOD SPEND	2019/20 FORECAST	FUTURE YEARS FORECAST	TOTAL FORECAST OUTTURN	TOTAL BUDGET £000	VARIANCE £000
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
COVENTRY UKC PLUS	11,513	12,561	1,048	64,073	67,294	(3,221)	23,238	67,294	620,435	710,967	700,787	(10,180)
SPRINT PROGRAMME	1,232	4,169	2,937	24,627	10,854	13,773	4,385	10,854	282,209	297,448	297,449	1
RAIL PROGRAMME	1,248	2,870	1,622	9,207	6,153	3,054	4,129	6,153	175,443	185,725	185,727	2
METRO	32,970	44,531	11,560	128,275	105,383	22,892	190,447	105,383	1,293,122	1,588,952	1,589,610	658
UK CENTRAL INFRASTRUCTURE	2,301	3,203	902	14,241	14,204	36	9,330	14,204	1,363,094	1,386,629	1,386,756	128
UK CENTRAL HS2 INTERCHANGE	1,651	1,728	77	7,932	11,971	(4,039)	12,305	11,971	505,287	529,563	604,416	74,853
CURZON STREET STATION MASTERPLAN	935	935	-	3,904	3,904	-	3,155	3,904	546,789	553,848	553,848	-
NATIONAL COLLEGE FOR HIGH SPEED RAIL	-	-	-	-	-	-	25,553	-	-	25,553	25,553	-
HIGH SPEED SUPPLY CHAIN & BUSINESS SUPPORT	-	-	-	-	-	-	11,270	-	338,730	350,000	350,000	-
<b>HS2 GROWTH STRATEGY TOTAL</b>	<b>51,851</b>	<b>69,996</b>	<b>18,146</b>	<b>252,258</b>	<b>219,763</b>	<b>32,495</b>	<b>283,813</b>	<b>219,763</b>	<b>5,125,108</b>	<b>5,628,685</b>	<b>5,694,146</b>	<b>65,462</b>
COVENTRY CITY CENTRE REGENERATION	878	1,110	232	6,207	5,164	1,044	23,046	5,164	345,718	373,928	373,675	(253)
INNOVATION	6,097	9,970	3,874	23,929	18,396	5,533	2,660	18,396	174,094	195,150	195,000	(151)
LAND RECLAMATION AND REMEDIATION	4,867	16,159	11,291	49,138	37,221	11,917	7,194	37,221	155,585	200,000	200,000	-
COMMONWEALTH GAMES	-	4,167	4,167	10,000	10,000	-	-	10,000	15,000	25,000	25,000	-
EMPLOYMENT EDUCATION & SKILLS	77	882	804	2,116	201	1,914	48	201	19,749	19,998	20,000	2
COLLECTIVE INVESTMENT VEHICLE	5,217	13,281	8,063	52,708	30,160	22,548	39,147	30,160	930,694	1,000,000	1,000,000	0
DEVELOPED TRANSPORT INVESTMENT	-	-	-	-	-	-	-	-	1,299,000	1,299,000	1,299,000	-
EZ EXPANSION EXCLUDING CURZON	-	-	-	-	-	-	-	-	20,000	20,000	20,000	-
<b>OTHER INVESTMENT PROGRAMME SCHEMES</b>	<b>17,137</b>	<b>45,568</b>	<b>28,431</b>	<b>144,098</b>	<b>101,142</b>	<b>42,956</b>	<b>72,096</b>	<b>101,142</b>	<b>2,959,839</b>	<b>3,133,076</b>	<b>3,132,675</b>	<b>(402)</b>
<b>GRAND TOTAL</b>	<b>68,987</b>	<b>115,564</b>	<b>46,577</b>	<b>396,356</b>	<b>320,905</b>	<b>75,451</b>	<b>355,909</b>	<b>320,905</b>	<b>8,084,948</b>	<b>8,761,761</b>	<b>8,826,821</b>	<b>65,060</b>

## Appendix 6 (Continued)

WMCA Investment Programme Financial Commentary for the period ending 31st August 2019

The financial results for August 2019 are shown above.

In respect of full project costs to completion, the financial summary has been adjusted to reflect the revised budget based on the 2019/20 programme baseline. The project budget for the Wednesbury to Brierley Hill Metro Extension has been revised, as approved by the WMCA Board on 22 March 2019. The Metro programme is red status because of the current funding gap against the East Birmingham to Solihull project.

The UK Central HS2 Interchange programme has been reforecast based on the latest business case submitted for the Comprehensive Spending Review, which has resulted in the variance reported above of £74.9m between the total forecast outturn and budget. However, within the revised forecast outturn of £529.6m, there remains a funding gap against the Birmingham International Station redevelopment project, which is now £131m. Therefore the UK Central HS2 Interchange programme remains red status.

The Rail programme budget reflects the Package 1 (Willenhall & Darlaston), Package 2 (Moseley, Kings Heath & Hazelwell), Snow Hill Lines and Sutton Coldfield Interchange and City Link schemes only.

For 2019/20, the YTD spend to July is £46.6m behind budget. Within this amount are the following significant variances:

- \*Metro programme underspend of £11.6m, including Birmingham Eastside Extension (£5.2m) and Wednesbury to Brierley Hill (£3.7m);
- \*Land Reclamation and Remediation underspend of £11.3m, including Brownfield Land Property and Development Fund (BLPDF) (£9.4m); and
- \*Collective Investment Vehicle underspend of £8.1m.

The 2019/20 full year forecast underspend of £32.5m for the HS2 Growth Strategy relates includes the significant variances set out below:

- \*Sprint programme underspend of £13.8m, including A34 Walsall to Birmingham (£5.8m) and A45 Airport & Solihull (£7.4m); and
- \*Metro programme underspend of £22.9m, including Birmingham Eastside Extension (£8.8m) and Wednesbury to Brierley Hill Extension (£12.0m).

The 2019/20 full year forecast underspends against the Sprint and Metro programmes are offset by a forecast £3.2m overspend in respect of the Coventry UKC Plus programme and a forecast £4.0m overspend in respect of the UK Central HS2 Interchange programme.

The other major full year variances to forecast are:

- \* An underspend of £11.9m in respect of Land Reclamation and Remediation; and
- \* An underspend of £22.5m in respect of the Collective Investment Vehicle.

**Appendix 7**

WMCA Investment Programme Commitment Profile as at 30th September 2019

£m	Total Approvals	Approved Commitments	Actual Spend
UKC Interchange	398.0	49.8	13.1
UKC Infrastructure	288.0	30.8	8.5
Sprint Programme	217.4	21.0	1.7
Metro Programme	136.0	136.0	46.7
Rail Programme	146.7	18.8	5.2
City Centre First incl. CSMP	43.4	43.4	-
Coventry VLR	55.0	12.2	1.2
Coventry North	21.6	0.2	0.0
Coventry South	136.5	7.4	0.1
Wednesbury Brierley Hill Metro	103.0	103.0	-
<b>SUB TOTAL HS2 GROWTH STRATEGY</b>	<b>1,545.6</b>	<b>422.6</b>	<b>76.5</b>
Coventry Regeneration	150.0	150.0	8.0
Coventry City of Culture	31.6	31.6	0.1
Land Remediation	200.0	103.0	12.1
Business Innovation	50.0	12.5	4.8
Employment Education & Skills	20.0	1.3	0.1
Commonwealth Games	25.0	25.0	-
<b>OTHER INVESTMENT PROGRAMME</b>	<b>476.6</b>	<b>323.4</b>	<b>25.1</b>
<b>TOTAL</b>	<b>2,022.1</b>	<b>746.1</b>	<b>101.6</b>

Appendix 8

Balance Sheet as at 30th September 2019

<b>WMCA Balance Sheet as at 30 September 2019</b>			
	<b>30 September 2019 £'000</b>	<b>31 August 2019 £'000</b>	<b>Movement £'000</b>
Property, plant and equipment	380,970	368,480	12,490
Investments	22,687	23,495	(808)
<b>Long-term assets</b>	<b>403,657</b>	<b>391,975</b>	<b>11,682</b>
Debtors	46,781	40,846	5,935
Short-term deposits	190,420	203,000	(12,580)
Cash and bank	619	(0)	619
<b>Current assets</b>	<b>237,819</b>	<b>243,846</b>	<b>(6,026)</b>
Loans - interest due	(2,953)	(3,357)	404
Short-term creditors/accruals	(58,171)	(47,394)	(10,777)
<b>Current liabilities</b>	<b>(61,124)</b>	<b>(50,751)</b>	<b>(10,373)</b>
<b>Net current assets</b>	<b>176,696</b>	<b>193,095</b>	<b>(16,399)</b>
Provisions	(3,504)	(3,767)	263
PWLB	(118,943)	(118,943)	-
Other loans - Barclays	(10,000)	(10,000)	-
Dudley MBC	(7,185)	(7,185)	-
Grants receipts in advance	(202,051)	(207,742)	5,691
<b>Long-term liabilities</b>	<b>(341,683)</b>	<b>(347,637)</b>	<b>5,954</b>
<b>Net assets</b>	<b>238,670</b>	<b>237,433</b>	<b>1,237</b>
General fund balance	2,006	2,190	(184)
Earmarked reserves	130,620	129,737	883
Capital grants unapplied reserve	247	247	-
<b>Usable reserves</b>	<b>132,873</b>	<b>132,174</b>	<b>699</b>
Revaluation reserve	6,733	6,734	(1)
Deferred capital grants account	389,625	380,622	9,004
Capital financing account	(290,194)	(281,730)	(8,465)
Accumulated absences account	(367)	(367)	0
<b>Unusable reserves</b>	<b>105,797</b>	<b>105,259</b>	<b>538</b>
<b>Total reserves</b>	<b>238,670</b>	<b>237,433</b>	<b>1,237</b>

The WMCA Balance Sheet reflects a healthy financial position. Main changes since August reflect TfWM capital spend and work-in-progress funded mainly by grants in advance, resulting in an increase of £12.5m net of depreciation in property, plant and equipment.

The increase in debtors is due largely due to grant income for the A45 Sprint and higher trade receivables.

The decrease in cash and bank and short-term deposits is largely due Investment Programme and capital programme payments, and grant payments for the Adult Education Budget which resulted in the decrease in grants receipts in advance.

The increase in short-term creditors/accruals are due to higher trade payables and upward accruals for the Land and Property Investment Fund.

## Appendix 9 Treasury Management Strategy Mid-Year 2019/20

### 1. Introduction

- 1.1 The report provides an update on the West Midlands Combined Authority Treasury Management Midyear 2019 / 20 and is being submitted as a requirement under the CIPFA Treasury Management Code.

### 2. Treasury Management Mid-Year Review 2019/20

- 2.1 Table 1 shows WMCA borrowing and investments held at 1<sup>st</sup> April 2019 and 30<sup>th</sup> September 2019. It shows that net borrowing has decreased by £151.62m mostly as a result of grants being received: Devolution Grant of £36.5m, Adult Education Budget Grant of £79m and Transport Cities Fund grant of £57m.

3

Table 1: Borrowing and Investments				
	Apr 2019	Borrowing Repaid / New Investments	Sept 2019	Notes
	£m	£m	£m	
Borrowing	(136.28)	(0.15)	(136.13)	Reduction in borrowing due to annuity loan repayments. No new borrowing has been undertaken to date.
Investments	38.65	151.77	190.42	The net increase in investments is mainly due to the Devolution Deal grant £36.5m, Adult Education Budget £79m, and Transport Cities Fund £57m.
Net Borrowing	(97.63)	151.62	54.29	

### Borrowing Activity

- 3.1 Effective cash flow management and the use of grants received in advance have minimised borrowing. As a result no new borrowing has been undertaken in 2019/20 to date. Current Cash flow forecasts suggest the WMCA will be required to borrow in 2019/20 as Capital Programme and Investment Programme delivery intensifies.

### 4 Historic Borrowing

- 4.1 The main borrowing sources are Public Works Loan Board (PWLB / HM Treasury) and money markets. The Treasurer of the Authority continues to review the opportunities to reschedule debt, and is working closely with our treasury advisors Arlingclose to explore alternative best value borrowing options. The costs associated with early repayment have been too onerous to be beneficial. During 2019/20 there will be one PWLB maturity of £5m in Dec 2019, and some principal repayable during the year on annuity loans.
- 4.2 Table 2 shows borrowing held at 1<sup>st</sup> April 2019 and 30<sup>th</sup> September 2019. It shows that borrowing has decreased by £156k due to annuity principal repayments during the year.

	<b>Balance at 1st April 2019 £000</b>	<b>Repaid in Year £000</b>	<b>Raised in Year £000</b>	<b>Balance at 30th Sept 2019 £000</b>
PWLB	119,099	- 156	-	<b>118,943</b>
Barclays Loan	10,000		-	<b>10,000</b>
Ex WMCC	7,184		-	<b>7,184</b>
<b>Total Long Term Borrowing</b>	<b>136,283</b>	<b>- 156</b>	<b>-</b>	<b>136,127</b>

## 5 Long Term Debt Profile

- 5.1 It can be seen from table 3 below that debt repayments are due between 2019 and 2020. These borrowings are likely to need replacing and given historically low long-term interest rates, WMCA are monitoring when might be the optimal time to undertake replacement borrowings. The debt maturity profile of the loans show that after 2020 the next major repayments do not occur until 2034.

**Table 3 - Debt Maturity Profile**

	<b>Value of Loans Maturing £m</b>
RepayableBetween2019/20 to 2020/21	12
RepayableBetween2021/22 to 2022/13	3
RepayableBetween2023/24 to 2026/27	5
RepayableBetween2027/28 to 2030/31	12
RepayableBetween2031/32 to 2039/40	23
RepayableBetween2039/40 to 2048/49	11
RepayableBetween2049/50 to 2059/60	70
<b>TOTAL BORROWING</b>	<b>136</b>

- 5.2 As stated above any new borrowing will depend upon the prevailing interest rates at the time, and the forecast cash requirements, as to whether it should be short term or long term.

## 6. Investment Activity

- 6.1 As at the 30<sup>th</sup> September 2019, all short-term investments have given a return to the Authority of £370,182.20, the average rate of return is 0.72%.
- 6.2 All treasury management activities undertaken during 2019/20 complied fully with the CIPFA Code of Practice and the Authority's approved Treasury Management Strategy. Investments are placed directly with financial institutes, or using various brokers: ICAP, Tradition, Prebon, Martin Brokers, BGC and King & Shaxson. Investments held as at the 30<sup>th</sup> September 2019 were as set in Table 4 below:

**Table 4 - Short Term Investments held as at 30 September 2019**

	Interest Rate %	Investment Value £000	Investment type	Maturity date
London Borough of Waltham Forest	0.72	5,000	Fixed	20/03/2020
Surrey County Council	0.68	5,000	Fixed	24/02/2020
Cheltenham Borough Council	0.70	5,000	Fixed	03/01/2020
Plymouth County Council	0.68	10,000	Fixed	10/12/2019
Goldmans Sachs	0.82	10,000	Fixed	03/12/2019
Goldmans Sachs	0.83	10,000	Fixed	19/11/2019
National Counties BS	0.92	1,000	Fixed	15/11/2019
Cheshire East Council	0.72	3,000	Fixed	15/11/2019
Lancashire City Council	0.88	10,000	Fixed	08/11/2019
Birmingham City Council	0.70	15,000	Fixed	30/10/2019
Birmingham City Council	0.83	10,000	Fixed	29/10/2019
Cheshire East Council	0.65	5,000	Fixed	30/10/2019
Central Bedfordshire Council	0.63	5,000	Fixed	23/10/2019
Wirral MBC	0.65	5,000	Fixed	17/10/2019
Glasgow County Council	0.65	10,000	Fixed	16/10/2019
Ashford Borough Council - Kent	0.78	5,000	Fixed	07/10/2019
DMO	0.63	45,000	Fixed	04/10/2019
Santander	0.50	5,000	Call	
Lloyds	0.65	10,000	Call	
HSBC Bank Plc (MMF)	0.69	16,420	Call	
<b>Total</b>		<b>190,420</b>		

The interest rate environment has been depressed particularly following the uncertainty of BREXIT. WMCA continue, however, to identify options to increase the yield of its investments taking into account factors around security and liquidity.

## 7 Performance measurement and Prudential Indicators

- 7.1 The WMCA treasury management function participates in a local benchmarking group which compares WMCA's treasury management performance with other local authorities, to ensure that relative to other local authorities the Authority is achieving a fair investment return without any undue risk. Performance is also regularly reviewed at the monthly Treasury Management Group.
- 7.2 One of the key requirements in the CIPFA Code of Practice on Treasury Management is the formal introduction of performance measurement relating to investments, debt and capital financing activities. The Prudential Indicators as at 30<sup>th</sup> September 2019 are shown in Appendix T1. All key prudential indicators are met or complied with.

## 8 Treasury Management Strategy

- 8.1 The Treasury Management Strategy for 2019 / 20 has been underpinned by the adoption of the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practise on Treasury Management. Treasury Management is defined as:

*“The management of local authority’s investment and cash flows, its banking, money market and capital transactions; effective control of risk associated with those activates; and the pursuit of optimum performance consistent with those risks.”*

- 8.2 The Treasury Management Strategy is reviewed regularly and amended throughout the year to reflect changes in the financial markets and the economic climate.

## 9. **Outlook for the remainder of 2019/20**

9.1 The global economy is entering a period of slower growth in response to political issues, primarily the trade policy stance of the US. The UK economy has displayed a marked slowdown in growth due to both Brexit uncertainty and the downturn in global activity. In response, global and UK interest rate expectations have eased dramatically.

9.4 Our treasury advisor Arlingclose expects Bank Rate to remain at 0.75% for the foreseeable future but there remain substantial risks to this forecast, dependant on Brexit outcomes and the evolution of the global economy. Arlingclose also expects gilt yields to remain at low levels for the foreseeable future and judge the risks to be weighted to the downside and that volatility will continue to offer longer-term borrowing opportunities:

	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22
<b>Official Bank Rate</b>													
Upside risk	0.00	0.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
<b>Arlingclose Central Cas</b>	<b>0.75</b>												
Downside risk	0.50	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75

9.5 It should be noted that on 10 October 2019, HM Treasury increased the margin applied to Local Authority borrowing by an additional 1% over the UK Gilt rate (effectively changing the cost of a new 50-year maturity loan from 1.81% to 2.81%).

9.3 The move is likely to mean WMCA is able to access finance more cheaply elsewhere but WMCA will need to establish appropriate channels before funding can be drawn down; in the meantime, professional advice is to keep any borrowing requirements short term to reduce costs.

9.4 The change in policy by HM Treasury will have an implication for the WMCA Investment Programme and commercial arrangements underpinning the use of Metro fare box to invest in infrastructure, but those financial models do contain a degree of interest rate contingency and as such, following the move by HM Treasury, WMCA plans remain affordable based on current long term interest rate projections.

## 10. **Treasury activity outlook for remainder of 2019/20**

### 10.1 **Future Investment Activity**

10.2 The European Union (EU) published the final text of the second *Markets in Financial Instruments Directive* (MiFID II) in May 2014, aiming to improve the functioning of financial markets in light of the financial crisis and to strengthen investor protection. The new rules came into effect on 3rd January 2018.

10.3 Although the UK has voted to leave the EU, MiFID II will still be implemented in the UK for three reasons. Firstly, we remain members of the EU and subject to its laws until we leave; secondly, the UK government is in favour of strengthening investor protection; and thirdly, UK firms will wish to continue providing financial services across the EU after we have left, so will need to comply with equivalent regulations.

10.4 In order to remain MiFID II compliant WMCA is required to retain an investments balances of £10m, to maintain its professional MiFID status. WMCA will invest £10m over a period of time in strategic investments complying with the Treasury Management Strategy limit set for long term investments. The strategic investments will be placed in Property Funds and Real Estate Investment Funds subject to due diligence being carried out and seeking advice from our Treasury Advisors Arlingclose.

### 10.5 Future Borrowing Activity / Capital Programme / Investment Programme

10.6 Table 5 below identifies the funding requirements for the next 3 years as detailed within the Treasury Management Strategy. It is expected there will be a need fund projects from borrowing up to £131.9 million in 2019/20 with the actual debt taken out being subject to the available cash resources of the West Midlands Combined Authority and effective management of cash balances.

10.7 In addition debt repayments from maturing loans of £5m in 2019/20 and £5m in 2020/21 will have to be rescheduled.

Table 5: Capital Expenditure and Grants Forecast

TABLE 5 £M	2019/20	2020/21	2021/22	2022/23
Investment Programme Borrowing	117.7	268.7	167.7	95.9
TfWM Borrowing	13.8	5.4	-	-
Borrowing Underpinned by Fares	0.5	10.1	5.4	52.8
Grants (Inc. TCF, DfT)	100.4	123.2	144.8	56.4
Local Authority	-	0.2	17.2	-
Private Sector & 3rd Party	3.5	3.4	6.0	1.8
Revenue Contribution to Capital (Inc. Investment Programme)	44.7	8.3	1.7	1.7
<b>TOTAL</b>	<b>280.5</b>	<b>419.2</b>	<b>342.8</b>	<b>208.6</b>

10.8 The Authority's chief objective when borrowing continues to be striking an appropriately low risk balance between securing low interest costs and achieving cost certainty over the period for which funds are required, with flexibility to renegotiate loans should the Authority's long-term plans change being a secondary objective.

10.9 Affordability and the "cost of carry" remained important influences on the Authority's borrowing strategy alongside the consideration that, for any borrowing undertaken ahead of need, the proceeds would have to be invested in the money markets at rates of interest significantly lower than the cost of borrowing. As short-term interest rates have remained, and are likely to remain for a significant period, lower than long-term rates, the Authority determined it was more cost effective in the short-term to use internal resources instead.

10.11 The benefits of internal borrowing were monitored regularly against the potential for incurring additional costs by deferring borrowing into future years when long-term borrowing rates are forecast to rise. Arlingclose (treasury advisors) assists the Authority with this 'cost of carry' and breakeven analysis.

## Appendix T1 : Summary Prudential Indicators

£000	2019 / 2020 TM Strategy		Notes
	Revised Forecast 2019/20	Original Forecast 2019/20	

### Affordability

Ratio of financing costs to net revenue stream:			
(a) financing costs	15,100	17,100	Financing costs are at lower expected levels due to effective cash management enabling WMCA to avoid additional borrowing requirements.
(b) net revenue stream	255,092	262,100	
Percentage	5.92%	6.52%	

### Prudence

Gross borrowing and the capital financing requirement:			As detailed above, gross borrowing in 19/20 will lower than budgeted but is expected to increase as the Investment Programme delivery intensifies. The Capital Financing Requirement remains within expected tolerances.
Gross Borrowing	227,211	596,700	
Capital Financing Requirement	417,355	687,100	

### Capital Expenditure, External Debt and Treasury Management

Capital Expenditure	280,544	550,990	The profile of delivery for capital projects has changed since the assessment included in the TM Strategy and now reflects the latest delivery profiles.
Operational boundary for external debt			The Operational and Authorised limits set parameters around WMCA borrowing ceiling. These levels are within the boundaries of the agreement WMCA have agreed with HM Treasury in relation to the debt cap.
Operational boundary for borrowing	616,700	616,700	
Authorised limit for external debt			The upper limits detailed exist to protect WMCA from over exposure to variable rate limits and long term secure investments. The upper limit on investments over 364 days has been increased to allow more flexibility in Treasury Management practices as the scope of the WMCA Treasury function increases following the first devolution deal.
Authorised limit for borrowing	783,000	783,000	
Interest rate exposures			
Upper limit on fixed rate exposures	100%	100%	
Upper limit on variable rate exposures	30%	30%	
Investments longer than 364 days			
Upper limit	10,000	10,000	

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## WMCA Board

<b>Date</b>	8 November 2019
<b>Report title</b>	NEC Longabout
<b>Portfolio Lead</b>	Finance - Councillor Bob Sleigh
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employee</b>	Derek Lawlor, UK Central Delivery Group Manager
<b>Report has been considered by</b>	Technical Appraisal Panel - 1 July 2019 Investment Advisory Group - 2 September 2019 Strategic Leadership Team - 25 September 2019 Investment Board - 21 October 2019 Programme Board - 25 October 2019

### Recommendation(s) for action or decision:

#### The WMCA Board is recommended to:

- (1) Note that this report is being submitted to WMCA Board as a requirement of the WMCA Assurance Framework which states Final Business Cases must be approved by WMCA Board.
- (2) Approve the funding request of £2.15m for design and construction for enhanced works to the proposed NEC Longabout scheme, which has passed through the Assurance Process and is recommended by Investment Board.

## **1. Purpose**

1.1 The key purpose of the Full Business Case (FBC) is to:

- Provide a suitable evidence base and establish the requirement for additional works at the NEC Longabout and therefore funding support from the WMCA to deliver these works.
- Confirm that the recommended solution optimises VFM; and,
- Establish that the management arrangements for successful delivery are in place.

## **2. Background**

### Governance

2.1 In May 2019, a Change Request was submitted to the WMCA which included bringing the NEC Longabout within the scope of the OBC. This was approved by the WMCA Board in July 2019.

### The NEC Longabout Programme

2.2 Solihull Metropolitan Borough Council has reviewed this junction and with the support of detailed transport modelling consider that it is desirable to separate out traffic heading north on the A452 from traffic emerging from Northway onto the NEC Longabout. In order to achieve this, Solihull MBC is proposing a cut-through for the A452 northbound traffic which would allow traffic from Northway to be able to take an alternative route as a resilience plan along Bickenhill Parkway and provide extra capacity to the NEC Longabout. If the capacity on the NEC Longabout is increased, then queuing and delays reduce at Northway. This will provide both immediate and longer-term benefits to the area. The enhancements to the NEC Longabout would:

- (a) Fully mitigate the problems encountered by HS2 traffic once the NEC Longabout becomes operational;
- (b) Provide the resilience the NEC currently has on the network for event days; and
- (c) Provide capacity required to enable UK Central (UKC) related development.

### Oakervee Review

2.3 The Oakervee Review concerning the future of HS2 is due to complete in Autumn 2019, with the initial construction works for the Longabout commencing in March 2020. Therefore, we expect that the decision on HS2 will have been taken before any significant abortive costs would have been incurred on the Longabout. Whilst the exact date of when the Oakervee review decision is announced is unknown, updated estimated cost profiling at this stage provides for expenditure for design works in November and December at £65,000 a month. Therefore, the maximum abortive costs would be £130,000.

## **3. Assurance Process**

3.1 The Final Business Case has been reviewed at various stages throughout the Assurance Process as follows:

- Technical Appraisal Panel (1 July 2019)
- Investment Advisory Group (2 September 2019)
- WMCA Strategic Leadership Team (25 September 2019)
- WMCA Investment Board (21 October 2019)
- WMCA Programme Board (25 October 2019)

3.2 The business case was endorsed at each stage with conditions for improvement, which culminated in a number of amendments being required to the FBC. These amendments have all been made to the satisfaction of those respective Boards.

#### **4. Financial Implications**

4.1 The financial approval sought by this proposal totals £2.15m. The project is within the scope of the Investment Programme and is within the affordable limit assigned to the Investment Programme as endorsed by Investment Board on 21 October 2019.

4.2 Whilst the approval value provides the flexibility and scope to agree a final cost for the works with HS2 Ltd, WMCA and Solihull MBC will look to confirm and formalise the actual works total as part of the milestone monitoring process. Solihull MBC will be reimbursed by WMCA following receipt of evidence of expenditure in line with the agreed WMCA grant claim process.

#### **5. Legal Implications**

5.1 The current proposed NEC Longabout will be delivered by HS2 Ltd under the powers given to them under the HS2 Act and within the HS2 Limits of Deviation (ie. the land over which HS2's powers exists). Therefore, subject to approval from Solihull MBC under Section 20, Schedule 17 of the HS2 Act (which covers all of HS2's construction activities) the works have the necessary consents. The amendments to the NEC Longabout do not require acquisition of any third-party land. The land will be purchased by HS2 Ltd under their compulsory purchase powers.

5.2 Trowers & Hamlins LLP has provided independent legal advice on the State Aid implications of the proposals. Their advice explaining how the project complies with State aid Regulations is provided in Appendix 7 of the report.

#### **6. Equalities Implications**

6.1 None as a result of this report

#### **7. Inclusive Growth Implications**

7.1 The UK Central Hub is one of the UK's most strategically important development areas and has the potential to be a major driver of regional and national economic growth. Once the area is fully developed, it is forecast that 13,700 gross and 8,600 net additional jobs will be created and £180 million per annum in net additional GVA could be produced.

7.2 Initial estimates show that, collectively, the individual Hub projects will deliver together:

- £6.2bn per annum in net additional GVA;
- 420,000 sq.m of commercial floor space;
- 900 new hotel bed spaces;
- Up to 5,000 new homes;
- 30 ha of open space.

## **8. Geographical Area of Report's Implications**

8.1 The area in relation to this report is around the new HS2 Interchange Station with relevant critical highway junctions illustrated in Figure 1 on page 6 of the FBC.

## **9. Other Implications**

9.1 HS2 and Solihull MBC / Urban Growth Company have been working together to design and provide an enhanced NEC Longabout as part of the current HS2 programme. The reasons for this are that undertaking the enhancements at a later date:

- (1) Would create unacceptable levels of traffic congestion during construction;
- (2) Would represent poor value for money due to remobilisation of construction resources;
- (3) It would be difficult to carry out the work later once HS2 is operational, as the Longabout will provide direct access into the NEC and is a key node on the highway network providing access to the station;
- (4) There would be journey time and road safety benefits that would be delivered earlier for the public benefit.

9.2 It is estimated that the increase in cost associated with returning to deliver the enhancements is likely to be in excess of £1.1m. The principal reason for the additional cost is the need to reinstall traffic management arrangements to enable construction and delivery of the enhancements.

## **10. Schedule of Background Papers**

FBC for the NEC Longabout Appendices:

- I1: NEC Longabout Plans
- I2: Letters of support
- I3: PJA Reports x 5
- I4: Project Plan
- I5: Risk and Issues Log
- I6: Project Financial Summary
- I7: State Aid Letter
- I8: UGC Financial Summary
- I9: Stakeholder Map
- I10: UGC Priorities
- I11: NEC Longabout Project Delivery Structure



## WMCA Board

<b>Date</b>	8 November 2019
<b>Report title</b>	Alexander Stadium Full Business Case
<b>Portfolio Lead</b>	Transport - Councillor Ian Ward
<b>Accountable Chief Executive</b>	Deborah Cadman, West Midlands Combined Authority email: <a href="mailto:deborah.cadman@wmca.org.uk">deborah.cadman@wmca.org.uk</a> tel: (0121) 214 7200
<b>Accountable Employees</b>	Dave Wagg & Guy Olivant, Birmingham City Council
<b>Report has been considered by</b>	Technical Appraisal Panel - 1 July 2019 Investment Advisory Group - 2 September 2019 Strategic Leadership Team - 25 September 2019 Investment Board - 21 October 2019 Programme Board - 25 October 2019

**Recommendation(s) for action or decision:**

**WMCA Board is recommended to:**

Approve that the funding request of £25m for the redevelopment of Alexander Stadium to deliver the requirements set out in the Host City Contract in preparation for the Commonwealth Games 2022.

## **1. Purpose**

- 1.1 This Full Business Case outlines the works required to facilitate track and field events and ceremonies during The Games in 2022, whilst providing the catalyst for broader investment into the stadium site, and wider West Midlands to deliver a positive legacy for the stadium.

## **2. Background**

- 2.1 A key component of Birmingham's successful bid for the Commonwealth Games 2022 is the development of the Alexander Stadium which will host the opening and closing ceremonies along with the athletics competition.
- 2.2 In summary the works that are the subject of this report will deliver a new covered West Stand. The new stadium will increase the permanent capacity post games to approximately 17,000 from 12,700. During the Games period temporary structures will be put in to create up to a 40,000 seat stadium for the opening, closing ceremonies and athletics competition. In addition, a 400m, 6-lane outdoor practice running track will be laid at the High-Performance Centre.
- 2.3 An agreement has been made with Birmingham City University to become an anchor tenant and bring increased revenue and investment in terms of fit out of facilities post games.

## **3. Financial Implications**

- 3.1 This FBC is requesting £25 million to support Phase 1 of the Alexander Stadium development project so the overall timelines for the Commonwealth 2022 Games can be met.
- 3.2 The Project Budget is £72,534,000 with spend from 2019/20 to 2021/22. The funding will be provided through the Commonwealth Games budget (24%), West Midlands Combined Authority (34%), GBSLEP (28%), and Service funded prudential borrowing (14%). The Service Funded Prudential Borrowing will be repaid over a 40-year period at an annual cost of £0.411million. The new stadium will leverage increased commercial opportunities for income generation that would support this repayment. Council officers and the professional advisors have been ensuring that the cost of the design and works are contained within the agreed £72.4 million budget included within the Host City Contract.

## **4. Legal Implications**

- 4.1 Under Section 1 of the Localism Act 2011, Birmingham City Council has the power to enter into the arrangements set out in this report, which are within the remit and limits of the general power of competence in Sections 2 and 4 of the Localism Act 2011. The Combined Authority, by virtue of the West Midlands Combined Authority Order 2016, may exercise any of the powers of the Constituent Authorities under the above section where the purpose of that exercise of power is the economic development and regeneration of the area. This report (and in particular section 6 below) sets out the economic and regeneration benefits of the proposals to redevelop the stadium in connection with the Commonwealth Games event.

## 5. Equalities Implications

- 5.1 The Equality Act 2010 screening reference was undertaken on 3 May 2019 and identified that an Equality Assessment form was not required for this FBC.

## 6. Inclusive Growth Implications

- 6.1 The fundamental role of the WMCA is to create more jobs and grow the regional economy while continuing to increase the quality of life of the local people. To enable this, it is vital to increase the region's international and domestic trade and secure more private-sector investments to deliver inclusive growth across the West Midlands. The proposed redevelopment of the Alexander Stadium has a strong strategic fit with these objectives, as well as the visions for BCC, WMCA and the Local Growth Fund.
- 6.2 The Games seek to achieve the following five key benefits for Birmingham, the region and neighbouring Authorities. These key benefits, highlighted throughout the FBC, are:



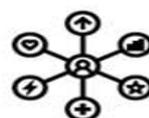
**Bring people together**  
Embrace and champion the youth, diversity, humanity and pride of the city and Commonwealth



**Improve health and well-being**  
Inspire, engage and connect communities and athletes to realise their full potential and live happier, healthier lives



**Help the region to grow and succeed**  
Drive sustainable growth and aspiration: create opportunities through trade, investment, jobs and skills



**Be a catalyst for change**  
Transform and strengthen local communities, working together to deliver new and improved homes, facilities and transport links



**Put us on the map**  
Deliver an unforgettable, global Games in partnership, on time and on budget to showcase the best of Birmingham, the West Midlands and Commonwealth

## 7. Geographical Area of Report's Implications

- 7.1 Alexander Stadium is situated in Perry Barr which is deemed a fairly deprived area of Birmingham, therefore, this project will be a catalyst for regeneration as it is part of a wider collection of schemes, which include the Athletes Village in Perry Barr, the Midland's Sprint transport network, improved cycle infrastructure and a better-connected railway station.

## 8. Other Implications

- 8.1 The proposals outlined in the FBC will produce strong strategic and economic benefits to the WMCA beyond the Commonwealth Games. Significant investment is being made into the Athletes Village to provide a transformational residential site, while Birmingham City University are also investing into the site to provide accommodation and learning facilities for an expanded Sports and Exercise Science curriculum. These new facilities will provide direct legacy benefits for WMCA, which would not be realised without the investment sought.
- 8.2 Overall, an estimated £740 million will be contributed to the UK economy as a result of a successful Commonwealth Games.

## **9. Schedule of Background Papers**

Appendix 1a – Full Business Case

Appendix 2 – WMCA Additional Appendix

Appendix 3 – Alexander Stadium Risk Register

Appendix 4 – Public Report



**West Midlands  
Combined Authority**

## **Transport Delivery Committee**

**Monday 9 September 2019 at 1.00 pm**

### **Minutes**

#### **Present**

Councillor Kath Hartley (Chair)	Birmingham City Council
Councillor Richard Worrall (Vice-Chair)	Walsall Metropolitan Borough Council
Councillor Timothy Huxtable (Vice-Chair)	Birmingham City Council
Councillor Pervez Akhtar	Coventry City Council
Councillor Shaheen Akhtar	Sandwell Metropolitan Borough Council
Councillor Samiya Akhter	Sandwell Metropolitan Borough Council
Councillor Robert Alden	Birmingham City Council
Councillor Mohammed Fazal	Birmingham City Council
Councillor Mary Locke	Birmingham City Council
Councillor Celia Hibbert	City of Wolverhampton Council
Councillor Les Jones	Dudley Metropolitan Borough Council
Councillor Chaman Lal	Birmingham City Council
Councillor Roger Lawrence	City of Wolverhampton Council
Councillor Keith Linnecor	Birmingham City Council
Councillor Ted Richards	Solihull Metropolitan Borough Council
Councillor Alan Taylor	Dudley Metropolitan Borough Council

#### **In Attendance**

Councillor Angus Lees	Overview and Scrutiny Committee
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#### **Item No. Title**

##### **17. Apologies for absence**

Apologies for absence were received from Councillors Andrew, Holl-Allen and Welsh.

##### **18. Chair's Remarks**

###### **(i) Proposal for tram naming**

The Chair referred to a briefing note circulated to the committee prior to the meeting that put forward a tram naming proposal with regards to the opening of the first stage of the Westside extension due in December 2019 and two proposals relating to the late Mayor Elias Mattu for the opening of the Wolverhampton City Extension due in December 2020.

The committee agreed to a tram being named after Jasper Carrott for the Westside extension but deferred the decision relating to the Wolverhampton City Centre Extension. It was agreed that a working party would be established, comprised of the TDC Chair, two Vice-Chairs and TfWM Officers, to consider the tram naming criteria previously agreed and to involve input from local councillors as appropriate.

(ii) **National Express Biogas fuelled bus trial bus trip**

The Chair referred to an opportunity for committee members to take a trip on a biogas fuelled bus as part of a bus trial being undertaken by National Express during September.

(iii) **Farewell to Phil Hewitt**

The Managing Director TfWM, Laura Shoaf, informed the committee that Phil Hewitt, Director of West Midlands Metro would be leaving the organisation later this month to take up a new role in Israel. The committee conveyed their thanks and appreciation to Phil Hewitt for all his work on the West Midlands Metro.

**19. Minutes of the last meeting**

The minutes of the meeting held on 22 July 2019 were agreed as a correct record subject to the following minor amendment:

Minute no.11 West Midlands Metro - Westside Extension Stop Names to read:

- (3) That in relation to the naming of tram stops, commercial opportunities be explored with stakeholders vested in the area with regards to sponsoring the naming of a stop ie. HSBC for tram stop 2 Centenary Square and Calthorpe Estates for tram stop 5 (Edgbaston Village or Garden Square).

**20. Matters Arising**

*Minute No. 6 Correspondence/Petitions – Alderminister Action Group*

Further to a request from Councillor Richards for an update on correspondence submitted by the Alderminister Action Group to TfWM on A7/A8 subsidised bus service in Solihull, the Director of Integrated Transport Services, Pete Bond reported that TfWM has responded fully to the group's concerns and a meeting has been arranged with the Alderminister Action Group later this month.

*Minute No.12 Notice of Motion*

In relation to the notice of motion submitted by the Majority Vice-Chair, Councillor Worrall, at the last meeting [that called upon Rotala (Diamond Bus) to review its position with regards to joining the WASPI concessionary travel pass scheme] and whether a response has been received from the Board of Rotala, the Director of Integrated Transport Services, Pete Board reported that a formal response has not yet been received from the company.

The Chair considered a marketing campaign was required to encourage eligible women to join the WASPI concessionary travel scheme and asked to be advised of the latest take-up figures for the pass.

**21. Correspondence/ Petitions**

None submitted.

**22. New Petitions Process**

The committee considered a report of the Director of Customer Experience that informed the committee of the 'refreshed' approach to managing transport petitions received by the West Midlands Combined Authority.

The Chair and Lead Member for Putting Passengers First outlined the report and advised the committee that the principles for the new petitions protocol had been endorsed by the Putting Passengers First Lead Member Reference Group.

The report set out the process with regards to the petition signatories, Officer Petition Panel (below 250 signatures), transport petitions over 250 signatures, non-transport petitions over 250 signatures, petitioners' involvement, service level agreement and scope of matters to be considered relating to transport.

It was noted that the proposed new protocol would apply to petitions on or received after 1 October 2019.

The committee endorsed the new protocol for petitions.

Resolved: That the contents of the report be noted.

**23. Financial Monitoring Report**

The committee considered a report of the Finance Director that set out the financial position as at 31 July 2019 with regards to the Combined Authority's Transport Delivery Revenue and Capital Budgets.

Councillor Akhtar, Lead Member for Finance and Performance introduced the report and highlighted the report's recommendations.

In relation to concerns expressed by Councillors Alden and Richards on the underspend of major schemes such as Metro and the implications for delivery and future cost increases, the Managing Director, Laura Shoaf advised that both the Centenary Square and the Edgbaston Metro Extensions would open on time and on budget and undertook to provide additional information to the committee.

Resolved:

1. That the year to date net revenue expenditure to the end of July 2019 shows a favourable variance of £0.143m compared to budget and the forecast position shows a favourable movement of £0.037m from budget be noted and

2. That the total capital expenditure to the end of July 2019 for the overall transport programme was £31.5m which was £10.5m below the year to date budget of £42.0m and the annual forecast position shows a favourable movement of £16.7m from budget be noted.

**24. Capital Programme Delivery Monitoring Report**

The committee considered a report of the Director of Development and Delivery that provided an update on progress monitoring on the approved TfWM led 2019/2020 programmes and projects.

Councillor Akhtar, Lead Member for Finance and Performance introduced the report and outlined the key highlights.

In relation an enquiry from Councillor Huxtable regarding two different dates stated in the report for the completion of Perry Barr and University Stations, the Director of Development and Delivery, Sandeep Shingadia explained that the baseline date given referred to the rail industry GRIP milestone date, whereas the forecast date was the in-service date but confirmed both dates did align.

Resolved:

1. That the achievements since the July 2019 meeting of the Transport Delivery Committee be noted;
2. That progress of deliverables and the outturn of the 2019/20 Capital Programme be noted and
3. That there are no variations from the baseline programme be noted.

**25. Rail Business Update Report**

The committee considered a report of the Director of Rail that provided an update relating to the performance, operation and delivery of rail services in the West Midlands including rail operator partnership agreements and West Midlands Rail Executive (WMRE) activity.

Councillor Lawrence, Lead Member for Rail and Metro, introduced the report and highlighted key areas within the report.

In relation to a request for information on the community engagement consultation exercise on the Camp Hill Line from Councillor Huxtable and for further information on why park and ride was not going to be provided at the three new stations on the Camp Hill Line, the Head of Rail Franchising and Partnerships, Tom Painter, undertook to share the outcome of the consultation engagement with Councillor Huxtable and to follow-up his request with colleagues for further information on park and ride.

In relation to an enquiry from Councillor Worrall as to whether he could be a member of the Chase Line Taskforce that has been set up to tackle issues on the route, the Head of Rail Franchising and Partnerships, Tom Painter, advised that the taskforce was an internal West Midlands Trains (WMT) group and West Midlands Rail Executive only attended in an observer capacity but undertook to ask WMT whether Councillor Worrall could join the taskforce.

Resolved: That the contents of the report be noted.

**26. Midland Metro Limited - 1 Year of Operation**

The committee considered a report of the Metro Programme Director, West Midlands Metro that provided an overview of the last 6 months of Midland Metro Limited's performance as operator of the Metro network.

Councillor Lawrence, Lead Member for Rail and Metro, introduced the report and considered the report was very encouraging noting the progress made on Metro operations since being taken in-house in June 2018.

The Head of Business Transformation, Sophie Allison, outlined the improvements Midland Metro Limited (MML) had introduced over the last year for the customer and for the operation of the tram service and set out its plans for further improvements in the future.

Councillor Lawrence on behalf of the committee, asked that thanks and appreciation be recorded for all the work undertaken by Phil Hewitt during his three and half years as Metro Programme Director.

Resolved: That the contents of the report be noted.

**27. Presentation: Coventry & Dudley Very Light Rail Projects**

This item was deferred to the next meeting.

**28. Commonwealth Games Transport Plan**

The committee considered a report of the Director of Network Resilience that informed members of the current approach to transport planning for the Commonwealth Games in 2022, to allow them to comment on proposals and also set out the commitment required by relevant authorities to deliver the transport interventions required for the Games.

The Director of Network Resilience, Anne Shaw, outlined the report and reported that following approval by the WMCA Board on 13 September 2019, a 12 week engagement period would be undertaken with the public and businesses across the WMCA area to ask whether the guiding principles behind the plan are right and how people want to be kept informed as transport planning is progressing.

The committee noted the importance of encouraging all communities to feel involved in the Commonwealth Games and considered the need for initiatives to include those communities that feel disconnected with the Games.

In relation to the public events that are being held during the engagement period, the Director of Network Resilience undertook to share details of the events with the committee from 16 September.

The Chair reminded the committee that the Commonwealth Games was also the subject of the pre-TDC briefing on 4 November 2019.

Resolved: That the imminent publication of the Commonwealth Games Strategic Transport Plan be noted.

**29. Notices of Motion**

None submitted.

**30. Questions**

None submitted.

**31. Forward Plan**

The committee considered a report on the agenda items to be submitted to future meetings.

Resolved: That the report be noted.

**32. Exclusion of the Public and Press**

Resolved: That in accordance with Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as it involves the likely disclosure of exempt information relating to the business or financial affairs of any particular person (including the authority holding that information).

**33. WMCA Board Transport Reports (For Information Only)**

The committee received a report entitled 'Midland Metro Buy Before Boarding' that would be considered by the WMCA Board at its meeting on 13 September 2019.

The report was submitted for information only.

It was agreed that the Chair would feedback comments to the WMCA Board on the report from the committee.

Resolved: That the report be noted.

The meeting ended at 2.55 pm.



West Midlands  
Combined Authority

## Audit, Risk & Assurance Committee

Tuesday 24 September 2019 at 10.00 am

### Minutes

#### Present

David Lane (Chair)	
Councillor Alan Butt	City of Wolverhampton Council
Councillor Fred Grindrod	Birmingham City Council
Councillor Ram Lakha	Coventry City Council
Councillor Andrea Layton	Staffordshire Non-Constituent Authorities
Councillor Alexander Phillips	Shropshire Council
Councillor June Tandy	Nuneaton & Bedworth Borough Council
Councillor Alan Taylor	Dudley Metropolitan Borough Council
Councillor Vera Waters	Walsall Metropolitan Borough Council

#### In Attendance

Tracey Beardmore	West Midlands Combined Authority
Nicola Coombe	Grant Thornton
Louise Cowen	West Midlands Combined Authority
Linda Downes	Nuneaton & Bedworth Borough Council
Peter Farrow	City of Wolverhampton Council
Julia Goldsworthy	West Midlands Combined Authority
Sandra Kalyan	City of Wolverhampton Council
Tim Martin	West Midlands Combined Authority
Hardial Phull	West Midlands Combined Authority
Gurmit Sangha	West Midlands Combined Authority
Laura Shoaf	Transport for West Midlands
Anna Sirmoglou	West Midlands Combined Authority
Lorraine Quibell	West Midlands Combined Authority
Tracy Walters	West Midlands Combined Authority

#### Item Title No.

#### 165. Apologies for Absence

Apologies for absence were received from Councillor Ahmad Bostan (Sandwell Metropolitan Borough Council) and Sean Farnell (Coventry & Warwickshire LEP).

#### 166. Declarations of Interest

The Chair reported that he was the Chair of the Midlands Metro Audit Committee and Nick Abell reported that he was a member of Investment Board.

**167. Appointment of Vice Chair**

Resolved:

- (1) Councillor Ram Lakha be appointed as Vice-Chair of the Audit, Risk & Assurance Committee for 2019/20.

**168. Minutes - 21 June 2019**

The minutes of the meeting held on 21 June 2019 were agreed as a correct record.

**169. Chair's Remarks**

- **Local Authority Governance and Accountability Framework Review Panel**

The Chair advised the committee of the Ministry of Housing, Communities & Local Government establishing a new Local Authority Governance & Accountability Framework Review Panel which would assess the framework to determine whether it was fit for purpose and make suggestions for its improvement at a national level.

- **Chair's Meeting**

The Chair advised the committee of his meeting with the Senior Leadership Team at their request to review the strategic risk register in light of the challenges the WMCA faced.

**170. Matters Arising**

- **Whistleblowing**

The Monitoring Officer advised the committee of one notification that had been received regarding whistleblowing, although following an investigation it was determined that the disclosure was not related to the WMCA. It was noted that a number of matters had been raised that were currently being considered as part of the WMCA's grievance process, at this stage they were still under investigation as part of normal processes.

- **Accessible Transport Group**

The Monitoring Officer advised the committee that further to the previous meeting, the business had been sold to National Express. Continuous work was being undertaken to ensure the service was shaped with improvements to be both successful and profitable. It was noted that the administration process was not yet complete and matters relating to property value and holdings remained unresolved.

- **Mayoral Elections Preparation**

The Monitoring Officer informed the committee of the appointment of Martin Reeves as the Combined Authority Returning Officer. In preparation for the mayoral elections taking place on 7 May 2020, the Monitoring Officer advised the committee that regular monthly meetings had been established as well as protocols being put into place on the information candidates would receive to ensure that there was a fair and consistent approach towards all mayoral candidates.

**171. Forward Plan**

The committee considered the plan of items to be reported to future meetings of the committee.

Resolved:

- (1) The items of business to be reported at future meetings be noted.

**172. Internal Audit Update**

The committee received an update on the work completed by internal audit so far this financial year. The following four satisfactory reports were outlined to members: Performance Management & Business Planning Arrangements, Birmingham Eastside Metro Extension Project Management Arrangements, Governance Arrangements - Midland Metro Ltd and Employee Performance Management.

In regards to the Birmingham Eastside Metro Extension Project Management Arrangements internal audit, the Chair advised the committee that he sought clarification on the audit reaching a satisfactory opinion due to the number of 'amber' recommendations and target dates, however Internal Audit felt comfortable with the level of assurance they provided.

Resolved:

- (1) The contents of the latest Internal Audit update report be noted.
- (2) The committee receive an update on the recommendations for the Performance Management & Business Planning Arrangements (Devolution Deal including Financial Assumptions 2018/19) Internal Audit Report in June 2020.
- (3) The committee receive an update on the Birmingham Eastside Metro Extension Project Management Arrangements 2018/19 Internal Audit report at its next meeting.
- (4) The committee receive an update on the Governance Arrangements - Midland Metro Ltd 2018/19 Internal Audit report at the next meeting.

**173. Equal Pay Audit and Gender Pay Gap Update**

The committee received an update on the equal pay audit outcomes together with a breakdown of the latest gender pay gap statistics and outline of the initiatives and key areas of future focus to bridge the gap and promote inclusion.

An equal pay audit was conducted in August 2019 and concluded no areas of concerns, the vast majority of 'like' jobs were on the same grade and the grade differentials identified were related to either honorariums or employees being on a protected grade which was justified in line with the WMCA pay policy.

Councillor Alexander Phillips suggested that a more helpful comparison would be against any other mayoral / public sector organisation as the recruitment pool was drawn from those organisations, although the transport element of the WMCA should be taken into recognition.

Resolved:

- (1) The outcomes of the Gender and Race Equal Pay Audit Report be noted.
- (2) The March 2020 WMCA Gender Pay Gap data and actions to address the gender pay gap and help bridge internal diversity gaps be noted.
- (3) The committee to receive an update on Equal Pay Audit and Gender Pay Gap in April 2020.

#### **174. Investment Programme Governance Audit Update**

The committee received a report updating it on the internal audit recommendations, how the enhanced assurance framework was being updated to reflect latest government guidance and to answer questions raised by the committee on control mechanisms.

As a member of the Investment Board Nick Abell felt that effective work was being undertaken within the Senior Leadership Team to address the problems which have been highlighted as the Investment Programme had evolved.

From a monitoring perspective, the Chair requested that dates and timelines against the status of actions be included within the next update, and that the change control mechanism for projects outside the control of the Combined Authority was clearly defined.

Resolved:

- (1) The work that had been undertaken to date on the assurance framework, and the rationale behind the proposed way forward be noted.
- (2) The work being undertaken by Governance to deliver continuous improvements to the decision-making process, and how that impacted on the Investment Programme and PMO responsibilities, be noted.
- (3) Timescales and proposed activity for the resolution of outstanding actions in the Internal Audit Report dated 6 February 2018 be noted.
- (4) The current controls that were in place for programme risk and the intended changes to the controls be noted.
- (5) An update on progress against delivery on the action plan be presented at the next meeting.

**175. WMCA Financial Monitoring 2019/20**

The committee receive a report providing them with an update on the WMCA finances as at the end of July 2019. A summary of the revenue and capital spend against the approved budget was provided as well as a summary of the Investment Programme.

Resolved:

- (1) The financial position as at the end of July 2019 be noted.

**176. WMCA Corporate Services Review**

The committee received an update on the Corporate Services review which had been ongoing since January 2019. Members were informed of further decisions that had been taken by Senior Leadership Team to progress the review and move towards excellence in service area provision.

The Head of Human Resources & Organisational Development informed the committee that a gateway review of the process would be undertaken and should be concluded for an update to be presented back to this committee in January 2020.

Resolved:

- (1) The contents of the report be noted.
- (2) Committee receive an update on the Corporate Services review in January 2020.

**177. Capacity and Capability - Risks and Mitigations**

The committee considered a report on how the WMCA was meeting the demands on its capacity and capability through a combination of resourcing and planning processes, and a blended approach to learning and development.

Councillor Alexander Phillips commented on the turnover of staff being historically low and questioned what the organisation is doing to ensure this did not drop any lower. The Head of Human Resources & Organisational Development explained that various resourcing models were being considered as well as inward secondments.

Resolved:

- (1) The report be noted.
- (2) The actions and considerations taken including systems, planning processes and policies to manage risks in the organisation around capacity and capability be noted.

#### **178. Strategic Risk Register**

The committee received a summary on the current status of key risks within the Strategic Risk Register. A quarterly review of the register was undertaken by the Senior Leadership Team to ensure the register reflected the key risks affecting the WMCA.

Risk discussions were focused upon the current uncertainties developing from Brexit and the national political situation impacting on the delivery of WMCA objectives. Taking into account these factors, the status of risk relating to external factors was noted. Two new risks had been identified within the register and these related to the risk of achieving the desired carbon reduction by 2041 and Overall Delivery of Devolution Objectives.

In regard to HS2 being considered as a risk for the WMCA, the Director of Strategy informed the committee that consideration would be given as to whether the risks around HS2 could be included within the register more explicitly. However, it needed to be clear that that this programme was not the responsibility of the WMCA.

Resolved:

- (1) The strategic risks contained within the WMCA Strategic Risk Register be noted.

#### **179. Data Protection and Data Processing**

The committee considered a report on the categories of personal data processed by the WMCA, a broad overview of the data protection assurance controls in place and an outline of the regulatory action an organisation may be subject to in the event of a breach.

The WMCA processed a wide range of personal data across a number of diverse areas of operation and some key examples were provided. The Data Protection & Information Sharing Officer explained the controls in place to ensure compliance with legal and regulatory requirements.

The Chair requested further information on the quantity of banking information held to date, to help further understand the risks for the WMCA. The Data Protection & Information Sharing Officer felt that he received sufficient management and financial support to ensure adequate compliance.

Resolved:

- (1) The response of the WMCA to the necessary measures complying with the requirements of secure personal data storage and processing be noted.
- (2) The committee receive annual updates on the confidence and compliance of data protection and data processing.

- 180. Date of Next Meeting**  
Tuesday 12 November 2019 at 10.00am.

The meeting ended at 11.50 am.

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**West Midlands  
Combined Authority**

## **Public Service Reform Board**

**Thursday 26 September 2019 at 1.00 pm**

### **Minutes**

#### **Present**

Councillor Yvonne Davies (Chair)	Sandwell Metropolitan Borough Council
Councillor Brigid Jones	Birmingham City Council
Councillor Ian Kettle	Dudley Metropolitan Borough Council
Laura Caulfield	Higher Education
Sue Ibbotson	Public Health England
Vanessa Jardine	West Midlands Police
Tom McNeil	Office of the Police and Crime Commissioner
Paul Sherriff	Birmingham and Solihull CCG

#### **In Attendance**

Marisia Curran	WMCA
Claire Dhami	WMCA
Henry Kippin	WMCA
Claire Spencer	WMCA
David Stevens	Sandwell Metropolitan Borough Council
Neelam Sunder	WMCA
Jean Templeton	Homelessness Taskforce
Councillor Sharon Thompson	Birmingham City Council
Andrew Townsend	WMCA

#### **Item Title No.**

##### **1. Apologies for absence**

Apologies for absence had been received from Councillor Mike Bird (Walsall Metropolitan Borough Council), Councillor Ian Brookfield (City of Wolverhampton Council), Councillor George Duggins (Coventry City Council), Councillor Karen Grinsell (Solihull Metropolitan Borough Council), Councillor Sebastian Lowe (Rugby Borough Council), Councillor Izzi Seccombe (Warwickshire County Council), Henrietta Brearley (Greater Birmingham Chamber of Commerce), Paul Jennings (NHS Birmingham and Solihull CCG), Catherine Mangan (Higher Education), Sarah Middleton (Black Country Consortium), Jatinder Sharma (Further Education) and Alison Tonge (NHSE).

##### **2. Nominations of Substitutes**

Paul Sherriff for Paul Jennings (Birmingham and Solihull CCG).

**3. Declarations of Interest**

No declarations of interest were made relative to items under consideration at the meeting.

**4. Minutes - 6 September 2018**

Resolved: That the minutes of the meeting held on 6 September 2018 were agreed as a correct record.

**5. PSR and Social Economy - Programme Update**

The committee considered a report of the Director of Public Service Reform that provided a programme update on Public Service Reform.

The Director of Public Service Reform, Henry Kippin outlined the report, provided an update on key activities across the PSR workstreams; wellbeing, Thrive, inclusive growth and environment and set out the next steps for each of the programmes.

In relation to an enquiry from Councillor Kettle regarding the work of the board and whether there was any duplication with the work being undertaken by local authorities, the Director of Public Service Reform explained that the WMCA occupies a different space to that occupied by local authorities. He advised that the WMCA acts as the 'glue' for the region and seeks to add value by leveraging in money for the West Midlands.

In relation to a supplementary question from Councillor Kettle as to how much money the WMCA has been awarded for the PSR workstreams, the Director of Public Service Reform reported that he would have check on the figure and advise Councillor Kettle accordingly but added the amount was in the region of tens of millions.

In relation to an enquiry from Laura Caulfield as to whether the findings from the Wellbeing Premium Trial would be reported to this board, the Director of Public Service Reform confirmed that the outcome/learning from the pilot would be considered by the board at a future meeting.

Resolved: That the update of the PSR Team including key themes for each area moving forward be noted.

**6. West Midlands' Homelessness Taskforce: Establishing a Commitment to Collaborate Across Public Services to Prevent and Relieve Homelessness**

The board considered a report of the Director of Public Service Reform that sought to update and engage members in the progress made to date by the West Midlands Homelessness Taskforce on establishing a voluntary 'Commitment to Collaborate' across public services and to prevent and relieve homelessness in the region.

The report outlined the background to the West Midlands Homelessness Taskforce and sets out five key objectives aimed at designing out homelessness across the region, including the development of a voluntary commitment 'Commitment to Collaborate' building on the statutory 'Duty to Refer' and proposed next steps.

It was noted that the 'Commitment to Collaborate' was endorsed by the WMCA Board in June 2019.

The Independent Chair of the Homelessness Taskforce, Jean Templeton Chair of the Homeless Taskforce Members' Advisory Group, Councillor Sharon Thompson and Programme Manager – Homelessness, Neelam Sunder were in attendance to present the report and to respond to any enquiries from members.

In relation to an enquiry from Laura Caulfield with regards to the involvement of voluntary organisations in the Homelessness Task Force, Jean Templeton reported that the voluntary sector was represented and a lot of 'asks' were coming from the voluntary sector.

In relation to a comment from David Stevens regarding how to help those individuals who have no recourse to public funding, Jean Templeton advised that charitable funding could be utilised for this purpose and reported of the need to use multiple resources creatively.

Paul Sherriff noted that many policies have unintended consequences and reported of the need to give consideration to any unintended consequences at the design and planning stages of policies before they are implemented.

Jean Templeton reported that she liked the idea of exploring unintended consequences further and considered this concept could be taken forward in the same way as an equalities impact assessment which would ensure policies are tested before decisions are taken.

Councillor Sharon Thompson outlined the work being undertaken in Birmingham with the Homelessness Task Force and Housing First and how the 'Commitment to Collaborate' was being developed in the city.

The Chair thanked colleagues for the impressive work being undertaken.

Resolved:

1. That progress made by the West Midlands Homelessness Taskforce on establishing a voluntary commitment to collaborate across public services to prevent and relieve homelessness across the region be noted and endorsed;
2. That the development of a practical toolkit for implementation by public sector partners be agreed;
3. That the board actively champion the use of this toolkit and commit to collaborate with member local authorities, public sector agencies with a view to making a meaningful and public commitment as a region be agreed and

4. That authority be delegated to the PSR Portfolio Holder, Members' Advisory Group Chair and Homelessness Taskforce Chair to sign off the toolkit before the launch and wider circulation within the WMCA area be endorsed.

## **7. The West Midlands Violence Reduction Unit**

The committee considered a report of the Director of Public Service Reform that outlined the basis for a collaborative blueprint for place-based violence, vulnerability and exploitation prevention and reduction in the West Midlands.

The report set out the background to establishing a Violence Reduction Unit (VRU), setting out the principles, context, opportunities and next steps.

The Head of Public Service Reform and Interim Implementation Lead for the Violence Reduction Unit, Claire Dhami was in attendance to outline the report and to respond to enquiries from members.

Tom McNeil commented that he was appreciative that the report acknowledged the work undertaken by the Police and Crime Commissioner on violence reduction and that the Violence Reduction Unit would bring together partner organisations to build on the work of the Violence Prevention Alliance and the Preventing Violence Against Vulnerable People Board.

The Chair noted that Sandwell Metropolitan Borough Council had funded a perpetrators programme a few years ago and reported of the need to consider the cost of the perpetrator to society.

Sue Ibbotson reported that the public health approach would look at risk factors related to adversity alongside protective factors that make people feel resilient and considered a lot of work needs to be done in this area.

Claire Dhami reported that she would map out the activity of what currently happens across the region to include what works to support areas of best practice.

Resolved:

1. That progress to date on the establishment of a regional approach to violence, vulnerability and exploitation and the launch of a regional Violence Reduction Unit on 2 October 2019 at Grand Central Wolverhampton be noted;
2. That the board commit to support the Violence Reduction Unit's 'public health and prevention programme-led approach within relevant local forums be endorsed and
3. That regular updates from the Violence Reduction Unit, including specifically on areas where the Public Service Reform Board could better support and help embed its work within the constituent areas of the WMCA be agreed.

## **8. Inclusive Growth - Next Steps**

The Acting Head of Inclusive Growth, Claire Spencer reported that she had a set of tools that she would like to test with colleagues.

The tools comprised of the Inclusive Growth Unit, the Inclusive Growth Framework and the Decision-Making Tool Kit which were designed to disrupt business as usual.

Councillor Jones considered that it was important that we change the way we look at things and matters should be referred back to Government setting out any barriers, such as unintended consequences.

Claire Spencer concurred with Councillor Jones and the need to articulate to Government what good looks like.

The Chair reported of the need to be able to influence what happens in our own areas.

Claire Spencer thanked colleagues for their comments.

## **9. Terms of Reference and Membership**

The terms of reference for the board were submitted for information and discussion.

In relation to an enquiry from Vanessa Jardine regarding the role of this board with regards to the WMCA, the Director of Public Sector Reform advised that the board oversees the work of the WMCA with regards to public service reform and inclusive growth and seeks to collaborate with colleagues in these areas across the region.

In relation to the membership of the board, it was agreed that consideration would be given with regards to representatives from the public sector on the board.

Resolved:

1. That the terms of reference for the board be noted and
2. That consideration be given to the public sector representatives on the board.

The meeting ended at 2.45 pm.

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**West Midlands  
Combined Authority**

## **Housing & Land Delivery Board**

**Monday 30 September 2019 at 10.00 am**

### **Minutes**

#### **Present**

Sarah Middleton

Bill Blincoe

Councillor Angus Lees

Paul Gascoine

Councillor Julie Jackson

Councillor Joanne Hadley

Councillor Robert Macey

Councillor Ian Courts

Councillor David Wright

Councillor Adrian Andrew

Councillor Peter Butlin

Black Country Local Enterprise  
Partnership

Coventry and Warwickshire LEP

Dudley Metropolitan Borough Council

Homes England

Nuneaton & Bedworth Borough Council

Sandwell Metropolitan Borough Council

Shropshire Council

Solihull Metropolitan Borough Council

Telford and Wrekin Council

Walsall Metropolitan Borough Council

Warwickshire County Council

#### **In Attendance**

Mark Andrews

Simon Tranter

Gareth Bradford

Carl Craney

Stephen Manners

Jodie Townsend

David Warburton

Patricia Willoughby

Coventry City Council

Walsall Metropolitan Borough Council

West Midlands Combined Authority

#### **Item Title**

#### **No.**

#### **8. Election of Chair for the meeting**

In the absence of the Chair, it was proposed by Councillor Ian Courts, seconded by Councillor Joanne Hadley and

Resolved:

That Councillor Adrian Andrew be elected Chair for the meeting.

**Councillor Adrian Andrew – In the Chair**

**9. Apologies for Absence (if any)**

Apologies for absence had been received from the Chair, Councillor Mike Bird (Walsall MBC), Councillor Sharon Thompson (Birmingham City Council), Councillor Peter Bilson (City of Wolverhampton Council), Simon Marks (Greater Birmingham and Solihull Local Enterprise Partnership), Karl Tupling (Homes England), Councillor David Humphreys (North Warwickshire Borough Council), Councillor Sebastian Lowe (Rugby Borough Council), Councillor Daren Pemberton (Stratford on Avon District Council) and Kevin Rodgers (West Midlands Housing Association Partnership).

**10. Notification of Substitutes (if any)**

Councillor Adrian Andrew had been nominated as a substitute for the Chair, Councillor Mike Bird and Paul Gascoine had been nominated as a substitute for Karl Tupling (Homes England).

**11. Declarations of Interests (if any)**

There were no declarations of interests made relative to items under consideration at the meeting.

**12. Minutes of last meeting**

Resolved:

That the minutes of the meeting held on 15 July 2019 be confirmed as a correct record and signed by the Chair.

**13. Single Commissioning Framework**

Gareth Bradford presented a report which outlined a number of suggested minor clarifications and revisions to the Single Commissioning Framework. He also reminded the Board that the WMCA was currently piloting a regional definition of 'Affordable Housing' had been agreed previously and advised that a report on the outcome of the trial would be submitted to a future meeting.

With reference to paragraph 3.6 of the report insofar as it referred to 'taller buildings in city centre locations' Councillor Joanne Hadley requested that this be extended to buildings in urban centres also. The Chair supported this suggestion but commented on the need for consideration to be given to the required parking provision and parking standards. Gareth Bradford acknowledged these points and advised that the intention of seeking to secure taller buildings was an attempt to maximise the use of available land.

With reference to Section 4 of the report (Addressing WMCA's climate Change Objectives), Councillor Ian Courts suggested that issues such as storage facilities for bikes, the use of materials, the reduction in the use of plastics and increasing forestation be considered also as part of the work to be commissioned.

Resolved:

1. That the proposed minor amendments to the WMCA's Single Commissioning Framework (SCF) as detailed in the report be approved subject to the additional revisions referred to above;
2. That a piece of work be commissioned to identify how the SCF might be utilised to support the WMCA's efforts to address the climate change and the additional points detailed above be included within the specification.

#### **14. Regional Design Charter**

Pat Willoughby presented a report which provided an update on work undertaken by the WMCA and the Regional Design Charter Working Group and sought the views of the Board on the proposed Regional Design Charter's principles and format.

Councillor Julie Jackson commented that the Charter and principles needed to be comprehensible and cited the use of the term 'spirit of place' which she believed would not be understood easily by either developers or members of the public. Pat Willoughby explained the meaning of the term. Councillor Ian Courts suggested that the term could be replaced with 'character'. Councillor David Wright counselled caution that the document should not seek to limit the introduction of ambitious and innovative design.

The Chair invited Paul Gascoine, Homes England, to comment on Homes England's views on the Regional Design Charter. Paul Gascoine advised that he was involved with the work and supported the emerging proposals.

Resolved:

1. That the principles and format of a regional design charter as set out at Annex A to the report be approved subject to any minor amendments and clarifications;
2. That the production of a web-based tool, featuring the design charter and additional supporting information including case studies be approved;
3. That the production of a further PDF document, for ease of access to both principles and supporting information, be made available on the WMCA website;
4. That delegated authority be granted to the Director of Housing and Regeneration in consultation with the Portfolio Holder to make minor and technical amendments to the regional design charter.

## **15. Modern Methods of Construction**

Pat Willoughby presented a report which provided an update on work to date on the Modern Methods of Construction (MMC) programme in the West Midlands and the next steps to December 2019. Additionally, the report proposed some immediate actions to accelerate the uptake of MMC in the West Midlands, including the adoption of a new regional MMC definition and target. With reference to paragraphs 3.4, 3.6 and 3.7, Gareth Bradford advised that MMC was supported already under the SCF but that it was proposed to test whether the impact on viability and pace of delivery would be affected unduly if it was included as a pre-qualification requirement initially on larger sites of 200+ units.

Councillor Joanne Hadley advised that Sandwell MBC had investigated the use of MMC but that it had proven more expensive than traditional methods of construction. She suggested that expertise and experience outside the West Midlands region also needed to be considered. She also referred to the recent increase in the price of steel which had had an adverse effect on the costs of MMC.

Councillor Ian Courts commented that modular construction was not a new concept but that it was the economics of MMC that tended to be problematical. At present, the construction of housing units was based on traditional construction methods which were a known entity. There was benefit in going as far as possible in requiring MMC on future development sites and he referred to the need for safety to be paramount when MMC was used together with the use of environmentally friendly materials, energy efficiency and that innovative methods of construction and working should be encouraged. Gareth Bradford advised that currently only MMC categories 1 and 2 were being considered as a pre-qualification requirement.

Councillor Peter Butlin reported that MMC was very common in both Germany and Scandinavia but that those factories producing modular units required a high throughput which brought unit costs down. He advised that modular units built off site were often off a higher build quality to traditional methods and construction was not subject to prevailing weather conditions. It was also possible to use modern materials and they presented an opportunity to lower the carbon footprint which was not possible with traditional construction methods which required the delivery of raw materials to the construction site. Gareth Bradford acknowledged these points and confirmed that this was the intention of moving to greater use of MMC.

Sarah Middleton suggested that any initiatives for greater use of MMC be cross referenced to the construction element of the WM5G workstream. She also referred to the intention for pre-qualification being confined to larger sites of 200+ units and questioned this given that the majority of the land supply in the Black Country area would be through small sites. She asked whether this would lead to less investment in such small sites. Gareth Bradford advised that MMC was encouraged on sites of all sizes albeit that the intention was for it to be a pre-qualification at this stage only on large sites. He undertook to explore the evidence base for extending these criteria to medium and small sites as part of the testing process.

Councillor Julie Jackson reported that Nuneaton and Bedworth Borough Council had used MMC for the provision of new council homes for some considerable time and commented on the expeditious construction of such dwellings. She drew to the attention of the Board the delays which were encountered, however, with securing utility connections which often left units uninhabitable. Gareth Bradford accepted this was a broader issue which required attention. Councillor Ian Courts enquired whether this would include Broadband connectivity. Gareth Bradford confirmed that such connectivity would be required and requested authority to amend the SCF to reflect this issue.

Bill Blincoe questioned whether outputs were being measured across the region. Gareth Bradford confirmed that the monitoring and evaluation was required under the terms of the Housing Deal and was part of the drive to increase delivery. He suggested that reports on monitoring and evaluation could be submitted to future meetings of this Board. Councillor David Wright commented that an analysis of market competitiveness was also required to ensure that the market was being broadened. Gareth Bradford referred to the recent commissioned partnership with Lovell Homes which had resulted in the generation of a number of further enquiries from developers. This was likely to drive a change in the market. He reminded the Board that the WMCA would only intervene where there was a case of market failure as set out in the SCF.

The Chair commented that Walsall MBC had a lot of experience with MMC with two factories being located within the Borough. He commended the units for their energy efficiency and also that construction was not limited due to inclement weather.

Resolved:

1. That the progress in developing a vision, routemap and strategy for Modern Methods of Construction (MMC) be noted;
2. That the intention to seek additional technical and industry expertise to support this agenda through:
  - i) The appointment of a dedicated MMC Programme Manager;  
and
  - ii) The creation of an MMC Expert Advisory Panelbe noted;
3. That the proposal to be an early adopter of MHCLG's MMC definition framework in the West Midlands be approved;
4. That subject to the above, the proposal to move towards a pre-qualification requirement for use of MMC categories 1 and 2 in new developments that were coming forward through the SCF be approved;

5. That the extension of the pre-qualification to all sites be explored;
6. That the SCF be revised further to require the inclusion of broadband connectivity;
7. That the difficulties in ensuring early utility connections for MMC units be addressed;
8. That monitoring and evaluation reports together with an analysis of market competitiveness be presented to future meetings of this Board.

**16. Town Centres Programme**

Gareth Bradford presented a report which updated the Board on:

- The packages of interventions which were being developed jointly with the local authorities in the five 'first wave' town centres and which were designed to demonstrate active progress and momentum within each of the centres – these complemented the major capital projects agreed by the WMCA investment Board in February 2019 and were in line with the purpose and intent of the £20 million agreed by the Investment Board; and
- The emerging 'Town Centres Toolkit'.

He confirmed that the projects which were to be supported were mostly of a capital nature but included some revenue projects which would be ancillary to and would be required to enable consequential capital schemes. He advised that all supported schemes would be subject to Funding and Delivery Agreements as required by the WMCA Assurance Framework.

Councillor Joanne Hadley advised that Sandwell MBC wished to amend its submission. Gareth Bradford confirmed that all submissions could be reviewed and revised by the submitting authority but the aim was to ensure that there was an agreed list for each centre very soon with funding and delivery agreements following quickly after and delivery on the ground.

Councillor Julie Jackson reminded the Board that the Non-Constituent Authorities had been excluded from applying for inclusion in the 'first wave' and asked when it was anticipated that the 'second wave' would commence. Gareth Bradford reminded the Board that the intention had been that the 'first wave' would inform the 'second wave' through lessons learnt and that all authorities could submit Town Centre Intervention schemes for consideration through the SCF.

Resolved:

1. That the commitment in February 2019 by the WMCA's Investment Board to earmark £20 million of the WMCA's devolved housing and land funds to support the Regional Town Centres Programme – with detailed funding and delivery agreements of up to £5 million to be agreed by the WMCA's Directors of Housing and Regeneration and Finance and Head Of Governance be noted;

2. That some of the projects initially identified in February 2019 by local authorities for WMCA investment under this programme had now been funded and supported through other means be noted;
3. That the view of the Housing and Land Delivery Steering Group that up to £5 million of the £20 million earmarked for this programme would be used to support delivery of 'early impact' town centre interventions, subject to funding and delivery agreements being put in place between the WMCA and each relevant local authority be endorsed;
4. That the type of interventions recommended by the Regional Town Centres Task Force as detailed in the draft Town Centres Toolkit and endorsed by the Housing and Land Steering Group in September 2019 on which the interventions submitted by each local authority had been determined be noted.

**17. Exclusion of the Public and Press**

Resolved:

That in accordance with Section 100A4 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following items of business as they involve the likely disclosure of exempt information relating to the business affairs of any particular person (Including the authority holding that information).

**18. Town Centres Programme**

Gareth Bradford presented a report which detailed a list of interventions which had been developed jointly by the WMCA with the respective local authorities and the Regional Town Centres Task Force in the five 'first wave' town centres: all had been designed to demonstrate active progress within each of the centres. He advised that the interventions had been considered and supported for progression by the Regional Town Centres Task Force and the Housing and Land Steering Group.

Councillor Angus Lees sought an assurance that the delegated powers being sought in respect of substituting schemes put forward by local authorities would only be exercised with the agreement of the respective local authority. Gareth Bradford confirmed that the substitution of schemes would only be considered with the written agreement of the respective local authority.

Resolved:

1. That the list of proposed early interventions set out in Appendix 1 to the report, that had been developed and proposed by the five local authorities in recent months, be approved, subject to further appraisal and due diligence with each of the five town centres. This would include confirmation that they could be delivered by the end of Q2 2020 and that appropriate funding and delivery agreements were in place between the WMCA and the relevant local authority;
2. That delegated authority be granted to the Directors of Housing and Regeneration and Finance and Head of Governance in consultation with the Portfolio Holder for Housing and Land for the substitution of specific projects for other similar projects in the event that the identified project could not be brought forward in the timescale required or if appropriate funding agreements could not be put in place: such requests for substitution to be initiated in writing by the respective local authority;
3. That it be noted that the WMCA and local authorities were continuing to work up projects and schemes across all town centres in the region under the Single Commissioning Framework (SCF) as part of a rolling programme which would support the Regional Town Centres Programme, prior to the future launch of a second wave of pilot centres;
4. That it be noted that projects identified for support were predominantly capital schemes (e.g. investing in public realm) with complimentary and supportive revenue asks (e.g. project design) built in wherever possible. [This was to ensure that the scope was all within the £20 million from devolved housing and land funds agreed for the Town Centres Programme by the WMCA investment Board in February 2019.]

The meeting ended at 10.58 am.



# Young Combined Authority

## Minutes from YCA Meeting, October 2019

The Young Combined Authority (YCA) held its second meeting on Wednesday 16 October, featuring a discussion with Councillor Ian Courts about the WMCA’s developing environment policies and a conversation about their key priorities for the year.

## Recap of September 2019

Following a successful recruitment campaign, led by our delivery partner Young Giant, the YCA launched in September 2019 with a diverse board of 33 members.

The induction included a ‘bootcamp’ induction to the WMCA with Deborah Cadman and a political skills training session with Councillor Brigid Jones.

Click the link to hear what they learned at the YCA’s first official meeting:

<https://twitter.com/wmyoungboard/status/1174760370667479041>

Here is a link to members views on their October meeting and what they took away:

<https://twitter.com/wmyoungboard/status/1185527921232039936>



## Item #1: The Environment with Councillor Ian Courts

The session kicked off with a discussion with Councillor Ian Courts about his role and ambitions as WMCA Portfolio Lead Member for Environment, Energy & HS2 – focusing on the WMCA’s developing agenda addressing the climate crisis.

This included a presentation from Claire Spencer about the draft plans on the region’s aims for reaching its target of net-zero emissions no later than 2041.

YCA members were able to question Councillor Ian Courts and gather his views on the policy and challenges, and asked what they could do to help lead a just transition for the environment.



## Item #2: YCA Priority Areas

Another area of discussion undertaken at the meeting focused on identifying the YCA's priority areas for the year. This built on previous conversations about the WMCA's portfolios and activity, and member surveys to suggest future work streams.

The priorities identified were: Wellbeing, Skills, Inclusive Communities, Environment and, following the session, Youth Justice.

The YCA members also expressed enthusiasm about engaging with other key areas of work with the work being undertaken by WMCA, where they can provide a strategic steer or have more immediate impact.



## Item #3: Feedback from the Overview & Scrutiny Mayoral QA session

This month, Aisha, Emmerson and Mohammed attended Overview & Scrutiny's Mayoral Q&A session, where they had the opportunity to question the Mayor about the delivery and impact of WMCA policies.

Aisha led the feedback to the rest of the YCA at the meeting and discussed the various lines of enquiry which were raised in the session, including: governance structure economic development, skills, housing, WMG5 and Brexit.

The YCA members have been invited to attend future Q&A sessions held by the Overview & Scrutiny Committee.

## Next Steps

- Forming working groups around the priorities identified in this meeting
- Developing a forward plan
- Speaking at WMCA Board: Friday 8 November 2019
- Preparing for the next monthly meeting: Wednesday 13 November 2019

## Find out more!

Website: [www.wmyca.com](http://www.wmyca.com)

Twitter: @wmyoungboard

Email: [Lucy.Gosling@wmca.org.uk](mailto:Lucy.Gosling@wmca.org.uk) (WMCA officer)



Follow the link below to read the report approved by WMCA Board of February 2019 on the decision to establish the YCA: <https://governance.wmca.org.uk/documents/s2581/Report.pdf>



**West Midlands  
Combined Authority**

## **Investment Board**

**Monday 21 October 2019 at 10.00 am**

### **Minutes**

#### **Present**

Councillor Bob Sleigh (Chair)  
Councillor Mike Bird  
Councillor Tristan Chatfield  
Paula Deas

Councillor Steve Clark  
Councillor Karen Grinsell  
Councillor Tony Jefferson  
Richard Lawrence  
Sue Summers  
Gary Taylor

Portfolio Lead for Finance & Investments  
Walsall Metropolitan Borough Council  
Birmingham City Council  
Coventry and Warwickshire Local  
Enterprise Partnership  
Dudley Metropolitan Borough Council  
Solihull Metropolitan Borough Council  
Non-Constituent Authorities  
City of Wolverhampton Council  
West Midlands Development Capital  
Greater Birmingham & Solihull Local  
Enterprise Partnership

#### **In Attendance**

Sarah Middleton

Paul Beesley  
Sally Agass

Derek Lawlor  
Steve Twist  
Lisa Chaney  
Gareth Bradford  
Carl Craney  
Ian Martin  
Chris Davies  
Serena Dhanoa  
Carl Pearson  
David Warburton  
Ed Bradburn  
Fran Gibbons  
Gerald Gannaway  
Nick Oakley  
Kieren Turner-Owen

Black Country Local Enterprise  
Partnership  
Coventry City Council  
Greater Birmingham and Solihull Local  
Enterprise Partnership  
Solihull Metropolitan Borough Council  
Transport for West Midlands  
Urban Growth Company  
West Midlands Combined Authority  
West Midlands Development Capital  
Urban Growth Company  
West Midlands Development Capital  
West Midlands Development Capital  
West Midlands Development Capital

**Item Title**

**No.**

**34. Apologies for Absence (if any)**

Apologies for absence had been received from Nick Abell (Coventry and Warwickshire Local Enterprise Partnership), Councillor Harman Banger (City of Wolverhampton Council) and Councillor Jim O'Boyle (Coventry City Council).

Apologies for absence had been received also from Richard Moon and Andy Williams (Coventry City Council) and Linda Horne and Sukhy Dhanoa (West Midlands Combined Authority).

**35. Notification of Substitutes (if any)**

Paula Deas had been nominated as a substitute for Nick Abell (Coventry and Warwickshire Local Enterprise Partnership) and Richard Lawrence had been appointed as a substitute for Councillor Harman Banger (City of Wolverhampton Council).

**36. Declarations of Interests (if any)**

David Warburton declared a personal interest in Agenda Item No. 14 (Grand Union Studios Ltd. – Collective Investment Fund (CIF) Loan) inasmuch as he was an employee of Homes England, the owner of a 250 year lease of the property under consideration.

**37. Minutes of last meeting**

Resolved:

That the minutes of the meeting held on 19 August 2019 be confirmed as a correct record and signed by the Chair.

**38. Investment Programme and Dashboard**

Carl Pearson, Chris Davies and Ian Martin presented a report on the status of the Investment Programme to assist the Board in determining investment decisions.

Carl Pearson referred to the discussions held by the WMCA Mayor and the Metropolitan Leaders on 13 September 2019 on the funding available within the Investment Programme given that the available funding required to underpin the full Investment Programme debt requirement was lower than anticipated originally due to a shortfall in locally sourced income. At that meeting the WMCA Mayor and Metropolitan Leaders had agreed to hold the Investment Programme within the current affordable limit based on income secured to date. Based on what was available to date, the affordable limit had been agreed by the WMCA Finance Directors to be £801 million. This comprised £746.1 million of Investment Programme of Investment Programme approvals made already as at 30 September 2019.

Chris Davies referred to the two iterations of Appendix 5 to the report (Investment Programme Dashboard Report) with the first Appendix being a simplified version of the second. Ian Martin commented that the Board had requested a simplified version of the Dashboard on a number of occasions. Councillor Tony Jefferson sought clarification as to whether his understanding of the financial position was correct in that available resources would expire in Quarter 4 of the 2019/20 financial year. The Chair confirmed this to be correct albeit that work was on-going with H M Government to seek additional resources.

Resolved:

1. That the status of the Investment Programme as detailed within the report be noted;
2. That the position agreed between the WMC Mayor and Metropolitan Leaders to hold the Investment Programme funding approvals within the current affordable limit, as detailed in the report be endorsed;
3. That the simplified Dashboard of the Investment Programme Dashboard Report be used in future reports to this Board.

**39. WMCA Collective Investment Fund (CIF) - Dashboard**

The Board considered the WMCA Collective Investment Fund (CIF) Dashboard (public iteration) as at 30 September 2019.

Councillor Tristan Chatfield asked as to the position with likely defaults with re-payment of CIF loans. Nick Oakley advised that it was not anticipated that there would be any defaults on loans made and referred to the number which had been re-paid in advance of the agreed date. He assured the Board that this matter was the subject of on-going discussions with the WMCA.

Resolved:

That the Dashboard be received and noted.

**40. WMCA Brownfield Land and Property Fund (BLPDF) - Dashboard**

The Board considered the WMCA Brownfield Land and Property Development Fund (BDLPF) Dashboard (public iteration) as at 15 July 2019.

Resolved:

That the Dashboard be received and noted.

**41. Land and Property Investment Fund (LPIF) - Dashboard**

The Board considered the Land and Property Investment Fund (LPIF) Dashboard as at 1 October 2019.

Councillor Mike Bird enquired as to when the outstanding £97 million would be made available for drawdown given his understanding that this money had been ringfenced for the Land and Property Investment Fund with a sum of £53 million allocated to date. Ian Martin advised that, at the present time, the £97 million was not included within the 'affordable limit' but the position would be reviewed as additional funds became available. Councillor Mike Bird reminded the Board that at the time of the establishment of the WMCA it had been generally understood that each of the Constituent Authorities would receive equitable treatment but that this no longer seemed to be the case with disproportionate funding being allocated to Birmingham City Council and Coventry City for matters associated with the Commonwealth Games and City of Culture which offered no discernible benefits to the Black Country area. The Chair suggested that this matter be considered further in the private session of the meeting.

Resolved:

1. That the Dashboard be received and noted;
2. That the discussion on the remaining £97 million of LPIF funding be deferred for consideration later in the meeting.

#### **42. Exclusion of the Public and Press**

Resolved:

That in accordance with Section 100A4 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following items of business as they involve the likely disclosure of exempt information relating to the business affairs of any particular person (Including the authority holding that information).

#### **43. Lioncourt Homes, Mill Lane - Land Fund**

Ed Bradburn presented a report which sought a grant of £1, 445, 000 from the WMCA Land Fund to assist with funding the viability gap with this development. The Chair asked for an explanation on the meaning of the term 'Land Fund'. David Warburton explained that the Land Fund was part of the funding provided to the WMCA by H M Government as part of the Housing Deal agreed in 2018.

Ed Bradburn reported that the Benefit Cost Ratio (BCR) of 1:1.5. Councillor Tristan Chatfield enquired as to the level of BCR which was acceptable. David Warburton advised that under the terms of the Housing Deal any case with a BCR of 1:1.5 was considered acceptable with those cases offering a BCR of 1:2 considered to offer value for money.

The Chair enquired whether the issues of 'State Aid' had been considered. Ed Bradburn reported that this matter would be addressed in the conditions of the grant. Councillor Mike Bird asked whether this land had previously been in the ownership of Sandwell MBC. Nick Oakley informed the Board of the details of the previous owner and, as far as he was aware, Sandwell MBC had not been a previous owner.

Resolved:

That an allocation of £1,445,000 of grant funding from the Land Fund be approved to assist with the delivery of 84 residential units at Mill Lane, Langley subject to the conditions detailed in the report.

**44. Galliford Try, Raleigh Street - Land Fund**

Gerald Gannaway presented a report which sought the approval of an allocation of £1,535,000 from the Land Fund and Brownfield Land and Property Investment Fund to assist with funding predominantly abnormal remediation costs at the development.

Councillor Mike Bird advised that the development formed part of a comprehensive development in that area but that there had been issues regarding the Section 106 Agreement between Walsall MBC and a previous Developer with regard to a historic planning request. Gary Taylor sought an assurance that, if the application was granted that work would commence in the short term. Gerald Gannaway reported that he understood this to be the intention.

Resolved:

That an allocation of £1,535,000 of grant funding from the Land Fund and Brownfield Land and Property Development Fund to assist with the delivery of 88 residential units (66 for private rental and 22 affordable) at Raleigh Street, Walsall be approved subject to the conditions detailed in the report and the clawback terms required by the Investment Advisory Group at the meeting held on 7 October 2019.

**45. Morris & Co, Stadco - Collective Investment Fund (CIF) Loan**

Nick Oakley presented a report which sought the approval of a £7,825,000 Collective Investment Fund (CIF) Loan to support the acquisition and refurbishment of a substantial industrial complex in Shrewsbury which was in need of upgrading and which did not fit current market demand. He, together with other Officers, responded to various questions from the Board.

Resolved:

That the provision of a £7,825,000 Collective Investment Fund (CIF) Loan secured fully against the property to fund the development subject to the terms and conditions detailed in the report.

**46. Nuneaton Town Centre - Brownfield Land and Property Development Fund (BLPDF) Grant**

Gerald Gannaway presented a report which sought approval of a grant of £1,175,000 loan from the Brownfield Land Fund towards land remediation, asbestos removal and viability grant support in respect of core town centre 2.3 ha site, which was underutilised currently run-down shopping area and car park. He responded to a number of questions from the Board.

Paula Deas advised that the Coventry and Warwickshire Local Enterprise Partnership was a significant funder of the wider growth scheme in this area and confirmed that the risks associated with the scheme were recognised by all parties involved. In response to a query from Councillor Mike Bird, Paula Deas updated the Board on the position with an application for financial assistance through the Town Centres Fund.

Resolved:

That a grant of £1,175,000 from the Brownfield Land and Property Development Fund (BLPDF) be awarded subject to the conditions detailed in the report.

**47. Grand Union Studios Ltd. - Collective Investment Fund (CIF) Loan**

Kieren Turner-Owen presented a report which sought approval of a £1,000,000 Collective Investment Fund (CIF) Loan to fund the refurbishment of a Grade 2 Listed Building in Digbeth with £500,000 being a contingent obligation allocated against the WMCA Brownfield Land and Property Development Fund (BLPDF) until residual debt was £500,000 and subject to conditions detailed in the report. The Board raised various questions in relation to the proposals which were responded to by Kieren Turner-Owen, Nick Oakley and David Warburton.

Resolved:

1. That consideration of the report be deferred and referred back to the Investment Advisory Group for further consideration;
2. That any future report on this matter to this Board to include details of the estimated cost of refurbishment of the building.

**48. Commonwealth Games 2022 - Full Business Case (FBC)**

Dave Wagg presented a report which included the details of the Full Business Case (FBC) for the development of the Alexander Stadium site to deliver the requirements set out in the Host City Contract in preparation for the Commonwealth Games 2022. The development proposals would act as a catalyst for the delivery of a sustainable positive legacy for the stadium. He advised that a planning application had been submitted on 24 September 2019 to Birmingham City Council and was due to be considered by the City Council's Planning Committee on 30 January 2020.

Councillor Mike Bird commented on the amount of funding being requested which was associated with hosting the Commonwealth Games and Coventry City of Culture 2021 and queried the legacy and cultural change anticipated in Perry Barr. Dave Wagg explained the links between the proposals for the stadium and the linkages to the University as Phase 1 with further enhancements for the wider site proposed within Phase 2. The Chair reminded the Board that the principle of the development of the Alexander Stadium had been approved previously by the WMCA Board subject to the subsequent approval of a Full Business Case.

Resolved:

1. That the Full Business Case as detailed in the report be approved;
2. That the submission of formal bids for funding contributions to the overall costs of the works from the West Midlands Combined Authority (WMCA) and the Greater Birmingham & Solihull Local Enterprise Partnership (GBSLEP), in line with commitments made in advance of the Council's bid for the 2022 Commonwealth Games in Autumn 2017 be approved.

**49. UKC International - HS2 Parallel Design Process - Longabout - Full Business Case (FBC)**

Lisa Chaney presented a report which included the details of the Full Business Case (FBC) for the NEC Longabout. She explained that the key purpose of the FBC was to:

- Provide a suitable evidence base and establish the requirement for additional works at the NEC Longabout and therefore funding support from the WMCA to deliver these works;
- Confirm that the recommended solution optimised Value for Money (VFM); and
- Establish that the management arrangements for successful delivery were in place.

Resolved:

1. That the funding request of £2,150,000 for design and construction for enhanced works to the proposed NEC Longabout scheme, which was currently part of the HS2 programme, could continue forward to the WMCA Board be approved;
2. That the works to the NEC Longabout were required outside of the HS2 requirements to ensure that the economic potential of the HS2 Interchange Station, Arden Cross and the NEC, which formed part of the wider growth plans for the UK Central (UKC) Hub area, be realised.

**50. University Station Outline Business Case (OBC)**

The Chair advised the Board that this Outline Business Case (OBC) did not require funding through the Investment Programme which would be funded with an allocation from the Transforming Cities Fund and was being considered as part of the Assurance Process.

Steve Twist presented a report which included details of the Outline Business Case (OBC) for University Station. He responded to various questions from the Board. In relation to a question from Councillor Steve Clark, Ian Martin advised that the commercial opportunities at this and other rail stations were being examined. Sally Agass reported on the financial contributions being made to this scheme by the Greater Birmingham & Solihull Local Enterprise Partnership (GB&SLEP). Gary Taylor queried the financial expenditure proposed to progress to a Full Business Case. The Chair commented that rail schemes were notoriously difficult and expensive to progress and that the site was constrained.

Resolved:

1. That the Outline Business Case for the University Rail Station Development be approved;
2. That a budget of £6,000,000 be approved to allow the project to be developed up to Final Business Case stage which would be submitted to the WMCA Board for approval;
3. That it be noted that the funding of £6,000,000 referred to above might need to be cash-flowed by the WMCA in lieu of receipt of funding;
4. That the publication of the ITT for the design and build of the University Rail Station (GRIP 5-8) programmed to be published in November 2019 be approved;
5. That the estimated cost of the scheme of £42,860,000 be noted.

**51. Perry Barr Interchange Outline Business Case (OBC)**

The Chair advised the Board that this Outline Business Case (OBC) did not require funding through the Investment Programme and was being considered as part of the Assurance Process.

Steve Twist presented a report which included details of the Outline Business Case (OBC) for Perry Barr Station and Bus Interchange. Councillor Mike Bird drew to the attention of the Board that Walsall and Sandwell MBC's were considering currently instigating Judicial Review proceedings against Birmingham City Council with regard to the proposal to demolish the Perry Barr Flyover. Steve Twist advised that the highway scheme was independent of the rail scheme. Councillor Mike Bird commented on the number of schemes proposed for the area at the same time and the potential logistical problems associated with that. Steve Twist assured the Board that arrangements were in hand for the various schemes to be co-ordinated in order to avoid any such issues.

Resolved:

1. That the Outline Business Case for the Perry Barr Station and Bus Interchange be approved;

2. That a budget of £7,500,000 which was inclusive of initial land acquisition and enabling works which were required to maintain the programme be approved;
3. That it be noted that the funding of £7,500,000 referred to above might need to be cash-flowed by the WMCA in lieu of receipt of funding;
4. That it be noted that a Final Business Case would be submitted to the WMCA Board for approval to secure the full budget for the scheme;
5. That the direct award of a design and build contract with early contractor involvement to Galliford Try via PAGABO framework be approved;
6. That the estimated cost of the scheme of £20,800,000 be noted.

**52. WMCA Collective Investment Fund (CIF) - Dashboard**

The Board considered the WMCA Collective Investment Fund (CIF) Dashboard (private iteration) as at 30 September 2019.

Resolved:

That the Dashboard be received and noted.

**53. WMCA Brownfield Land and Property Fund (BLPDF) - Dashboard**

The Board considered the WMCA Brownfield Land and Property Development Fund (BDLPF) Dashboard (private iteration) as at 15 July 2019.

Resolved:

That the Dashboard be received and noted.

**54. Black Country Land and Property Investment Fund**

Further to Minute No. 41 above, Councillor Mike Bird advised that he and the other Black Country Council Leaders had been under the impression that the outstanding £97 million had been ringfenced for allocation to the Black Country Land and Property Investment Fund subject to certain caveats on outputs with the use of the £53 million. He now understood that this was not the case and expressed concern as to the disproportionate allocation of funding to Birmingham and Coventry City Councils to the detriment of the Black Country Authorities.

Resolved:

That the Chair arrange a meeting between the relevant Members and Officers with a view to addressing the issue.

The meeting ended at 11.24 am.



## West Midlands Combined Authority

### Overview & Scrutiny Committee

Tuesday 22 October 2019 at 10.00 am

#### Minutes

##### Present

Councillor Lisa Trickett (Chair)	Birmingham City Council
Councillor Cathy Bayton (Vice-Chair)	Association of Black Country Authorities
Councillor Lynnette Kelly (Vice-Chair)	Coventry and Solihull Local Authorities
Councillor Ahmad Bostan	Sandwell Metropolitan Borough Council
Councillor Richard Brown	Coventry City Council
Councillor Dean Carroll	Shropshire Non-Constituent Local Authorities
Councillor Mike Chalk	Worcestershire Non-Constituent Local Authorities
Councillor Peter Fowler	Birmingham City Council
Councillor Angus Lees	Dudley Metropolitan Borough Council
Councillor Dr. Simon People	Staffordshire Non-Constituent Local Authorities
Councillor Stephen Simkins	Association of Black Country Authorities

##### Statutory Officers in Attendance

Deborah Cadman	Chief Executive
Tim Martin	Monitoring Officer
Lyndsey Roberts	Statutory Scrutiny Officer

##### Item No. Title

##### 13. Apologies for Absence

Apologies for absence were received from Councillor Lucy Seymour-Smith (Birmingham City Council) and Paul Sweet (City of Wolverhampton Council).

##### 14. Inquorate Meeting

Tim Martin, Head of Governance, Clerk and Monitoring Officer, indicated that this meeting was inquorate and therefore decisions taken at the meeting would be submitted to the WMCA Board of 8 November 2019 for formal approval.

##### 15. Declarations of Interests

Councillor Lisa Trickett reported that she was under contract to support the broader work being undertaken by Climate-KIC and Councillor Stephen Simkins reported that he was the Chair of the West Midlands Pension Fund Committee.

**16. Minutes - 2 September 2019**

The minutes of the meeting held on the 2 September 2019 were agreed as a correct record.

**17. Matters Arising**

**(a) Member Attendance**

Members expressed their disappointment on the meeting being inquorate again. Councillor Lynnette Kelly also highlighted that no representative from the local enterprise partnerships had been in attendance during the current new municipal year. The Chair indicated that she would contact those who had given apologies for every meeting to determine whether they still wished to remain on the committee and contact would also be made to local authority leaders and the chairs of LEPs to share the concerns being expressed by members of the committee.

**(b) Action Plan**

The Director of Public Services Reform informed committee that he would be working with Councillor Richard Brown on the outstanding action relating to information on 5G being supplied to the committee.

**(c) Meeting Location**

Members of the committee considered that future meetings were to be held at the offices of the WMCA at 16 Summer Lane, as this was a central location to all. It was also noted that the facility of live streaming committee meetings was being explored.

**18. Presentation on the WMCA's Carbon Reduction Action Plan Proposals**

The committee received a presentation from the Henry Kippin, Director of Public Service Reform, on how the WMCA would be addressing the climate challenge in the West Midlands in a collaborative and engaging way. A West Midlands target of net-zero emissions by no later than 2041 had been set and agreed at WMCA Board in July 2019.

It was noted that a report would be submitted to the WMCA Board in November 2019 outlining a plan as a starting point for dialogue and engagement with various stakeholders across the region. The plan was based on five underlying principles: we need to make the journey to 2041 without leaving anyone behind; we need to boost our resilience to 'locked in' climate breakdown; we need to reconcile our past with our future; we need to build more places and have more connectivity between places; and we need to reduce demand for energy and resources without impacting on shared prosperity.

Councillor Stephen Simkins suggested that a building standard should be set by the WMCA for the region, however the Director of Public Service Reform indicated that the WMCA had no control over local planning authorities but could help the region act collaboratively in making a commitment to common standards. Councillor Richard Brown expressed his concerns at the risks and timescales of time to achieve a baseline carbon dioxide reduction of 36% by 2022. There was also concern over the lack of funding allocated to implement the plan to achieve its target of 2041. Councillor Ahmad Bostan highlighted the need to gain investment from Government to be able to make a difference and transition but also the need to ensure affordability for all communities at both a housing and transport level.

It be recommended to the WMCA Board that:

The presentation be noted.

**19. Feedback from Overview & Scrutiny Committee Mayor's Question Time: Policy**

The committee considered a report outlining the feedback and recommendations to the WMCA Board from the Mayoral Q&A session held on the 9 October.

The Chair highlighted that committee would have an additional Mayoral Q&A session in February 2020 that would be focussed on connectivity matters. She also referenced paragraph 4.2 of the report and noted the potential for members to look at whether the WMCA was appropriately structured from a governance perspective to discharge its functions and responsibilities.

Both Councillor Ahmad Boston and Councillor Lynnette Kelly expressed their disappointment at the Mayor's comment regarding their respective cities not having spent their share of the Housing First funding, which did not reflect the situation as they understood it. The councillors requested those comments be clarified.

It be recommended to the WMCA Board that:

- (1) The Mayoral Q&A event held with members of the Overview & Scrutiny Committee, joined by members of the Young Combined Authority, on 9 October be noted.
- (2) The conclusions arising out of the event as set out in the report be endorsed.
- (3) A further Mayoral Q&A event be held in February 2020 with a specific focus on connectivity matters.

**20. WMCA Scrutiny Review on the Effectiveness of Transport Delivery Committee in Overseeing the Delivery of the WMCA Transport Policies**

The committee considered a report updating it on the progress of the work of the Transport Governance Scrutiny Review Group.

It was proposed that the review look at the effectiveness of Transport Delivery Committee in ensuring that the transport policies of the WMCA positively contributed towards the delivery of its wider corporate objectives. The conclusions of the review group would be presented back to committee at its meeting on 17 December 2019.

It be recommended to the WMCA Board that:

- (1) The proposed scoping document for a scrutiny review into the effectiveness to Transport Delivery Committee in overseeing the delivery of the WMCA's transport policies be approved.

**21. Forward Plan**

The committee noted a forward plan of items that were to be reported to future meetings of this committee and the WMCA Board.

**22. Date of Next Meeting**

Tuesday 17 December 2019 at 10.00am

**23. Exclusion of the Public and Press**

Resolved:

That in accordance with s100(A) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business as it was likely to involve the disclosure of exempt information as specified in paragraph 3 of the Act.

**24. Presentation on Draft Medium Term Financial Plan 2020**

The committee received a presentation setting out an overview of WMCA finances for 2019/20 to date, an update on the WMCA's Medium Term Financial Plan (MTFP), options for closing the growing future gap and a timetable for development of the MTFP 2020.

The committee received information on the additional funding that had been devolved from Government to the WMCA to deliver its priorities through two devolution deals, a housing deal and a skills deal. Councillor Lisa Trickett requested that it was clearly identified in the information presented what was additional funding in comparison to existing funding. In relation to the funding gap identified for transport, the committee requested to have sight of the 30 key prioritisation objectives.

The Chair expressed concerns around the investment not reflecting the priorities on the WMCA and focusing on closing the financial gap. Members raised concerns in relation to business rates growth, HS2, uncertainties of Brexit and the potential investment and growth capacity of local authorities.

Members would be invited to attend a budget workshop where future financial information would be provided along with the requests for information on capital investment. The Chair noted that this item had been considered in private session, and she reminded the committee that scrutiny was most effective when conducted in public. She therefore expected that future scrutiny of budget matters would be held in public session so that scrutiny could be carried out in a transparent way.

Resolved:

That the presentation be noted.

The meeting ended at 12.20 pm.

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## West Midlands Combined Authority

### Environment Board

Thursday 24 October 2019 at 10.00 am

#### Minutes

#### Present

Councillor Ian Courts (Chair)	Portfolio Lead for Environment, Energy & HS2
Councillor Maria Crompton	Sandwell Metropolitan Borough Council
Councillor Ian Kettle	Dudley Metropolitan Borough Council
Councillor Andy Mackiewicz	Solihull Metropolitan Borough Council

#### In Attendance

Councillor Peter Fowler	Overview & Scrutiny Committee
Councillor Steve Jones	Sandwell Metropolitan Borough Council

#### Item No. Title

#### 16. Apologies for Absence

Apologies for absence were received from Councillor Oliver Butler (Walsall), Councillor Jim O'Boyle (Coventry) and Councillor Waseem Zaffar (Birmingham).

#### 17. Chair's Remarks

##### (a) Henry Kippin, Director of Public Service Reform

The Chair reported that this was the last meeting before Henry Kippin took up a new post of Director of Economic Growth at the North of Tyne Combined Authority. He thanked Henry for all the work he had done in supporting the Environment portfolio at the WMCA, particularly in respect of its decision to declare a climate emergency and pledge to transition to net zero levels of CO<sub>2</sub> by 2041. On behalf of the board he wished him success in his new role.

#### 18. Minutes - 8 February 2019

The minutes of the meeting held on 8 February 2019 were agreed as a correct record.

#### 19. Zero Carbon Challenge / Climate Action Plan

The board received a presentation from Claire Spencer, Acting Head of Inclusive Growth & Public Sector Reform, on the development of a climate green paper that was to be considered by the WMCA Board on 8 November. The green paper was in response to a decision taken by the WMCA Board on 26 July to transition to net zero levels of CO<sub>2</sub> by no later than 2041.

Claire Spencer explained that the report would identify five underlying principles that would shape the actions required, namely:

- The need to make the journey to 2041 without leaving anyone behind.
- The need to boost our resilience to 'locked in' climate breakdown.
- The need to reconcile our past with our future.
- The need to build more places, and more connectivity between places.
- The need to reduce demand for energy and resources without impacting on shared prosperity.

Because this was a green paper, it was meant as a starting point, containing proposals and propositions, rather than pre-determined activities and outcomes. It was intended as the beginning of a #WM2041 campaign to flesh out the ways in which the region delivered against its ambition, and the way in which a social and system movement was built around this.

The Chair stressed the pivotal role that new technology would play in assisting in delivering on these ambitions, and the WMCA had a key role in this. Councillor Andy Mackiewicz suggested that a new industrial revolution based on zero carbon technology would drive progress to towards the 2041 targets. Henry Kippin, Director of Public Service Reform, considered that the region was well placed to drive technological answers through partnership working between public, private and the university sectors. The WMCA was able to provide leadership in this work.

Councillor Peter Fowler expressed particular interest in the development of photovoltaic tiles, which were solar panels designed to look like and function as conventional roofing tiles whilst also producing electricity. The Chair request a presentation be given to a future meeting on this developing technology.

Resolved:

- (1) the board note the progress being made in the preparation of a report for the WMCA Board on 8 November on the programme of collaboration, engagement and policy development required to address the climate challenge in the West Midlands.
- (2) A copy of the report be circulated to board members once it was complete.

**20. Transition of the WMCA HS2 Growth Strategy Environment & Landscape Workstream into the Strategic Remit of the Environment Board**

The board considered a report from Henry Kippin, Director of Public Service Reform, seeking support to transition and mainstream the HS2 environment and landscape workstream into the Environment portfolio.

The HS2 Environment & Landscape Board met six times a year with a remit to maximise mitigation measures related to the construction of HS2. To date, whilst it had established strong partnerships, it had had limited success in influencing actual decisions and projects. It was therefore considered appropriate to review the scope and remit of the HS2 Environment & Landscape Board and its associated workstream, and it was considered that the Environment portfolio was a better fit for it given the close alignment with the clean growth and natural gain priority areas of the Environment portfolio.

Councillor Maria Crompton noted the environmental value of hedgerows, which was often overlooked in comparison to the value placed on trees. The Chair supported these comments and suggested that the significance of hedgerows impacted by the construction of HS2 should be given its proper consideration.

William Martin, HS2 Project Manager, indicated that a further report would be submitted to a future meeting of the board seeking agreement to a plan to transition the HS2 environment and landscape workstream into the Environment portfolio.

Resolved:

- (1) The principle of seeking to transition the environment and landscape workstream into the Environment portfolio be endorsed in principle.
- (2) The principle of aligning the operational remit of the environment and landscape workstream to existing design groups for HS2 construction and other HS2 growth strategy programmes be supported.

## **21. Low Emissions and ULEV Strategy**

The board considered a report from Mike Waters, Director of Policy, Strategy & Innovation at Transport for West Midlands, on proposals to progress a key plank of the region's ambitious agenda around clean transport and industrial strategy.

The report set out the current position relating to the development of ultra-low emission vehicle infrastructure provision for the West Midlands, provided an analysis of potential scenarios for scaling up electric vehicle charging, and assessed this within the region's ambitions to accelerate its transition to a net-zero carbon economy.

The report identified three different scenarios for delivering charging infrastructure required to meet projected future demand within the West Midlands. Option 1 was to pursue a largely market-led approach, option 2 identified up to four delivery clusters that would engage with companies to deliver infrastructure within each cluster area, and option 3 would pursue a region wide approach that enabled delivery at scale.

The Chair considered that the WMCA had a key role in mapping charging infrastructure to expected demand and to lobby on the need for universal access to charging points. Councillor Andy Mackiewicz highlighted the opportunity for building regulations to be updated to require the need for charging points to be made mandatory for all new housing construction.

Resolved:

- (1) The scenarios presented within the report for the acceleration of electric charging and enabling energy infrastructure in the West Midlands, including the strategic importance of the issue to the WMCA's Local Industrial Strategy, Strategic Economic Plan and climate change ambitions, be noted.
- (2) Option 3 within the report (a collaborative, at-scale model which gave local authorities maximum control and leverage over the way in which electric vehicle infrastructure was rolled out across the whole region) be recommended in a report to be submitted to a future meeting of the WMCA Board.
- (3) It be noted that work had been commissioned within the WMCA/Transport for West Midlands to create a more detailed evidence base to existing provision and future demand that would be needed in order to progress the options set out in the report.

## **22. Environment Board Future Items of Business**

The board discussed a range of items that it wished to consider at its future meetings. The Chair thought that a number of these could be best addressed through presentation/discussion items that would help inform members and give context to the role of the board. Items for consideration could include:

- Carbon Reduction Implementation Plan
- Evolving technological developments, including photovoltaic tiles
- UK Green Building Council
- Development of 'green gas' technology within the West Midlands
- Environmental developments within constituent and non-constituent authorities

## **23. Date of Next Meeting**

Thursday 27 February 2020 at 10.00am.

The meeting ended at 11.50 am.



**West Midlands  
Combined Authority**

## **Wellbeing Board**

**Thursday 24 October 2019 at 1.00 pm**

### **Minutes**

#### **Present**

Councillor Izzi Seccombe (Chair)	WMCA Wellbeing Portfolio Holder
Councillor Paulette Hamilton (Vice-Chair)	Birmingham City Council
Councillor Nicolas Barlow	Dudley Metropolitan Borough Council
Councillor John Beaumont	Nuneaton and Bedworth Borough Council
Councillor Jasbir Jaspal	City of Wolverhampton Council
Councillor Farut Shaeen	Sandwell Metropolitan Borough Council
Ben Brook	West Midlands Fire Service
Guy Daly	Universities (Coventry)
Simon Gilby	STP Systems Leader NHS
Helen Hibbs	STP Systems Leader NHS
Sue Ibbotson	Public Health England
Paul Jennings	STP Systems Leader NHS
Lina Martino	Public Health England
Alison Tonge	NHSE
Sean Russell	Director of Implementation for Mental Health, Wellbeing & Radical Prevention

#### **In Attendance**

Lynne Bowers	New NHA Alliance
Simon Hall	WMCA
Henry Kippin	WMCA

#### **Item Title No.**

##### **15. Apologies for Absence**

Apologies for absence were received from Councillors Caan, Caborn and Grinsell and Andy Hardy.

##### **16. Nomination of substitutes**

The following substitutes had been received:

Simon Gilby for Andy Hardy.

## **17. Chair's Remarks**

### **(i) Goodgym launch in Warwick – 16th October 2019**

The Chair reported that she was pleased to announce that Goodgym had launched in Warwick last week and conveyed her thanks to Simon Hall and all those involved in the launch.

### **(ii) Offer for Veterans**

In relation to the Armed Service Covenant, the Chair reported that it would be timely to look at what's on offer for veterans in our region and how the health sector responds to ex-forces personnel (with a view to submitting a report to a future meeting). Sean Russell reported that a meeting would be arranged with interested colleagues to look at how this would be taken forward.

### **(iii) Mental Health Star Awards – 29th January**

Sean Russell reported that further to the recent email circulated on the Mental Health Star Awards, he was seeking support from members to encourage colleagues and partners to submit nominations for the Mental Health Star Awards before the closing date for entries on 3 November. He added that the event on 29 January would celebrate the great work being undertaken in mental health and asked colleagues to note the date in their diary.

### **(iv) 'Walk Out of Darkness' – May 2020**

Sean Russell reported that the 'Walk Out of Darkness' event, a 6 mile walk around Birmingham City Centre to support the Zero Suicide Ambition was planned for a date in May next year and further details would be circulated to colleagues in due to course. In the meantime, Sean Russell asked if members could nominate an officer lead to support the event.

### **(v) High Street Health Checks**

Sean Russell reported that consideration is being given to what high street health checks might look like moving forward and a paper would be shared with colleagues before the next meeting.

### **(vi) Chatty Cafes**

In relation to the Mayor's initiative of taking forward 'Chatty Cafes' (the scheme seeks to reduce loneliness by getting people chatting), Sean Russell reported that the WMCA was seeking to increase the number of Chatty Cafes in the West Midlands from the current 60 cafes and a leaflet providing more information was available following today's meeting. He added that 20th January 2020 was officially designated as 'Blue Monday' and it was hoped that Chatty Cafes could help support people on this day.

**(vii) Violence Reduction Unit**

Sean Russell advised the board that a report on the Violence Reduction Unit would be submitted to the next meeting.

**(viii) Local Authorities input into future Wellbeing Board meetings**

Sean Russell reported that he would like to hear from local authorities on 3 health/ wellbeing initiatives that they are really proud of and asked that Coventry and Warwickshire authorities report to the next meeting on 24 January 2020; Birmingham to the meeting on 3 April 2020 and the Black Country authorities to the meeting in July (to be arranged).

**(ix) Farewell to Henry Kippin**

The Chair informed the board that this meeting was Henry Kippin's last, as he would be leaving the organisation in December to take up a post with the North of Tyne Combined Authority. The Chair thanked Henry Kippin for all his work in taking forward the joint ambition for the region and wished him well for the future.

**18. Minutes of the last meeting**

The minutes of the meeting held on 19 July 2019 were agreed as correct record.

**19. Population Intelligence Hub**

The board considered a joint report from the Implementation Director Wellbeing, Director of Public Service Reform and the PHE/WMCA Consultant in Public Health that provided an update on the current position of the Population Intelligence Hub and reported on progress on intelligence projects to date.

It was noted that the Population Intelligence Hub is a virtual intelligence hub established by PHE in collaboration with WMCA and is intended as a resource for the whole of the West Midlands and a focal point for placed based intelligence on population health outcomes.

Lina Martino, PHE/WMCA Consultant in Public Health, outlined the report and highlighted progress being made on 3 key areas; demonstrating impact, delivering solutions and increasing capacity.

The board noted the importance of ensuring the Population Intelligence Hub includes information from communities and all sectors, including the voluntary sector to ensure it provides an effective resource for policy development.

Alison Tonge reported that work is being undertaken to develop decision support tools to look at how decisions are made in taking forward a priority.

Lina Martino concurred with the need to obtain more information from communities and that she would linking-in with Alison Tonge and NHSE on the work they are undertaking.

The Chair reported that she was interested in asking people what works for them and what they want.

Resolved: That the proposed updates to the Population Health Intelligence Hub projects be agreed

**20. Proposal for Consultation on a 'Healthy Weight' Action Plan**

The board considered a report of the Implementation Director Wellbeing, that provided a high level overview of a potential draft of the Health Weight Strategy framework for the West Midlands that was attached to the report as Appendix 1, 'Healthy Weight in the West Midlands : Strengthening Partnerships for Collective Action 2019- 2030'.

The report highlighted the overarching ambition for the West Midlands, outlining the four key pillars of the framework (Leadership and enabling change; healthy environment; healthy settings and healthy people) and the need for engagement from partners, stakeholders and citizens of the West Midlands to tackle obesity across the region.

It was noted that following consultation with Lead Wellbeing Members and Health and Public Health Partners, it was hoped the draft framework would be formally signed off in early January 2020 before a broader consultation was undertaken with wider partners, stakeholders and the public in the early part of 2020.

Councillor Hamilton, Vice-Chair and WMCA Wellbeing Board sponsor for healthy weight (previously childhood obesity) introduced the report and urged colleagues to get involved in the consultation and to encourage their Public Health Director to comment on the framework.

The Implementation Director Wellbeing, Sean Russell and the Director of Public Service Reform, Henry Kippin, echoed Councillor Hamilton's comments regarding the need for engagement by all partners and communities to take forward this work and the need for more collaboration across the region.

Councillor Hamilton outlined the work being undertaken by Birmingham in partnership with the Food Foundation and reported that she would be interested to learn what other areas are doing with regards to the food environment.

In relation to a comment from Helen Hibbs regarding the need for an easy read version of the document to be available for the public consultation, the Implementation Director Wellbeing reported that an easy read version would be produced and available for the public roadshows following a review of the document and an agreed final version.

Resolved:

1. That work be undertaken with officers to develop an agreed final consultation document and

2. That the proposed timetable for stakeholder consultation be agreed and support for the consultation be endorsed.

**21. West Midlands Thrive Update**

The board considered a report of the Implementation Director Wellbeing that provided an update on progress of the key programmes of work within the Thrive West Midlands Mental Health Commission Action Plan.

The Implementation Director Wellbeing, Sean Russell highlighted the progress being undertaken on key programmes including Thrive At Work, Thrive Into Work, Community Sentence Treatment Requirements and the Housing First Programme.

In relation to an enquiry from Helen Hibbs as to how the Thrive Into Work programme could be embedded into STPs given the start/stop nature of the programme, the Implementation Director Wellbeing reported that he would welcome the opportunity to embed Thrive Into Work into the NHS Long-Term Plan.

The Chair conveyed her congratulations to Sean Russell for all the work being undertaken to improve mental health since the Thrive Action Plan was launched almost three years ago in January 2017.

Resolved: That progress in the delivery of the current priorities be noted.

**22. West Midlands On The Move**

The board considered a report of the Physical Activity Policy and Delivery Lead that outlined the achievements in delivering 'West Midlands On the Move' and set out the next steps to develop a West Midlands partnership to get more people to be active and to reduce the inequalities of those who take part.

The Physical Activity Policy and Development Lead, Simon Hall outlined the progress being made across the various programmes notably, 'Include Me WM' and the work being undertaken with disabled people.

The Physical Activity Policy and Development Lead also updated the board on collaborative engagement and the proposal to establish a WM on the Move Executive /Partnership Group with stakeholders to drive forward common work.

Ben Brook considered that more collaborative working was required and reported that West Midlands Fire Service has a 'Fire Fitness' programme that supports diversity and helps with recruitment.

The Physical Activity Policy and Development Lead and the Implementation Director Wellbeing undertook to follow-up with Ben Brook with regards to the fitness programme provided by West Midlands Fire Service.

Resolved:

1. That progress in the current delivery of priorities for West Midlands on the Move be noted;
2. That the WMCA explore the wider potential of Include Me WM in delivering a more inclusive and customer focused West Midlands be agreed;
3. That the terms of reference for the WM on the Move Executive Group reporting into the Wellbeing Board be noted.

**23. Date of next meeting**  
24 January 2020

The meeting ended at 2.45 pm.